

Record #	
Date of Mtg.	
Time of Mtg.	

Date Stamp:

Cashier Receipt:

PRE-APPLICATION MEETING REQUEST

Grays Harbor County, Dept of Public Services – Planning, Building, Environmental Health & Public Works

Instructions: Read carefully the purpose statement and standard disclosure. Complete the application and provide a site plan of the proposal; all blocks must be completed. Sign the application and return it with the fee of \$263 to GHC, Planning and Building Division, 100 W Broadway Suite 31, Montesano, WA 98563

1. Applicant	2. Owner	3. Parcel Number (<i>12 digits</i>)
4. Mailing Address	5. Site Address	6. Telephone Numbers Home: Work:
7. Directions to the site.		
8. Describe what you propose to do.	9. Describe how you plan to provide water for your property.	
10. Describe how you plan to provide on-site sewage. If you are proposing on-site sewage, please provide complete information on the requested site plan. Pay close attention to the details requested.		
11. Describe how you plan to provide road access to your project.	12. Provide a description of the project that cannot be shown on the detailed site plan.	
13. Provide a detailed site plan showing all the detail indicated at the top.		
14. Has this property been the subject of a Washington State Department of Natural Resources (DNR) Class I, Class II, or Class III Forest Practices Approval (FPA) development moratorium during the past 6 years? <input type="checkbox"/> Yes <input type="checkbox"/> No		
SPECIAL ACCOMMODATIONS If you require special accommodations for physical, mental or sensory limitations to participate in this meeting please contact Grays Harbor County American with Disabilities (ADA) Coordinator Rose Elway at (360)249-4411, extension 455 by 10:00 a.m. three (3) business days prior to the scheduled meeting time.		
PURPOSE STATEMENT The pre-application consultation is intended to aid your understanding of the required rules and regulations that apply to your project and to reveal potential problems. Our goal in this process is to make the permitting process as efficient and understandable as possible. You are encouraged to discuss your proposed project with the staff of Planning and Building (including fire marshal issues), Environmental Health (for septic and water) and Public Works (for the road access). Meetings are scheduled on Wednesdays between 10 a.m. and 3 p.m. Staff will make every attempt to provide you with information that applies to your unique project. For this reason it is important that all information requested above be included in as much detail as possible. We recommend that no demolition, survey or detailed work by an engineer or surveyor be done prior to the pre-application meeting. Topics covered at the pre-application meeting will include the County comprehensive plan, street plan, shorelines program, zoning, availability of sewer and potable (drinking) water, development concepts, other county requirements and permits, and environmental impact of the project.		
STANDARD DISCLOSURE Information provided to a prospective applicant during the pre-application consultations is based on County Code regulations in effect at the time of the pre-application consultation. New or amended County Code regulations may affect any future development application. A pre-application consultation does not vest a future development application. Representatives from applicable divisions within Public Services may not be present at the pre-application meeting, which does not imply that a division's requirements can be disregarded.		
<i>The applicant hereby certifies that all of the above statements and the information contained in all attachments and other transmittals made herewith are true, and the applicant acknowledges that any action taken by Grays Harbor County based in whole or in part on this application may be reversed if any such statement or other information contained herein is false.</i>		
Applicant Signature:	Date:	

ZONING

Rezone.....	\$2,829
Conditional Land Use Permit	
Residential, Non-Commercial.....	\$821
Commercial, Industrial.....	\$1,673
Commercial or Industrial Site Plan, Planned Unit Development.....	\$7,356
Variance.....	\$934
Road Standards Variance.....	\$934
Flood Development Permit.....	\$196
(applicable to all development permits in floodplain)	
Flood Development Permit with Variance.....	\$1,041
Floodplain Determination.....	\$186
Residential Wind Turbine Project Review.....	\$283
(less than 25-kilowatts)	
Commercial Wind Turbine Project Review.....	\$3,102
(25-kilowatts or greater)	
Surface Excavation Permit.....	\$4,628
Additional Fee Per Acre.....	\$250
Special Use.....	\$1,274
All Appeals.....	\$292
Revocation.....	\$581
(applicant only)	
Pre-application Conference / Special Site Evaluation.....	\$263
(By appointment, non-transferable)	
Forest Practices Moratorium Release.....	\$1,123
Conversion Option Harvest Plan.....	\$980
Text Amendment.....	\$2,075
Best Management Practices Plan Review by Environmental Health.....	\$30
Hydroecologic Geologic Assessment Review by Environmental Health.....	\$105

Application fees for land use or development started prior to approval and upon receipt of a notice of violation shall be double the standard fee.

SHORELINE MANAGEMENT

Substantial Development Permit.....	\$956
Additional fee per \$20,000 of valuation.....	\$256
Substantial Development w/Conditional Use.....	\$1,582
Additional fee per \$20,000 of valuation.....	\$256
Additional fee per acre of surface excavation.....	\$114
Substantial Development with Variance.....	\$1,582
Shoreline Permit Revision.....	\$695
Exemption Notice.....	\$283
(including single family residence)	
Pre-application Conference / Special Site Evaluation.....	\$263
(By appointment, non-transferable)	

Application fees for development started prior to submission and approval of a substantial development permit shall be triple the standard fee.

SUBDIVISION

Short Subdivision (2 lot only).....	\$956
Additional fee per lot.....	\$107
Short Subdivision (3-lots or more).....	\$1,128
Additional fee per lot.....	\$137
Short Subdivision Extension Request.....	\$379
Short Subdivision Final Review and Inspection.....	\$153
(prior to recording, per lot)	
Large Lot Subdivision (2-lot only).....	\$1,332
Additional fee per lot.....	\$107
Large Lot Subdivision (3-lots or more).....	\$1,332
Additional fee per lot.....	\$137
Large Lot Subdivision Extension Request.....	\$379
Large Lot Subdivision Final Review and Inspection.....	\$153
(prior to recording, per lot)	
Long Subdivision.....	\$6,573
Additional fee per lot.....	\$137
Long Subdivision Extension Request.....	\$823
Long Subdivision Final Review and Inspection.....	\$153
(prior to recording, per lot)	
Mobile Home and Recreational Vehicle Park.....	\$7,760
Additional fee per space or unit.....	\$137
Environmental Health Review.....	\$803
Commercial or Industrial Site Plan.....	\$3,102
Additional fee per acre.....	\$97
Variance.....	\$1,390
Alteration of plat, Short Plat, Large Lot.....	\$1,643
Subdivision or Site Plan	
Additional fee per affected lot.....	\$107
Appeal for Consideration as an Innocent Purchaser.....	\$1,034
Additional fee per affected lot.....	\$97
Boundary Line Adjustment, includes \$100 Environmental Health Fee.....	\$876
All Other Appeals.....	\$292
Pre Application Conference / Special Site Evaluation.....	\$263
(By appointment, non-transferable)	
Text Amendment.....	\$2,075
Best Management Practices Plan Review by Environmental Health.....	\$30
Hydroecologic Geologic Assessment Review by Environmental Health.....	\$105

STATE ENVIRONMENTAL POLICY ACT

Application fees for subdivision of land occurring prior to receipt of all approvals necessary and upon a receipt of notice of violation shall be double the standard fees.

SEPA Exemption Review.....	\$283
SEPA Threshold Determination Adoption.....	\$581
Environmental Checklist Review, Residential.....	\$713
Environmental Checklist Review, Grading.....	\$752
Environmental Checklist Review, Commercial.....	\$912
Environmental Checklist Review, Industrial.....	\$1,211
Pre Application Conference / Special Site Evaluation.....	\$263
(By appointment, non-transferable)	
Environmental Impact Statement.....	\$9,732

Preparation of an Environmental Impact Statement shall be billed at \$87/hr plus costs for materials and contracted services.

The permit fees for Zoning, Shoreline Management, Subdivisions, and the State Environmental Policy Act are base fees. All work by staff to complete application materials that are inadequate and/or incomplete shall be billed at \$87/hr with a one-hour minimum charge. All fees for such work shall be collected prior to issuance of the permit(s).

Planning and Building Division fees for 2009 are regulated by Resolutions #2004-115 as amended by the Grays Harbor County Board of Commissioners on December 13, 2004, #2009-26, adopted by the Grays Harbor County Board of Commissioner's on April 13, 2009, 2009-88 Adopted August 31, 2009.