

# REQUEST TO DECLARE PROPERTY SURPLUS

## Grays Harbor County Forestry

310 West Spruce Street  
Suite 100  
Montesano, WA 98563

I hereby request the Board of County Commissioners consider the following parcels of Grays Harbor County Property and/or Grays Harbor County Tax Title Property be declared surplus and offered for sale:

<i>Parcel Number</i>	<i>Legal Description</i>
1	
2	
3	
4	
5	

Name

Signature

Address

E-mail address

City

ST ZIP

( )

Phone Number

Your request to declare the above listed properties surplus will be forwarded the Board of Commissioners for Grays Harbor County for the following determinations:

- 1) Advisability of Declaring the Property Surplus;
- 2) Property Type (i.e. - County Fee Property or County Tax Title Property);
- 3) Consider if the mineral rights will be included in the sale OR retained by the County;
- 4) Whether the property meets the statutory criteria for a negotiated sale or whether a public auction must be scheduled to offer the property for sale;
- 5) A recommended minimum bid at which the property will be offered for sale.

**Once these determinations have been made you will receive either:**

**A) Sale Offer for Surplus Property** (Qualifying Direct Sale)

- or -

**B) Application for Sale of Surplus Property** ( Public Auction)

These documents will contain instructions on how to proceed.