

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
May 21, 2018

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, May 21, 2018, at 2:00 p.m., Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecuting Attorney Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. Mox Chehalis Rd. No. 86190 Mox Chehalis Bridge Replacement: It was advertised on May 21, 2018 that bids would be accepted for the. The following bid was received for the Mox Chehalis Rd. No. 86190 Mox Chehalis Bridge Replacement with bid bond attached:

Bidder Name	Bidder Location	Bid Amount
Highmark Concrete Contractors LLC	Buckley	\$1,998,761.78
Ceccanti, Inc.	Tacoma	\$1,949,872.00
Rognlins, Inc.	Aberdeen	\$1,868,462.90
Cascade Bridge LLC	Vancouver	\$1,988,357.25
Quigg Bros.	Aberdeen	\$1,636,388.00

The bids will be forwarded to the Road Department.

HEARINGS:

None

PUBLIC COMMENT: None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: May 14, 2018

Commissioners:

Marine Resources Committee Appointment: Jody Pope - Science Interest Seat

Public Services:

Set Hearing Date - *June 18, 2018* – 2019 - 2024 Six-Year Transportation Improvement Program

Correspondence:

WSLCB: Tuggs and Chuggs, liquor license - beer/wine

Action: A motion was made, seconded and passed to approve the Consent Agenda as listed.

PRESENTATION:

1. **Certificate of Good Practice:** A Certificate of Good Practice was presented to Rob Wilson County Engineer. The Commissioners recognized the Engineering and Accounting Staff for their quality work.

Commissioner Ross announced a recess from 2:08 p.m. to 2:10 p.m.

COMMISSIONERS:

None

DEPARTMENTS:

Forestry:

1. **Request Approval, A cost share with Rayonier for the East Fork Humptulips Bridge, term of contract through May 2018 through December 2019, \$87,471:** A motion was made, seconded and passed to approve a cost share with Rayonier for the replacement of the East Fork Humptulips Bridge, term of contract through May 2018 through December 2019 in the amount of \$87,471. The bridge has been condemned for commercial hauling, and entering a cost share will reduce the cost of hauling logs for future county timber sales.

Management Services:

1. **Request Approval, Resolution, Budget Transfer – Tax Title Management, \$90,000:** A motion was made, seconded and passed to approve **Resolution No. 2018-046 transferring items in the Grays Harbor County Tax Title Management Fund in the amount of \$90,000.** This resolution increases the professional services appropriation for forest bridge repairs as requested by Forestry.

2. **Request Approval, Authorization to bind coverage for the Participant Accident Medical Liability Policy for the Grays Harbor County's Sheriff's Department, term of policy June 14, 2018 through June 14, 2019, \$500:** A motion was made, seconded and passed to approve authorization to bind coverage for the Participant Accident Medical Liability Policy for the Grays Harbor County's Sheriff's Department, term of policy June 14, 2018 through June 14, 2019 in the amount of \$500.

Public Health & Social Services:

1. **Amendment No. 1 to the CHOICE Youth Marijuana Prevention and Education Program (YMPEP) Agreement extending the period of performance from April 1, 2018 to June 30, 2018 and provides extension of funds:** A motion was made, seconded and passed to approve Amendment No. 1 to the CHOICE Youth Marijuana Prevention and Education Program (YMPEP) Agreement extending the period of performance from April 1, 2018 to June 30, 2018 and provide extension of funds.

2. **Amendment No. 2 to the Consolidated Contract for 2018 – 2020 allocating an increase of \$9,078 for a maximum of \$1,108,793 and revising the statement of work, term of contract January 1, 2018 through June 30, 2018:** A motion was made, seconded and passed to approve Amendment No. 2 to the Consolidated Contract for 2018 – 2020 allocating an

increase of \$9,078 for a maximum of \$1,108,793 and revising the statement of work, term of contract January 1, 2018 through June 30, 2018. This amends the statement of work for MCH Block Grant, EPR, and WIC and deletes statement of work for CLPP.

3. Amendment No. 1 to the contract with Washington State Department of Social and Health Services extending the contract year to July 1, 2018 through June 30, 2019: A motion was made, seconded and passed to approve Amendment No. 1 to the contract with Washington State Department of Social and Health Services extending the contract year to July 1, 2018 through June 30, 2019.

Public Services:

1. Request Approval, Agreement with Rainproof for roof replacement on the Byles House, \$28,400: A motion was made, seconded and passed to approve the Agreement with Rainproof for roof replacement on the Byles House in the amount of \$28,400. This project was bid on the MRSC small works roster and is budgeted in the Solid Waste Fund.

2. Request Approval, Approve receipt of the FDA grant for staff training and standardization, term of contract January 1, 2018 through December 31, 2018, \$3,000: A motion was made, seconded and passed to approve receipt of the FDA grant for staffing training and standardization, term of contract January 1, 2018 through December 31, 2018 in the amount of \$3,000.

3. Request Approval, Approve receipt of the FDA grant for a Self-Assessment of All 9 Retail Standards, term of contract January 1, 2018 through December 31, 2018, \$2,500: A motion was made, seconded and passed to approve receipt of the FDA grant for a Self-Assessment of All 9 Retail Standards, term of contract January 1, 2018 through December 31, 2018 in the amount of \$2,500.

4. Request Approval, Agreement with the Washington State Recreation and Conservation Office for a project planning grant funding the Lower Satsop River project, \$40,000: A motion was made, seconded and passed to approve the Agreement with the Washington State Recreation and Conservation Office for a project planning grant funding the Lower Satsop River Project in the amount of \$40,000. Erosion is threatening county roads and a master plan is needed to identify and prioritize mitigation projects that benefit all stakeholders in the area.

Sheriff:

1. Request Approval, Resolution, Authorization for the purchase of Spillman module software under the Sole Source Vendor exemption to the public bidding requirement: A motion was made, seconded and passed to **Resolution No. 2018-047 authorizing the purchase of Spillman Module Software for the Grays Harbor Sheriff's Office and Grays Harbor County Jail under the "Sole Source Vendor" exemption to the public bidding requirement.**

ANNOUNCEMENTS:

County Office Closed Monday, May 28 – in observation of Memorial Day

PUBLIC COMMENT: None

Commissioner Ross recessed the meeting to the media session at 2:18 p.m.

Media Session:

Commissioner Ross reopened the meeting at 2:20 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

- | | |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No. 2018-046 | Transferring items in the Grays Harbor County Tax Title Management Fund in the amount of \$90,000 |
| No. 2018-047 | Authorizing the purchase of Spillman Module Software for the Grays Harbor Sheriff's Office and Grays Harbor County Jail under the "Sole Source Vendor" exemption to the public bidding requirement |

ORDINANCES: None

INTERGOVERNMENTAL AGREEMENTS: None

At 2:26 p.m., Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2018

Randy Ross, Chairman

Wes Cormier, District 1

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board