

REQUEST TO DECLARE PROPERTY SURPLUS

I hereby request the Board of County Commissioners consider the following parcels of Grays Harbor County Property and/or Grays Harbor County Tax Title Property be declared surplus and offered for sale:

	<i>Parcel Number</i>	<i>Legal Description</i>
1		
2		
3		
4		
5		

Please Print

Name	Signature	
Address	E-mail	
City	State	Zip
Phone Number		

Your request to declare the above listed properties surplus will be forwarded the Board of Commissioners for Grays Harbor County for the following determinations:

- 1) Advisability of Declaring the Property Surplus;
- 2) Property Type (i.e. - County Fee Property or County Tax Title Property);
- 3) Consider if the mineral rights will be included in the sale OR retained by the County;
- 4) Whether the property meets the statutory criteria for a negotiated sale or whether a public auction must be scheduled to offer the property for sale;
- 5) A recommended minimum bid at which the property will be offered for sale.

Once these determinations have been made you will receive either:

- A) Sale Offer for Surplus Property - (Qualifying Direct Sale)
- B) Application for Sale of Surplus Property - (Public Auction)

These documents will contain instructions on how to proceed.