

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
September 18, 2018

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Tuesday, September 18, 2018, at 2:00 p.m., Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Chief Civil Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS: None

HEARINGS: None

PUBLIC COMMENT: None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: September 4, 2018

Work Shop Minutes: September 11, 2018

Auditor:

Month-End Expenditures August 2018 – Claims \$5,383,584.12; Salary \$2,751,599.73

Commissioners:

Appointment to Veteran’s Advisory Board, John Geelan, for unexpired term ending December 31, 2019

Public Services:

Authorize Final Approval for plat of the Ranch at Camp Creek (Phase 2)

Surplus and Auction two 2008 Ford Expeditions, minimum reserve, \$1,000

Set Bid Date-Caretaker Residence for Twin Bridges Park, October 2, 2018

Correspondence:

Amended Claim, C-751-18-A, Wecker

Claim, C-752-18, Causey

Use Request, Wynooche Valley Rd. and Cougar Smith Rd., Car Rally, 10/6/18

Action: A motion was made, seconded and passed to approve the Consent Agenda as listed.

Proclamation:

1. Washington State University Master Gardener Volunteer Week – September 23-29, 2018: Chairman Ross read the Proclamation. A motion was made, seconded and passed to proclaim the week of September 23 to 29 as Washington State University Master Gardener Volunteer Week.

Commissioners:

1. Resolution amending Resolution 02-60 decreasing the number of Public Facilities District Board members from seven members to five members and reducing the number of meetings from quarterly to annually: A motion was made, seconded and passed to approve **Resolution No. 2018-079 amending Resolution 02-60 decreasing the number of Public Facilities District Board members from seven members to five members and reducing the number of meetings from quarterly to annually.** This resolution was approved with the addition that the chair of the PFD will be assigned by the BOCC.

DEPARTMENTS:

Fair, Events and Tourism Department:

1. Request Approval, Purchase hardware/software from Dell to support five credit card readers in the amount of \$6,000: A motion was made, seconded and passed to approve the purchase of hardware/software from Dell to support five credit card readers in the amount of \$6,000. Central Services procured several bids from Dell for the most reasonably priced equipment and software that also meet the minimum needs of the system. The cost will be approximately \$1,200 per unit with a total of five units, bringing the purchase total to approximately \$6,000.

2. Request Approval, Authorization for spending and contract execution for two agreements with Here and Now Media Group in the amount of \$9,000: A motion was made, seconded and passed to authorize spending and contract execution for two agreements with Here and Now Media Group in the amount of \$9,000. The Fairgrounds, Parks and Tourism Manager will sign and execute two advertising agreements with the Here and Now Media Group. One contract/agreement is for Grays Harbor Tourism and the other is for the Grays Harbor County Fairgrounds.

3. Request Approval, Authorization to sign and execute Exhibit Space Applications and Contracts with the Central Oregon Sportsman Show, the Pacific Northwest Sportsman Show and the Washington Sportsman Show in the amount of \$3,400: A motion was made, seconded and passed to sign and execute Exhibit Space Applications and Contracts with the Central Oregon Sportsman Show, the Pacific Northwest Sportsman Show and the Washington Sportsman Show in the amount of \$3,400. The dates of these shows are January through March 2019. The Sportsman shows allow thousands of Grays Harbor Visitor Guides to be distributed to potential visitors.

Management Services:

1. Request Approval, Resolution amending Resolution 85-64 changing the dates for submission of the preliminary budget to Tuesday, December 4, 2018 for the 2019 budget: A motion was made, seconded and passed to approve **Resolution No. 2018-080 amending Resolution 85-64 changing the dates for submission of the preliminary budget to Tuesday, December 4, 2018 for the 2019 budget.** This resolution changes the date during the trial period for twice monthly board meetings, this is not a permanent amendment.

2. Request Approval, Resolution transferring budget, Miscellaneous Fund-Veterans Relief in the amount of \$12,000: A motion was made, seconded and passed to approve **Resolution No. 2018-081 transferring budget, Miscellaneous Fund-Veterans Relief in the amount of \$12,000.** This resolution transfers \$12,000 of appropriations from various categories to transfers out to Public Health and Social Services as requested by the Director of Public Health.

3. Request Approval, Resolution transferring budget, Miscellaneous Fund-Therapeutic Court in the amount of \$151,000: A motion was made, seconded and passed to approve **Resolution No. 2018-082 transferring budget, Miscellaneous Fund-Therapeutic Court in the amount of \$151,000.** These transfers are to cover increased costs associated with drug court staffing and program management.

4. Request Approval, Resolution transferring budget, Therapeutic Court from Superior Court in the amount of \$723,756: A motion was made, seconded and passed to approve **Resolution No. 2018-083 transferring budget, Therapeutic Court from Superior Court in the amount of \$723,756.** This resolution transfers the current year budget for the Therapeutic Court from Superior Court to the new Department #001-000-023 created by Resolution #2018-076.

5. Request Approval, Resolution transferring budget, Miscellaneous Fund-Homeless Housing in the amount of \$144,486: A motion was made, seconded and passed to approve **Resolution No. 2018-084 transferring budget, Miscellaneous Fund-Homeless Housing in the amount of \$144,486.** This resolution transfers to fund 129 in the amount of \$144,486.

6. Request Approval, Resolution transferring budget, Miscellaneous Fund-Auditor's M & O in the amount of \$40,000: A motion was made, seconded and passed to approve **Resolution No. 2018-085 transferring budget, Miscellaneous Fund-Auditor's M & O in the amount of \$40,000.** This resolution appropriates \$40,000 for the records management software project. Additional funds are needed for installation of the software.

****Added Items:**

7. Request Approval, Liability Coverage Insurance Renewal for policy period 10/01/2018 to 10/01/2019 in the amount of \$724,647: A motion was made, seconded and passed to approve the Liability Coverage Insurance Renewal for policy period 10/01/2018 to 10/01/2019 in the amount of \$724,647.

8. Request Approval, PY 2019 WCRP Cyber and Terrorism Coverage in the amount of \$5,310: A motion was made, seconded and passed to approve the PY 2019 WCRP Cyber and Terrorism Coverage in the amount of \$5,310.

Public Health and Social Services:

1. Request Approval, Connections Contract-Amendment 1, Parent Child Advocacy Program, extending end date to September 30, 2018: A motion was made, seconded and passed to approve the Connections Contract-Amendment 1, Parent Child Advocacy Program, extending end date to September 30, 2018. This amendment extends the contract original end

date to September 30, 2018 to allow the agency to finalize the pilot program requirements involving the transition to independent housing for parents involved in their program. No additional funds are provided as part of this amendment.

2. Request Approval, WA Dept. of Health Consolidated Contract-Amendment 4, which adds or amends statements of work for five current programs with a \$302,993 increase in funds: A motion was made, seconded and passed to approve the WA Dept. of Health Consolidated Contract-Amendment 4, which adds or amends statements of work for five current programs with a \$302,993 increase in funds. The five programs are Emergency Preparedness, Maternal Child Health Block Grant, Promotion of Immunizations, Suicide Prevention Works! and Family Planning. With this amendment, the revised maximum consideration is \$1,524,011.

3. Request Approval, Healthcare Authority Contract-Amendment 3, My Town Coalition Work with a \$4,000 increase in funds: A motion was made, seconded and passed to approve the Healthcare Authority Contract-Amendment 3, My Town Coalition Work with a \$4,000 increase in funds. The Amendment start date is 8/1/2018 and ends on 6/30/2019.

4. Request Approval, CHOICE Contract, Youth Marijuana Prevention-Amendment 2, second contract year funding starting July 1, 2018: A motion was made, seconded and passed to approve the CHOICE Contract, Youth Marijuana Prevention-Amendment 2, second contract year funding starting July 1, 2018. This amendment provides \$21,000 for the project period of July 1, 2018 through June 30, 2019.

****Added Item:**

5. Request Approval, Authorization to apply for the Home Visiting Services Account Expansion Grant for start-up period of 12/1/2018 through 6/30/2019 in the amount of \$71,000 and Year 1-7/1/2019 through 6/30/2020 in the amount of \$115,000: A motion was made, seconded and passed to approve the authorization to apply for the Home Visiting Services Account Expansion Grant for the start-up period of 12/1/18 through 6/30/19 in the amount of \$71,000 and Year 1, 7/1/2019 through 6/30/2020 in the amount of \$115,000. The purpose of this funding opportunity is to increase the number of families served by Home Visiting Programs in the State of Washington.

Public Services:

1. Request Approval, Resolution amending Resolution 2018-006 FEMA Equipment Rates: A motion was made, seconded and passed to approve **Resolution No. 2018-086 amending Resolution 2018-006 FEMA Equipment Rates.** This amendment will provide that it is at the discretion of the Department Director if the FEMA rental rates are to be used for rental of equipment in interdepartmental funds.

2. Request Approval, SAM.gov Entity Administrator Letter appointing Jamie Golding as Administrator with SAM: A motion was made, seconded and passed to approve the SAM.gov Entity Administrator Letter appointing Jamie Golding as Administrator with SAM.

Sheriff's Office:

1. Request Approval, Employment Agreement with Hannah Cleverly – Deputy Director of Emergency Management to begin September 18, 2018 in the amount of \$70,000 annually: A motion was made, seconded and passed to approve the Employment Agreement with Hannah Cleverly – Deputy Director of Emergency Management to begin September 18, 2018 in the amount of \$70,000 annually.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Ross recessed the meeting to the media session at 2:17 p.m.

Media Session:

Commissioner Ross reopened the meeting at 2:18 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

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|---------------------|--|
| No. 2018-079 | Amending Resolution 02-60 decreasing PFD Board members from 7 members to 5 members, meetings from quarterly to annually and PFD Chairman to be assigned by BOCC |
| No. 2018-080 | Amending Resolution 85-64 changing date of preliminary budget submission to Tuesday December 4, 2018 for the 2019 budget |
| No. 2018-081 | Authorizing a transfer in the Grays Harbor County Miscellaneous Fund, Veterans Relief in the amount of \$12,000 |
| No. 2018-082 | Authorizing a transfer in the Grays Harbor County Miscellaneous Fund, Therapeutic Court in the amount of \$151,000 |

- No. 2018-083** Authorizing a transfer in the Grays Harbor County General Fund, Superior Court and Therapeutic Court in the amount of \$723,756
- No. 2018-084** Authorizing a transfer in the Grays Harbor County Miscellaneous Fund, Homeless Housing in the amount of \$144,486
- No. 2018-085** Authorizing a transfer in the Grays Harbor County Miscellaneous Fund, Auditors M & O in the amount of \$40,000
- No. 2018-086** Amending Resolution 2018-006 FEMA Equipment Rates

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:23 p.m., Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2018

Randy Ross, Chairman

Wes Cormier, District 1

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board