

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
August 15, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 15, 2016, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Supplemental Budget – Solid Waste Plan, \$207,000: There was a public hearing on August 15, 2016 to consider a Supplemental Budget in the miscellaneous Solid Waste Plan in the amount of \$207,000. Notice of this hearing was published in *The Montesano Vidette* August 4, 2016 and August 11, 2016. Commissioner Raines called for a staff report. Brenda Sherman, Budget Director stated this resolution increases the budget for grant revenue from the Washington State Department of Ecology. Appropriations and ending cash are being adjusted based upon actual year to date activity.

Commissioner Raines called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-095 authorizing a Supplemental Extension in the budget of the Grays Harbor County Miscellaneous Funds Solid Waste Plan in the amount of \$207,000.

2. Supplemental Budget – General Fund Advanced Expenditures, \$75,000: There was a public hearing on August 15, 2016 to consider a Supplemental Budget in the General Fund, Advanced Expenditures in the amount of \$75,000. Notice of this hearing was published in *The Montesano Vidette* August 4, 2016 and August 11, 2016. Commissioner Raines called for a staff report. Brenda Sherman, Budget Director stated this resolution increases revenue and expenditures for reimbursable election costs. Additional budget is needed due to the number of elections being held this year.

Commissioner Raines called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-096 authorizing a Supplemental Extension in the budget of the Grays Harbor County General Funds Advanced Expenditures in the amount of \$75,000.

3. Emergency Budget Request – General Fund Non-Departmental (Revised amount), \$207,500: There was a public hearing on August 15, 2016 to consider an Emergency Budget Request in the General Fund Non-Departmental (Revised amount) in the amount of \$207,500. Notice of this hearing was published in *The Montesano Vidette* August 4, 2016. Commissioner Raines called for a staff report. Brenda Sherman, Budget Director stated this resolution has been revised. It was advertised for the amount of \$7,500. This resolution authorizes additional budget for payments to the Copalis Food Bank (\$1,500) and Council of Governments (\$6,000). \$200,000 in transfers out was added to move “one time” sales tax revenue to capital projects funds for software replacement (\$100,000) and facilities capital (\$100,000). The revised resolution total is \$207,500.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2016-097 authorizing a Supplemental Extension in the budget of the Grays Harbor County General Fund Non-Departmental (Revised amount) in the amount of \$207,500.

PUBLIC COMMENT:
None

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: August 1, 2016

Commissioners:

Appointments to the .09 Committee for terms ending August 8, 2018: Tim Beachamp, Lisa Scott, Kevin Goodrich, Vicki Cummings and Brian Shay: Port Representative May Nelson

Coroner:

Monthly Summary Report: July 2016

Public Services:

Set Bid Date – August 29, 2016 – 2016 Traffic Safety Control Device Stockpiling Contract

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:
None

Convene as Board of Health:

Commissioner Raines moved out of the Regular Meeting and into a Meeting of the Board of Health to consider the following agenda item:

1. Set Hearing Date: August 29, 2016 – Appeal to a Notice of Violation and Order to Correct concerning occupancy of a recreational vehicle without sanitary facilities, case no. 2016-0046: A motion was made, seconded and passed to approve to set a Board of Health Hearing date for August 29, 2016, for a Notice of Violation and Order to Correct concerning occupancy of a recreational vehicle without sanitary facilities, case no. 2016-0046.

Commissioner Raines moved out of the Board of Health meeting and back into the Regular meeting of the Board of County Commissioners.

DEPARTMENTS:

Management Services:

1. Request Approval, Memorandum of Understanding – AFSCME Master Working Agreement for the purpose of appointing the Interim Risk Manager position to Joy Carossino: A motion was made, seconded and passed to approve a Memorandum of Understanding with AFSCME Local #275 Master Working Agreement for the purpose of appointing the Interim Risk Manager position to Joy Carossino.

2. Request Approval, Resolution - Budget Transfer – Stadium Fund, \$175,000: A motion was made, seconded and passed to approve **Resolution No. 2016-098 transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$175,000.** This resolution will increase the budget for transfers out to the fair building construction fund and decrease transfers out to the ORV park fund. Ending cash will be decreased by the difference. This increase in transfers is necessary for funding of the fairgrounds pavilion roof project.

3. Request Approval, Resolution - Budget Transfer – ORV Park, \$35,000: A motion was made, seconded and passed to approve **Resolution No. 2016-099 transferring items in the Grays Harbor County miscellaneous fund ORV Park in the amount of \$35,000.** This resolution moves budget from capital outlay to transfers out to the Stadium Fund to return cash provided for grant funding purposes. The grants are now complete.

4. Request Approval, Office of Public Defense 2017 Indigent Defense Grant Application, \$75,881: A motion was made seconded and passed to approve the Public Defense Grant application between Grays Harbor County and the Washington State Office of Public Defense for 2017. The Office of Public Defense has estimated approximately \$75,881 to Grays Harbor County for indigent defense costs which is based on population and the number of felony filings.

Prosecutor:

1. Request Approval, Hosting Agreement and Contract with Karpel Solutions for Prosecutor by Karpel – first year cost of \$72,550: A motion was made, seconded and passed

to approve a Hosting Agreement and Contract with Karpel Solutions for Prosecutor by Karpel with a first-year cost in the amount of \$73,550.

Public Services:

1. Request Approval, Agreement with Kone, Inc. for required elevator service and repairs, \$5,940: A motion was made, seconded and passed to approve an Agreement with Kone, Inc. in the amount of \$5,940. This Agreement will provide the required five-year testing on the Courthouse elevator, the replacement of the phone in the Pearsall elevator and a required general inspection of all units. This service is immediately needed while the County continues to explore options for a long-term elevator contract.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:10 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:12 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Frank Gordon and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|--|
| No. 2016-095 | Authorizing a Supplemental Extension in the budget of the Grays Harbor County Miscellaneous Funds Solid Waste Plan in the amount of \$207,000 |
| No. 2016-096 | Authorizing a Supplemental Extension in the budget of the Grays Harbor County General Funds Advanced Expenditures in the amount of \$75,000 |
| No. 2016-097 | Authorizing a Emergency Extension in the budget of the Grays Harbor County General |

**Fund Non-Departmental (Revised amount)
in the amount of \$207,500**

No. 2016-098

**Transferring items in the Grays Harbor
County Miscellaneous Fund Stadium in the
amount of \$175,000**

No. 2016-099

**Transferring items in the Grays Harbor
County miscellaneous fund ORV Park in the
amount of \$35,000**

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:22 p.m. Commissioner Raines adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Jenna Amsbury, Clerk of the Board