

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
November 14, 2016

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 14, 2016, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier, and Frank Gordon. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Katie Svoboda, Prosecuting Attorney and Norma Tillotson, Deputy Prosecuting Attorney were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Supplemental Budget – Special Projects Fund in the amount of \$6,000: There was a public hearing November 14, 2016 for the Supplemental Budget- Special Projects Fund in the amount of \$6,000. Notice of hearing was published in the *The Vidette* November 3, 2016 and November 10, 2016. This resolution will authorize budget for the administration of the Chehalis Basin Lead Entity Grant.

Commissioner Raines called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution 2016-130 authorizing the Supplemental Budget-Special Projects Fund in the amount of \$6,000.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular Meetings: November 7, 2016
Corrected Regular Meeting Minutes: October 24, 2016
Special Meeting: November 1, 2016
Workshop: November 1, 2016

Commissioners:

Set Hearing Date: *December 5, 2016* for 2017 Budget and Annual Road Construction Program

Set Hearing Date: *December 5, 2016* for 2017 Property Tax Levy/Substantial Need

Management Services:

Set Hearing Date: *November 28, 2016* Supplemental Budget request for Pacific Beach
Sewer M & O Fund

Correspondence:

WSLCB: Grays Harbor CASA, November 12, 2016

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

1. Resolution approving recommendation from the Chehalis Basin Work Group and State Department of Ecology, that EIS Alternative No. 1 be implemented as the long-term strategy for reducing flood damage and restoration aquatic species habitat in the Chehalis Basin:

A motion was made, seconded and passed to approve **Resolution No. 2016-129 approving recommendation from the Chehalis Basin Work Group and State Department of Ecology, that EIS Alternative No. 1 be implemented as the long-term strategy for reducing flood damage and restoration aquatic species habitat in the Chehalis Basin.** Commissioners Raines and Cormier voted for the Resolution. Commissioner Gordon voted against the Resolution.

2. Resolution, approving issuance of Obligations to finance a portion of the costs of acquiring and rehabilitating three projects (Emerson Manor, Harbor Manor and Riverside III) for the Housing Authority of Grays Harbor County: This resolution has been postponed until the November 21, 2016 Commissioners meeting.

3. Resolution, approving the updated Capital Asset Policy provided by the Internal Controls Committee: A motion was made, seconded and passed to approve **Resolution 2016-133 updating the Capital Asset Policy provided by the Internal Controls Committee.**

4. USDA Supplemental Loan Resolution Security Agreement: A motion was made, seconded and passed to approve the USDA Supplemental Loan Resolution Security Agreement.

DEPARTMENTS:

Fair, Events and Tourism:

1. Request Approval, Authorize the Fair, Events and Tourism Manager to sign and execute the 2016 Facility Use Agreement for the Country Christmas Bazaar November 19, 2016 and November 20, 2016: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign and execute the 2016 Facility Use Agreement for the Country Christmas Bazaar November 19, 2016 and November 20, 2016.

2. Request Approval, Authorize the Fair, Events and Tourism Manager to sign and execute the 2017 Facility Use Agreement for the Harvest Moon Symposium on September 9, 2017 and September 10, 2017: A motion was made, seconded and passed to authorize the

Fair, Events and Tourism Manager to sign and execute the 2017 Facility Use Agreement for the Harvest Moon Symposium on September 9, 2017 and September 10, 2017.

Management Services:

1. **Request Approval, Budget Transfer – Treasurers M&O Fund in the amount of \$85,000:** A motion was made, seconded and passed to approve **Resolution 2016-131 Budget Transfer, Treasurer’s M&O Fund** in the amount of \$85,000. This resolution increases appropriations for professional services, communications and personnel benefits based upon year-to-date activity.
2. **Request Approval, Budget Transfer – Miscellaneous Fund Facilities Capital in the amount of \$30,000:** A motion was made, seconded and passed to approve **Resolution 2016-132 Budget Transfer, Miscellaneous Fund Facilities Capital** in the amount of \$30,000. This resolution moves budget from facilities planning to elevator upgrades. The elevator in the jail needs these improvements to get back in service.

Public Services:

1. **Request Approval, Appraisal work for right-of-way acquisition: Vesta Bridge Replacement Project C-96139-35 and Mox Chehalis Road Bridge Replacement Project C-86190-08:** A motion was made, seconded and passed to approve appraisal work for right of way acquisition for Vesta Bridge Replacement Project C-96139-35 and Mox Chehalis Road Bridge Replacement Project C-86190-08.
2. **Request Approval, to purchase county surplus vehicles, (1) 1997 Ford F-250 Pickup and (1) 2000 Chevy Blazer:** A motion was made, seconded and passed to purchase county surplus vehicles, (1) 1997 Ford F-250 Pickup and (1) 2000 Chevy Blazer.
3. **Request Approval, Interlocal Agreement with Tacoma-Pierce County Health Department for participation in the On-Line Food Worker Training extended to December 31, 2021:** A motion was made, seconded and passed to approve the Interlocal Agreement with Tacoma-Pierce County Health Department for participation in the On-Line Food Worker Training extended to December 31, 2021.
4. **Request Approval, Authorization to advertise for bids for the 2016 Culvert Supply Contract:** A motion was made, seconded and passed to approve the authorization to advertise for bids for the 2016 Culvert Supply Contract.
5. **Request Approval, Speed Limit on Elma Gate Road East, No. 81620 change from 25 mph to 35mph:** This item was postponed to November 21, 2016

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Raines announced a recess at 2:13 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:17 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|---|
| No. 2016-129 | recommendation from Chehalis Basin Work group and State DoE implementing EIS Alternative No. 1 as the long-term strategy |
| No. 2016-130 | Supplemental Budget – Special Projects in the amount of \$6,000 |
| No. 2016-131 | Budget Transfer – Treasurer’s M&O Fund in the amount of \$85,000 |
| No. 2016-132 | Budget Transfer – Miscellaneous Fund Facilities Capital in the amount of \$30,000 |
| No. 2016-133 | approving updated Capital Asset Policy provided by the Internal Controls Committee |

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:18 p.m. Commissioner Raines adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

VICKIE L. RAINES, Chairman, District 3

WES CORMIER Commissioner, District 1

FRANK GORDON, Commissioner, District 2

ATTEST:

Lori Weiss, Deputy Clerk of the Board