

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
April 23, 2018

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, April 23, 2018, at 2:00 p.m., Commissioners present were Wes Cormier and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecuting Attorney Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to excuse Commissioner Raines from the meeting.

BIDS:

None

HEARINGS:

1. Resolution, Rescinding Resolutions 2006-94 and 2010-126, reactivating operations of Grays Harbor County Drainage District #2 and appointing commissioners to the Board:

There was a public hearing April 23, 2018 to consider rescinding Resolutions 2006-94 and 2010-16 reactivating operations of Grays Harbor County Drainage District #2. Notice of the hearing was published in The Montesano Vidette on April 5, 2018. Operations of the District were suspended by way of Resolution No. 2006-94, as amended by Resolution No. 2010-126, and its operations were taken over by the Grays Harbor County Board of Commissioners. The Board has found that reactivation of the District is in the public interest and that a governing board should be appointed.

Commissioner Ross called for public comment.

Gerald Shieles, Drainage District No. 2 resident, stated he has lived there 20 years and had some questions as to why the Commissioners are putting this back on the residents. He discussed the current taxes and the need for drainage work in the future.

Commissioner Cormier responded that the County does not manage any other districts and the Commissioners would like to see the district manage itself or, if they no longer want a special purpose district, they could choose to dissolve.

Commissioner Ross stated that this is not a normal job for the commissioners as they oversee the entire county and it would be better for the residents to make decisions for their property.

Donna Hagen, Drainage District No. 2 resident, stated this district was established by farmers. She stated ownership in the area has changed and there needs to be a transition before giving the district back, as some of the residents do not understand the important of the district. We need a stabilized effort for drainage; the people need to be involved. Some involved have mishandled in the past and encourage getting more involved. She asked the Commissioner to consider helping others get on board before handing it over as it has failed in the past.

Gerald Shieles asked how many people applied to fill the Commission seats.

Commissioner Cormier reported four. Terry Willis, Steve Willis, Lonny Fillo and Gordy Bagnell.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2018-036 rescinding Resolutions 2006-94 and 2010-126 reactivating operations of Grays Harbor County Drainage District #2.

Commissioner Cormier stated he would be happy to work with the new appointees to get the process running smoothly.

A motion was made, seconded and passed to approve Lonny Fillo as Commissioner of Drainage District #2.

A motion was made, seconded and passed to approve Steven Willis as Commissioner of Drainage District #2.

Commissioner Ross stated that by appointing two members those members can then meet and appoint a third Commissioner for the District.

PUBLIC COMMENT: None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: April 16, 2018

Special meeting: April 10, 2018

Management Services:

Set Hearing Date: *May 7, 2018* – Supplemental Budget - Fair Pavilion, \$10,000

Set Hearing Date: *May 7, 2018* – Supplemental Budget - GH Raceway, \$5,000

Set Hearing Date: *May 7, 2018* – Supplemental Budget - ORV Park, \$5,000

Public Services:

Approval of Seabrook Long Plat 2013-0040, Division 7b2

Set Bid Date: *May 21, 2018* – Mox Chehalis Road Bridge Replacement Project

Set Hearing Date: *May 7, 2018* – Rezone Case 2015-0188 - Satsop Development Park
140 acre parcel from General Development 5

Action: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. Request Approval, Resolution, Grays Harbor County Board of Commissioners certifying capitalized assets: A motion was made, seconded and passed to approve **Resolution No. 2018-037 certifying capitalized assets. The Board of Commissioners verified attractive items and capitalized assets as of December 31, 2017.**

**added Agenda item:

2. **Surplus Election Equipment due to cancellation with HART software service provider:** A motion was made, seconded and passed to approve the surplus of election equipment due to the cancellation with HART software service provider.

DEPARTMENTS:

Forestry:

1. **Request Approval, Contract approval for Cedar Creek and Damon Creek #1 with Harbor Timber and West Fork Andrews Creek #2 with Sierra Pacific Industries for sales held April 13, 2018:** A motion was made, seconded and passed to approve the contract approval for Cedar Creek and Damon Creek #1 with Harbor Timber and West Fork Andrews Creek #2 with Sierra Pacific Industries for sales held April 13, 2018.

Management Services

1. **Request Approval, Memorandum of Understanding (MOU) with AFSCME Local #275 for revisions relating to the Pacific Beach Waste Water Treatment Plant job descriptions, market study for wages, out of class pager pay, call back and call out pay:** A motion was made, seconded and passed to approve the Memorandum of Understanding (MOU) with AFSCME Local #275 for revisions relating to the Pacific Beach Waste Water Treatment Plant job descriptions, market study for wages, out of class pager pay, call back and all out pay.

2. **Request Approval, Resolution, Budget Transfer – Stadium, \$25,000:** A motion was made, seconded and passed to approve **Resolution No. 2018-038 transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$25,000.** This resolution increases the budget for the transfers out to other funds.

3. **Request Approval, Resolution, Adopting Updated Capital Asset Policy increasing capitalization threshold from \$2,500 to \$5,000:** A motion was made, seconded and passed to approve **Resolution No. 2018-039 adopting the updated Capital Asset Policy increasing capitalization threshold from \$2,500 to \$5,000.** This charge is supported by the internal controls committee.

**Added Agenda item

4. **Request Approval, Resolution, Budget Transfer – Auditor’s M & O, \$27,200:** A motion was made, seconded and passed to approve **Resolution 2018-040 transferring items in the Grays Harbor County Miscellaneous Fund Auditor’s M & O in the amount of \$27,200.** This resolution establishes an appropriation for the annual maintenance fee for the Naviant Records Management software. Ending cash is sufficient to allow this adjustment.

Public Services:

1. **Request Approval, Authorization to award bid to RainProof Contracting of Woodinville, Washington for the Byles House Roof Replacement project, \$28,400 through MRSC Roster:** A motion was made, seconded and passed to approve authorization to award a bid to RainProof Contracting of Woodinville, Washington for the Byles House Roof Replacement project in the amount of \$28,400 through the MRSC Roster.

2. Request Approval, Authorization to award bid to Actionaire of Hoquiam, Washington for the Byles House HVAC Replacement, \$17,685 through MRSC Rosters: A motion was made, seconded and passed to approve awarding the bid to Actionaire of Hoquiam, Washington for the Byles House HVAC Replacement in the amount of \$17,685 through MRSC Rosters.

3. Request Approval, Amendment #2 to the Personal Service Contract with Streamworks LLC for fish passage culverts, increasing contract amount from \$35,000 to \$50,000 and increasing rate of pay from \$80 to \$90 per hour: A motion was made, seconded and passed to approve Amendment #2 to the Personal Service Contract with Streamworks LLC for fish passage culverts, increasing contract amount from \$35,000 to \$50,000 and increasing rate of pay from \$80 to \$90 per hour.

4. Request Approval, Authorization to execute the 2018 Aggregate Supply Contract with Northwest Rock, Inc., \$376,032: A motion was made, seconded and passed to approve authorizing the execution of the 2018 Aggregate Supply Contract with Northwest Rock Inc., in the amount of \$376,032.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

Commissioner Ross recessed the meeting to the media session at 2:24 p.m.

Media Session:

Commissioner Ross reopened the meeting at 2:28 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2018-036	Rescinding Resolutions 2006-94 and 2010-126 reactivating operations of Grays Harbor County Drainage District #2
No. 2018-037	Certifying capital assets to the County Auditor
No. 2018-038	Transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$25,000

No. 2018-039

**Adopting Updated Capital Asset Policy
increasing capitalization threshold from \$2,500
to \$5,000**

No. 2018-040

**Transferring items in the Grays Harbor County
Miscellaneous Fund Auditor's M & O in the
amount of \$27,200**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:33 p.m., Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2018

Randy Ross, Chairman

Wes Cormier, District 1

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board