

Emergency Support Function 7

Resource Support

ESF Coordinator

- Grays Harbor County Division of Emergency Management

Primary Agencies

- Grays Harbor County Division of Emergency Management (DEM)
- Grays Harbor County Budget Department

Support Agencies

- Other Grays Harbor County and Municipal Departments
 - Volunteer Organizations
 - Local Business and Industry
 - Washington State Emergency Management Division (EMD)
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I. INTRODUCTION

A. Purpose

Emergency Support Function 7 Resource Support (ESF #7) assists county, municipal, and supporting non-governmental organizations in responding to emergencies or disasters of countywide significance through the acquisition of resources.

B. Scope

ESF #7 for county, municipal, and supporting non-governmental organizations includes but is not limited to emergency relief supplies, facility space, office equipment, office supplies, telecommunications (in coordination with ESF #2), contracting services, transportation services (in coordination with ESF #1), security services, and personnel required to support immediate response activities. ESF #7 provides support for requirements not specifically identified in other ESFs.

II. POLICIES

- A. In accordance with Section 7 of Article VIII of the Washington State Constitution, no county, city, or other municipal corporation shall give any money, property, or loan its money or credit to, or in aid of any individual, association, company, or corporation.
- B. In accordance with RCW 38.52.070 (2), a political subdivision in which a disaster occurs shall have the power to enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of persons and property, and providing emergency assistance to the victims of such disaster. The political subdivision is authorized to exercise the powers vested under this section in the light of the urgencies of an extreme emergency situation without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements), including, but not limited to:
1. Budget law limitations
 2. Requirements for competitive bidding and publication of notices
 3. Provisions pertaining to the performance of public work
 4. Entering into contracts, the incurring of obligations
 5. The employment of temporary workers
 6. The rental of equipment
 7. The purchase of supplies and materials

8. The levying of taxes
 9. The appropriation and expenditures of public funds
- C. In accordance with RCW 38.52.110 (1), in responding to a disaster, the Board of County Commissioners are directed to utilize the services, equipment, supplies, and facilities of existing departments, offices, and agencies of the state, political subdivisions, and all other municipal corporations. This may include, but is not limited to, districts and quasi-municipal corporations organized under the laws of the State of Washington to the maximum extent practicable, and the officers and personnel of all such departments, offices, and agencies.
- D. In accordance with RCW 38.52.110 (2), the Board of County Commissioners, in the event of a disaster proclaimed by the governor, shall have the power to command the service and equipment of as many citizens as considered necessary. Citizens commandeered are entitled to all privileges, benefits, and immunities during their period of such service as provided under federal and state emergency management regulations for registered emergency workers.
- E. The requesting agency is responsible for the payment of requested resources, or according to prior agreements. If funds are not available, the agency will make purchases in accordance with their agency's emergency purchasing policies.

- F. The Board of County Commissioners may invoke temporary controls on local resources and establish priorities when a state of emergency is proclaimed. This may include, but is not limited to, fuel, food, shelter and other resources fundamental to basic human needs.

- G. County and municipal department heads will utilize their personnel to the maximum extent possible during emergencies or disasters. This may include re-assignments, such as staffing the Emergency Operations Center (EOC) and/or participating in other response and recovery activities.

- H. All costs associated with emergency operations will be documented.

- I. It is neither implied nor should it be inferred that this plan guarantees a perfect emergency or disaster response will be practical or possible. No plan can shield individuals from all events. While every reasonable effort will be made to respond to emergencies or disasters, resources, and or systems may be overwhelmed. Some events provide little or no warning to implement operational procedures and all emergency plans are dependent upon tactical execution, which may be imperfect. This plan can only be fulfilled if the situation, information exchange, extent of actual capabilities and resources are available at the time of the incident.

III. CONCEPT OF OPERATIONS

A. General

1. In emergency operations, each responding entity will be responsible for conserving and controlling its own resources. Responding agencies will follow the concepts of the Incident Command System (ICS).
2. Upon activation, the EOC will support the response of local government, non-governmental organizations, and Incident Command through this ESF.
3. During response activities, resources will only be provided through the Incident Command System.
4. The determination to use public or private sector resource providers will be based on critical need and availability and delivery times of the particular resource. When all local resources (public and private) are depleted, the EOC will request support from EMD. EMD can provide mutual aid, state or federal resources.
5. The Grays Harbor Service Center of the American Red Cross will be the lead agency for receiving and coordinating donated goods and money.

6. The resources of local government will be used to the extent practicable and in accordance with the provisions of RCW 38.52.110(2). Governments and organizations will retain sufficient quantities of applicable resources in reserve to meet organizational needs as appropriate. Should resources prove insufficient, additional resources may be procured or requested through the following priority order:

- a. Mutual Aid and Interlocal Agreements
- b. Private-sector purchase
- c. State emergency management resource request
- d. Commandeering private sector resources in accordance with provisions of RCW 38.52.110 upon a proclamation of disaster by the governor.

B. Organization

1. ESF#7 operates under the direction of the EOC Manager.

C. Procedures

1. Upon notification of a potential or actual incident of countywide significance requiring resource support, the determination of which ESF #7 support agencies are required to provide immediate support and which are required to remain on standby will be made by Incident Command.

2. The Grays Harbor County Division of Emergency Management provides administrative support to ESF #7.
3. The management of local resources not regulated by federal or state laws is the responsibility of local government.
4. Support agencies will provide representatives at the EOC as appropriate.
5. For an incident affecting a multi-jurisdictional area, central locations may be designated as consolidation points for all resource support activities.
6. All local governments and non-governmental organizations will maintain purchasing and financial records of any expenditure used for response or recovery from an emergency or disaster event.

D. Phases of Emergency Management

1. Mitigation and Preparedness Activities
 - a. Test resources regularly and keep in emergency ready condition.
 - b. Protect resources from damage from a disaster to the greatest extent possible.

- c. Develop and keep a current resource inventory list .
- d. Develop standard operating procedures for resource support.
- e. Train all personnel on their roles during an incident.
- f. Conduct training at least on an annual basis.
- g. Develop a call up system for after hours contact .

2. Response and Recovery Activities

- a. Activate the EOC for coordination of resources as appropriate.
- b. Establish communications to organize resource support.
- c. Through the Incident Command System, establish priorities in the assignment and use of all resources, including personnel, food, water, health resources, fuel, utilities, transportation, communications, and other survival supplies and services needed to provide effective recovery.
- d. Coordinate recovery activities through Incident Command.

- e. Primary and support agencies will participate in post-disaster briefings and development of an After Action Report.

IV. RESPONSIBILITIES

A. Grays Harbor County Division of Emergency Management

1. Maintain the EOC with appropriate equipment, consumables, resource lists, and support staff availability.
2. Maintain liaison with support agencies, the business community, volunteer organizations, and EMD.
3. Train EOC staff in resource management activities.
4. Through the PIO, coordinate and disseminate information concerning resource availability and distribution to the public.
5. Provide administrative support for the Washington State Emergency Worker Program.
6. Serve as liaison for the volunteer Search and Rescue resources and the Grays Harbor County Sheriff's Office.
7. Develop and maintain a communications process for rapid contact of key EOC staff and support agency personnel.
8. Develop EOC resource management standard operating procedures.

B. Grays Harbor County Budget Department

1. Monitor emergency purchases after the Board of County Commissioners sign a Declaration of Emergency/Disaster.
2. Utilize Grays Harbor County Department of Public Work's purchase order system for procurement of emergency supplies and equipment not covered in existing county codes and emergency procedures.
3. Establish procedures for the payroll of mission essential personnel.
4. Maintain purchasing and financial records of any expenditure used for response or recovery from the emergency or disaster.

C. Support Agencies

1. Maintain appropriate resources to meet routine operational requirements.
2. Take action necessary to ensure staff is prepared to accomplish response and recovery activities.
3. As applicable, ensure local resources are exhausted, or about to be, prior to requesting outside resources through Incident Command. Resources held in reserve to meet constituent needs are considered utilized.

4. In compliance with NIMS, type all applicable resources and provide information to EOC.
5. Maintain resource inventory and assessment of interdependence on communications and power facilities.
6. As applicable, provide resources, transportation, facilities, and services in response to requests from Incident Command.
7. Develop resource lists and operating procedures and provide copies to the EOC.
8. Train field personnel in procedures for requesting outside resources.

V. ATTACHMENTS

- A. Resource Lists