

**GRAYS HARBOR COUNTY
REQUEST FOR QUALIFICATIONS
ARCHITECTURAL SERVICES**

The Grays Harbor County Board of Commissioners is soliciting statements of qualifications from firms possessing the required experience and resources needed to assist the County in planning and implementing various building improvements/remodels of County facilities. Assistance may include general facility planning, design development, design, construction documents, and assistance with bidding and construction services.

Statements of qualifications should clearly demonstrate the ability of the respondent firm to manage and execute projects of this type. Submittals shall be limited to ten pages, excluding resumes, and shall include the following information:

1. A description of the project team, including staff resources available to complete this project.
2. A description of related work experience and expertise of the firm directly related to public buildings/facilities in the region.
3. Resumes of key personnel to be involved in the project. The experience cited should relate specifically to similar types of projects.

Grays Harbor County is an Equal Opportunity Employer. Women, minority, and veteran owned (W/MB/V) businesses are encouraged to participate.

No other notifications for this proposal will be made, and no further action beyond submission of the above data is required. Following an evaluation of the data submitted, the firm considered to be the most highly qualified to provide the services required will be selected. The County may make the selection based solely on the statement of qualifications, or at the sole discretion of the County, the selection process may include an interview of selected firm(s).

Please submit three copies by 4:30 p.m. on February 15, 2018, to Grays Harbor County Public Services Department, 100 W Broadway Suite 31, Montesano, WA 98563. Questions should be directed to Mark Cox, Director of Utilities and Facilities at 360-249-4222 or mcox@co.grays-harbor.wa.us.

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