

**Grays Harbor County Civil Service Commission  
Post Office Box 1724  
Aberdeen, Washington 98520**

**Application for Testing for Employment with the Grays Harbor County Civil Service Commission**

Read carefully before filling out application.  
Please print in ink or typewrite. Mail completed application sheet to the Grays Harbor County Civil Service Commission at the address above.

Applicants will be subject to a background check and polygraph test before being hired.

Applying for Civil Service Commission  
Position of Secretary/Chief Examiner

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_

Social Security Number \_\_\_\_\_

Date of birth \_\_\_\_\_

High School Graduate? \_\_\_\_\_ G.E.D? \_\_\_\_\_

United States Citizen? \_\_\_\_\_

Valid Washington State Driver's License? \_\_\_\_\_

Do you have a record of felony conviction or gross misdemeanor/misdemeanor conviction for crimes involving controlled substances or physical harm?

Yes \_\_\_\_\_ NO \_\_\_\_\_

Per RCW 41.04.010. certain Veterans are eligible for Veteran's scoring criteria points. (preference points)

Do you qualify for these points? \_\_\_\_\_

Do you claim these points? \_\_\_\_\_

Have you ever obtained employment in Washington State thru the use of Veteran's preference? \_\_\_\_\_  
If you are claiming Veteran's preference points, you must attach a copy of your DD214 discharge papers.

For Office Use only

Date received \_\_\_\_\_

Application complete \_\_\_\_\_

Action taken \_\_\_\_\_

**TESTING RECORD**

type of test	date taken	raw score	weighted score
--------------	------------	-----------	----------------

Keyboarding \_\_\_\_\_

Physical Ability \_\_\_\_\_

Written \_\_\_\_\_

Oral Board \_\_\_\_\_

Sub-total \_\_\_\_\_

Veterans scoring criteria points \_\_\_\_\_

Total Points \_\_\_\_\_

Rank on Civil Service Commission  
Secretary /Chief Examiner eligibility list

**Educational Background:**

High School diploma from \_\_\_\_\_  
Name of High School City State Year

G.E. D. awarded from \_\_\_\_\_  
Name of Agency City State Year

Please give further education as follows:

School	City & State	Dates attended	Degree	Major/Minor or Training received

**Military Service:**

Branch of Service \_\_\_\_\_ Date In \_\_\_\_\_ Date Out \_\_\_\_\_

(If you are claiming Veterans scoring criteria points you must attach a copy of your DD214 discharge papers showing Box 24 – character of service - for validation of eligibility for Veteran's preference.)

**Employment Background:** List employment on this form. Do not attach resume.

List all employment for past 5 years in chronological order.

Employer	City & State	Dates from – to	Type of work	Reason for leaving

How did you learn of the position for which you are applying? \_\_\_\_\_

Have you made previous application for testing to the Grays Harbor County Civil Service Commission? \_\_\_\_\_

When? \_\_\_\_\_ For what position? \_\_\_\_\_

All my answers and statements in this application are true and complete to the best of my knowledge. I understand that untruthful or misleading answers may be cause for rejection of my application, removal of my name from the list of eligibles, or dismissal if I am employed.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date signed