

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
April 9, 2018

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, April 9, 2018, at 2:00 p.m., Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecuting Attorney Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Ordinance to consider Rezone Cases 2018-0018, parcels 180625410010 and 180625410030, rezoning 42.22 acres from Rural Residential to General Residential: There was a public hearing April 9, 2018 to consider an Ordinance to Cases 2018-0108 and 2018-019, parcels 180625410010 and 180625410030, rezoning 42.22 acres from Rural Residential to General Residential. Notice of the hearing was published in The Montesano Vidette on March 29, 2018. Jane Hewitt, Planning Department, reported that the Planning Commission held a hearing and voted to recommend approval of the rezone request for 42.2 acres from Rural Residential to General Residential. She read into record the Staff Report and related documents. There were no comments received regarding the rezone. She stated the rezone, if approved will be done in the form of an Ordinance to change to the Comprehensive Plan.

Representative for the Applicant Hari Sharma was present if the Board had questions. There were no questions.

Commissioner Ross called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance 442 amending the Comprehensive Plan and rezoning 42.22 acres, parcels 180625410010 and 180625410030 from Rural Residential to General Residential.

PUBLIC COMMENT: None

CONSENT AGENDA:

Minutes: -Morning/Regular meetings: April 2, 2018
Coroner: -Monthly Report: March 2018
Correspondence: -WSLCB: Seabrook Community Foundation, 05/05/18, beer/wine/spirits
-PUD #2 2017 Gross Revenue Report

Action: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

1. **2018 Memorandum of Agreement (MOA) (Appendix A and B) with Washington State University Extension for the position transfer of the Noxious Weed Coordinator to the WSU Extension effective April 1, 2018:** A motion was made, seconded and passed to approve the 2018 Memorandum of Agreement (MOA) (Appendix A and B) with Washington State University Extension for the position transfer of the Noxious Weed Coordinator to the WSU Extension effective April 1, 2018. Dan Teutenburg reported that two position were combined, Small Farms and Noxious Weed Coordinator to provide for one full time position. This moves the Noxious Weed Coordinator from a county position to a WSU Extension position, which is why the MOA is being adjusted to reflect the funding for the Noxious Weed Coordinator.

DEPARTMENTS:

**Added item:

Clerk:

1. **Software License Agreement with Jury System, Inc., for purchase of JURY+ software, term of contract until cancelled, \$55,941:** A motion was made, seconded and passed to approve the Software License Agreement with Jury System, Inc., for the purchase of JURY+ software, term of contract until cancelled, in the amount of \$55,941.

Fair and Events:

1. **Request Approval, Contract execution for the 2018 Special Marketing Tourism Grant Funding/Service Contracts as submitted by LTAC, term of contracts January 2018 through December 2018, \$88,400:** A motion was made, seconded and passed to approve the contract execution for the 2018 Special Marketing tourism Grant Funding/Service Contract as submitted by LTAC, term of contracts January 2018 through December 2018 in the amount of \$88,400.

2. **Request Approval, Contract execution for the 2018 Tourism Grant Funding/Service Contracts as submitted by LTAC, term of contracts January 2018 through December 2018, \$7,300:** A motion was made, seconded and passed to approve contract execution for the 2018 Tourism Grant Funding/Service Contracts as submitted by LTAC, term of contracts January 2018 through December 2018 in the amount of \$7,300.

3. **Request Approval, Authorization for the Fair, Tourism and Parks Manager to sign and execute tourism advertising contracts with Media Index for (4) four color print ads to run in the May through August editions of Northwest Sportsman Magazine and website, \$2,140:** A motion was made, seconded and passed to approve authorizing the Fair, Tourism and Park Manager to sign and execute tourism advertising contracts with Media Index for (4) four color print ads to run in the May through August editions of Northwest Sportsman Magazine and website in the amount of \$2,140.

Juvenile:

1. Request Approval, Contract renewal with Dispute Resolution Center for facilitation of Aggression Replacement Training (ART) for court ordered youth, term of contract January 1, 2018 through December 31, 2019, \$7,400: A motion was made, seconded and passed to approve contract renewal with the Dispute Resolution Center for facilitation of Aggression Replacement Training (ART) for court ordered youth, term of contract January 1, 2018 through December 31, 2109 in the amount of \$7,400.

Management Services

1. Request Approval, Resolution, Authorizing and establishing a change fund within the Grays Harbor County Miscellaneous Fund – Management Services, \$25: A motion was made, seconded and passed to approve Resolution No 2018-031 authorizing and establishing a change fund within the Grays Harbor County Miscellaneous Fund – Management Services in the amount of \$25.00.: This resolution authorizes and establishes a \$25 change fund for public records within the Management Services Fund. Kirsten Williams will be the custodian.

2. Request Approval, Resolution, Transferring items in the Grays Harbor County Miscellaneous Fund – Auditor’s M & O, \$128,500: A motion was made, seconded and passed to approve Resolution No. 2018-033 transferring items in the Grays Harbor County Miscellaneous Fund – Auditor’s M & O in the amount of \$128,500. This resolution establishes budget for records and document preservation projects within the Fund 102 Auditor’s M & O budget. Ending cash is sufficient to allow this amendment.

3. Request Approval, Resolution, Budget Transfer – Pacific Beach Sewer Construction Fund, \$225,000: A motion was made, seconded and passed to approve Resolution No. 2018-032 transferring items in the Grays Harbor County Pacific Beach Construction Fund in the amount of \$225,000. This resolution increases the budget for the Pacific Beach sewer pump station project. Ending cash is sufficient to allow this amendment.

Public Services:

1. Request Approval, Resolution – Authorization to forward the Shoreline Master Plan to the Department of Ecology for review and approval: A motion was made, seconded and passed to approve Resolution No. 2018-034 forwarding the edited Shoreline Master Plan to the Department of Ecology for review and approval.

2. Digital Submittal Certification for 2017 CRAB reports: A motion was made, seconded and passed to approve the Digital Submittal Certification for 2017 CRAB reports.

3. Request Approval, Interlocal Agreement with the Grays Harbor Conservation District to establish a process allowing the County to request work be performed by the Conservation District or its contractors associated with grant funded restoration and mitigation activities, term of contract January 1, 2018 through December 31, 2019, \$7,400: A motion was made, seconded and passed to approve the Interlocal Agreement with the Grays Harbor Conservation District to establish a process allowing the County to request work be performed by the Conservation District or its contractors associated with grant funded restoration

and mitigation activities, term of contract January 1, 2018 through December 31, 2019 in the amount of \$7,400.

**Added Agenda item:

Superior Court:

1. Contract with Columbia Wellness for behavioral health services for participants in the Therapeutic Court (Adult Felony Drug Court), term of contract April 1, 2018 through December 31, 2018, \$17,646: A motion was made, seconded and passed to approve the contract with Columbia Wellness for behavioral health services for participants in the Therapeutic Court (Adult Felony Drug Court), term of contract April 1, 2018 through December 31, 2018 in the amount of \$17,646. The counselor designated by the agency will be an active member of the Drug Court Team and provide direct services to program participants.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

Commissioner Ross recessed the meeting to the media session at 2:15 p.m.

Media Session:

Commissioner Ross reopened the meeting at 2:17 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|--|
| No. 2018-031 | Authorizing and establishing a change fund within the Grays Harbor County Miscellaneous Fund – Management Services in the amount of \$25.00 |
| No. 2018-032 | Transferring items in the Grays Harbor County Pacific Beach Construction Fund in the amount of \$225,000 |
| No. 2018-033 | Transferring items in the Grays Harbor County Miscellaneous Fund – Auditor’s M & O in the amount of \$128,500 |
| No. 2018-034 | Forwarding the edited Shoreline Master Plan to the Department of Ecology for review and approval |

ORDINANCES:

No. 422

**Amending the Comprehensive Plan and rezoning
42.22 acres, parcels 180625410010 and
180625410030 from Rural Residential to General
Residential**

INTERGOVERNMENTAL AGREEMENTS:

- Agreement with the Grays Harbor Conservation District to establish a process allowing the County to request work be performed by the Conservation District or its contractors associated with grant funded restoration and mitigation activities

At 2:23 p.m., Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2018

Randy Ross, Chairman

Wes Cormier, District 1

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board