

Emergency Support Function 14

Long-Term Community Recovery & Mitigation

ESF Coordinator

- Grays Harbor County Division of Emergency Management

Primary Agencies

- Grays Harbor County Division of Emergency Management
- Grays Harbor County Division of Equipment Rental & Repair Radio Section
- Grays Harbor County Central Services Department
- Grays Harbor County Division of Facility Services

Support Agencies

- All County departments and municipalities
- Grays Harbor County Chambers of Commerce
- Grays Harbor County Special Purpose Districts
- State and federal agencies
- Volunteer and community organizations
- Private industry

I. INTRODUCTION

A. Purpose

Emergency Support Function 14 Long-Term Community Recovery & Mitigation (ESF #14) provides a framework for the recovery of government, business, and residents impacted by the long-term consequences of an incident of countywide significance.

B. Scope

The scope of ESF #14 may vary depending on the magnitude and type of incident. This ESF is activated for large-scale or catastrophic incidents that require state and federal assistance to address significant long-term impacts in such areas as housing, business and employment, community infrastructure, and social services.

II. POLICIES

A. Whenever Grays Harbor County qualifies for state and/or federal individual disaster assistance, individuals, families, and businesses will be referred to applicable state and federal programs or to volunteer agencies.

B. When individuals, families, and businesses do not qualify for state or federal assistance or whenever Grays Harbor County declares a local emergency not followed by a state or federal declaration, assistance may be provided in accordance with existing county and municipal policies and programs or by volunteer agencies.

C. Public damage and response costs are borne by the incurring local government. Reimbursement requests are submitted through the

Grays Harbor County Emergency Coordination Center (ECC) to state and federal programs, if eligible and available.

- D. Grays Harbor County supports mitigation activities to eliminate or reduce disaster damage and to coordinate recovery efforts with long-term development and hazard mitigation plans within the county.
- E. Implementation of long-term community recovery actions will be in coordination with the long-term development plans of local government. In managing recovery efforts, local government may form ad hoc partnerships with other jurisdictions, federal and state agencies, and the private sector to advise and assist in the implementation of recovery and mitigation plans.
- F. The ECC will coordinate with state and federal agencies to facilitate the delivery of assistance programs to individuals and businesses, including the identification of designated sites for Disaster Recovery Centers.
- G. Primary and support agencies will ensure that a continuity of operations plan is in place to maintain essential services.
- H. Primary and support agencies will participate in drills and exercises to test existing plans and procedures.
- I. All Grays Harbor County departments and municipalities will maintain an up-to-date contact list on essential personnel at the ECC.
- J. Primary and support agencies will participate in post-disaster briefings and development of an After Action Report.

- K. It is neither implied nor should it be inferred, that this plan guarantees that a perfect response to an emergency or disaster will be practical or possible. No plan can shield individuals from all events. While every reasonable effort will be made to respond to emergencies or disasters, resources, and or systems may be overwhelmed. Some events provide little or no warning to implement operational procedures and all emergency plans are dependent upon tactical execution, which may be imperfect. This plan can only be fulfilled if the situation, information exchange, extent of actual capabilities and resources are available at the time of the incident.

III. CONCEPT OF OPERATIONS

A. General

1. Considerations for short-term recovery should commence as soon as the immediate life saving efforts in response to a disaster are completed.
2. The resources and services of countywide organizations will be used to the greatest extent practicable. Additional services or resources or those not normally part of the countywide inventory, may come from private sources or through requests to the Washington State Emergency Management Division (EMD).
3. Individuals, families, and the business community seeking financial or housing assistance will be referred to the appropriate state, federal or volunteer program coordinators.

B. Organization

1. Following the response to a disaster or emergency of countywide significance, the ECC will remain activated to coordinate initial recovery and restoration activities. The ECC will remain activated until its coordinating function is no longer necessary. The ECC may reactivate on a temporary basis to meet developing needs.
2. The ECC collects damage assessment information for both public and private loss from local jurisdictions, public entities, individuals and businesses. The ECC forwards the information to EMD, which determines if there is a level of damage to be eligible to forward to the Governor and/or President. This process may or may not result in state/federal individual assistance, public assistance, or both.
3. Depending on the nature of the disaster or emergency, the Board of County Commissioners may appoint a Disaster Recovery Advisory Committee to coordinate the county's mitigation, recovery and restoration actions. The Board of County Commissioners will consult with the Mayors of affected municipalities regarding the selection of members for this committee.

C. Procedures

1. The Disaster Recovery Advisory Committee will determine the economic and environmental impact to Grays Harbor County and each affected municipality. The Disaster Recovery Advisory Committee may also provide recommendations to policy makers concerning issues of recovery and restoration.

2. The Disaster Recovery Advisory Committee will support countywide activities by coordinating and maintaining contact with the ECC, and county and city officials as well as volunteer and community organizations. The Disaster Recovery Advisory Committee will recommend the priority of actions.
3. The Disaster Recovery Advisory Committee and the Public Information Officer (PIO) will coordinate the dissemination of public information regarding accessing emergency assistance programs.
4. Non-time critical recovery and restoration activities affecting archaeological/historical protected areas will be coordinated with the Washington State Office of Archaeology and Historic Preservation.

D. Phases of Emergency Management

1. Mitigation and Preparedness Activities
 - a. Identify potential members for appointment to a Disaster Recovery Advisory Committee.
 - b. Develop and maintain a resource list of agencies providing individual assistance programs.
2. Response and Recovery Activities
 - a. The PIO will disseminate information about the FEMA disaster assistance registration process and specific local, state and federal programs for citizens and small businesses (Individual Assistance).

IV. RESPONSIBILITIES

- A. Board of County Commissioners and Mayors
 - 1. Determine the scope of work and appoint a Disaster Recovery Advisory Committee to recommend countywide long-term community recovery and mitigation actions.
 - 2. Review recommendations made by the Disaster Recovery Advisory Committee and direct appropriate recovery and mitigation actions.
 - 3. Participate in the Incident Command System (ICS).
 - 4. Appropriate emergency funding for long-term recovery and mitigation in accordance with ESF #7 Resource Support.

- B. Grays Harbor County Division of Emergency Management
 - 1. Coordinate meetings among local public jurisdictions, EMD and FEMA for the process requirements for federal recovery programs (Public Assistance).
 - 2. Develop and maintain active liaison with community groups and the business community to facilitate the potential provision of recovery and restoration resources and services.
 - 3. Coordinate, collect and compile damage assessment information.
 - 4. Provide support to the Disaster Recovery Advisory Committee.

- C. Disaster Recovery Advisory Committee
 - 1. Inform the public of available services and assistance programs through the PIO in accordance with ESF #15.
 - 2. Assist other organizations in identifying recovery and restoration actions.
 - 3. Develop, prioritize, and recommend countywide activities for disaster recovery and mitigation.
 - 4. Utilize the concepts of the National Incident Management System (NIMS) and Incident Command System (ICS) in all operations.

- D. Grays Harbor County Division of Equipment Rental & Repair Radio Section
 - 1. Report to the radio communications shop to begin assessment and restoration of the County's communications system.

- E. Grays Harbor County Central Services
 - 1. Ensure that the County's phone system is in working order, that all computers are working smoothly, keeping everyone connected to each other and outside entities with the ECC equipment being their first priority.
 - 2. Geographic Information Services (GIS) personnel will ensure the working order of GIS databases and applications.

F. Grays Harbor County Division of Facility Services

1. Secure County-owned facilities by evaluating or locking building, setting perimeter, etc.
2. Protect and secure HVAC and other ventilation and heating systems installed in County-owned facilities.
3. Ensure the working order of generators and other building systems.

G. All Support Agencies

1. Provide assessment teams to document or verify public and private damage relating to long-term restoration and mitigation.
2. State and federal agencies will establish local Disaster Recovery Center(s) to assist qualified citizens with filing claims for financial or housing assistance as appropriate.
3. Provide technical assistance and advice on recovery and mitigation activities, to both citizens and public agencies, as appropriate.
4. Coordinate public information and assistance activities through the PIO. Keep local authorities informed of assistance provided to local residents, businesses, and public entities.
5. Grays Harbor County government will be reliant on private businesses for the restoration of critical infrastructure and

services owned, provided and supported by the respective business.

V. **ATTACHMENTS**

- A. Individual Assistance Programs
- B. Checklist for Property Damage Assessment
- C. Grays Harbor County All Hazard Mitigation Plan
- D. Typed Resource Guides

ATTACHMENT A

Individual Assistance Programs

This compendium identifies typical individual assistance programs that may be available following an emergency or disaster. Each program has its own eligibility requirements that each applicant must meet to receive assistance.

Humanitarian Service Groups (e.g., American Red Cross, Salvation Army, Church Groups, Voluntary Organizations, and Community Service Groups)

- Funded by agency or group
- Administered by agency or group at temporary or permanent locations
- These services can be requested by individuals, local or state officials. They provide immediate emergency aid such as clothing, food, medical assistance, shelter, clean-up help, transportation, furniture, and medical supplies.

Emergency Food Stamp Program

- Funded by Food and Nutrition Services (USDA)
- Administered by State Department of Social and Health Services
- This program provides food coupons to qualifying disaster victims. Requires a request to the USDA by the Department of Social and Health Services (DSHS) based on request to DSHS by EMD in coordination with ECC.

Insurance Assistance

- Administered by American Insurance Association (AIA)
- Federal Emergency Management Agency
- National Flood Insurance Program
- Provides counseling on insurance problems or questions.

Consumer Protection

- Administered by State Attorney General's Office
- Provides counseling on consumer problems such as non-availability of products and services needed for reconstruction, price gouging, and disreputable business concerns and practices. May involve coordinating with the Insurance Commissioner and/or legal counsel.

Crisis Counseling

- Administered by DSHS
- Available only after a special request by the Governor and approved by FEMA. Provides referral services and short-term counseling for mental health problems caused or aggravated by a disaster.

Individual and Family Grant Program (IFGP)

- Funded by 75% Federal 25% State
- Administered by EMD
- Intended to assist individuals and families to permit them to meet those disaster-related necessary expenses and serious needs for which other assistance is either unavailable or inadequate. Not intended as a replacement or insurance program.

Temporary Housing Program

- Funded by 100% Federal
- Administered by FEMA
- Provides financial assistance or government-owned dwellings, if available, for those whose primary residence are uninhabitable as a result of a disaster.

Disaster Loans

- Funded by U.S. Small Business Administration
- Administered by U.S. Small Business Administration
- Physical Disaster Loans. Low interest loans to individuals for repair, replacement, or rehabilitation of owner-occupied primary residence or personal property loss for renters.
- Business Loans (Physical Disaster Loans). Low interest loans to businesses for repair, replacement, or rehabilitation of disaster-damaged property.
- Economic Injury Disaster Loans (EIDL) for businesses that are suffering economic loss because of a single sudden physical event of catastrophic nature. SBA's maximum loan is up to \$500,000. Funds may be used for indebtedness and operating expenses.

Emergency Loans, Farmers Home Administration (FHA)

- Administered by US Department of Agriculture (USDA)
- Low interest loans to farmers, ranchers, and agricultural operators, either tenant-operator or owner-operator, for physical and production losses. Loan may also be used to repair or replace farm property and supplies, or

for repayment of farm operating debts incurred during the disaster year. May also be available if approved by the USDA following a Governor's request.

Disaster Unemployment Assistance

- Funded by FEMA
- Administered by US Department of Labor through the State Employment Security Department.
- Provides weekly benefit payment to those out of work due to the disaster, including self-employed persons, farm workers, farm and ranch owners, and others not normally covered under regular unemployment insurance programs.

Tax Assistance

- Administered by Internal Revenue Service (IRS)
- County Assessors
- Provides counseling and assistance in the form of income tax rebates to disaster victims who file income tax returns during the year of the disaster or during any of the three previous years. These earlier returns may be amended to receive an immediate tax rebate for non-insured casualty losses to homes, personal property, businesses, or farming/ranching operations. County Assessors may provide information on possible property tax relief.

Social Security Benefits

- Funded by Social Security Administration (SSA)
- Administered by Social Security Administration
- Assistance to annuitants with address changes and expedited check delivery. Assistance in applying for disability, death, survivor benefits, and Social Security payments.

Veteran's Benefits

- Funded by Veterans Administration (VA)
- Administered by Veterans Administration (VA)
- Assistance in applying for VA death benefits, pensions, insurance settlements and adjustments to VA insured home mortgages. VA representatives will also record address changes if necessary.

Legal Services

- Administered by Federal Emergency Management Agency
- Free legal counseling to low income persons for disaster related problems. May include replacing legal documents, transferring titles, contracting problems, will probates, and insurance problems.

Infrastructure Assistance Coordination Council (IACC)

- Administered by State Department of Community, Trade and Economic Development (CTED)
- The IACC is an organization of state and federal agencies and associations that provides Washington communities with public financial and technical assistance. Through the council, these agencies coordinate their efforts to better assist counties, cities, towns, special purpose districts, utilities and tribal governments.

ATTACHMENT B

Checklist for Property Damage Assessment

- Prepare a list of damaged public facilities (sites) and work already completed as a direct result of the disaster. Record damage information on EMD provided spreadsheet.
- Mark the location of each damage site or area on a map where disaster related costs were or will be incurred. All damage sites should be identified by the applicant before the team arrives.
- Make available to the team, photographs, site sketches or drawings of each damage site.
- Designate a person who has knowledge of the damage location sites and the repairs already done and those that need to be done to accompany the team.
- Support transportation and logistics of Preliminary Damage Assessment Teams as needed.
- Give the teams as much information on labor, equipment and materials as possible.
- Inform the team which sites will be repaired or reconstructed by contract and those by force accounts or both. If a contractor's bid estimate has been received, provide a copy to the team.
- Provide specifications or standards needed if the damaged facilities are to be upgraded to current codes.
- Provide the team with a copy if insurance policies or any insurance settlements that are received.
- Coordinate any liaison between teams and other local officials the team needs to contact in the field.
- Gather and submit supplemental justification information simultaneously.

ATTACHMENT C

All Hazard Mitigation Plan

Attachment D

TYPED RESOURCE GUIDES

FEMA 508-1 Animal Health Resources (May 2005)

http://www.fema.gov/media-library-data/20130726-1826-25045-3435/fema_508_1_typed_resource_definitions_animal_health_resources_2005.pdf

FEMA 508-2 Incident Management Resources (July 2005)

http://www.fema.gov/pdf/emergency/nims/incident_mgmt.pdf

FEMA 508-3 Emergency Medical Services Resources (March 2009)

http://www.fema.gov/media-library-data/20130726-1849-25045-2727/fema_508_3_typed_resource_definitions_emergency_medical_services_resources_2009.pdf

FEMA 508-4 Fire & Hazardous Materials (July 2005)

http://www.fema.gov/media-library-data/20130726-1828-25045-3724/fema_508_4_typed_resource_definitions_fire_hazardous_materials_resources_2005.pdf

FEMA 508-5 Health & Medical Resources (May 2005)

http://www.fema.gov/media-library-data/20130726-1849-25045-2727/fema_508_3_typed_resource_definitions_emergency_medical_services_resources_2009.pdf

FEMA 508-6 Law Enforcement & Security Resources (July 2007)

http://www.fema.gov/media-library-data/20130726-1828-25045-9298/fema_508_6_typed_resource_definitions_law_enforcement_security_resources_2007.pdf

FEMA 508-7 Public Works Resources (May 2005, Updated 2008)

http://www.fema.gov/media-library-data/20130726-1828-25045-1211/fema_508_7_typed_resource_definitions_public_works_resources_2008.pdf

FEMA 508-8 Search & Rescue (November 2005)

http://www.fema.gov/pdf/emergency/nims/508-8_search_and_rescue_resources.pdf