

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
February 26, 2018

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, February 12, 2018, at 2:00 p.m. Commissioners present were Randy Ross and Wes Cormier. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecuting Attorney Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to excuse Commissioner Raines from the meeting.

BIDS:

1. **(1) 4-door Compact Sedan, (1) Juvi Sedan, (1) Mid-size SUV:** It was advertised on February 8, 2018 and February 15, 2018 that bids would be accepted for (1) 4-door Compact Sedan, (1) Juvi Sedan, (1) Mid-size SUV. The following bids were received with bid bond attached:

	<u>Bidder Name</u>	<u>Bidder Location</u>	<u>Bid Amount</u>
Juvi Sedan	Five Star	Aberdeen	\$23,157.93
	Bud Clary Chevrolet	Longview	\$26,455.02**
	Whitney’s	Montesano	\$23,858.56
Mid-Size SUV	Five Star	Aberdeen	\$30,527.68
	Bud Clary Chevrolet	Longview	\$33,295.06**
	Whitney’s	Montesano	\$31,216.69
4-door Compact Sedan	Five Star	Aberdeen	\$20,388.95
	Bud Clary Chevrolet	Longview	\$20,167.82**
	Whitney’s	Montesano (Cruze)	\$18,653.44
		(Malibu)	\$20,851.37

** Bids did not include bid bond attached

The bids will be forwarded to the ER&R Department for review.

2. **2018 Emulsified Asphalt Supply Contract:** It was advertised on January 18, 2018 and January 25, 2018 that bids would be accepted for the 2018 Emulsified Asphalt Supply Contract. The following bids were received with bid bond attached:

<u>Bidder Name</u>	<u>Bidder Location</u>	<u>Bid Amount</u>
McAsphalt Industries	Langley BC	\$511.36 per ton and \$80/ton delivery
Albina Fuel	Vancouver, WA	\$427.58 per ton and \$48.96/ton delivery

The bids will be forwarded to the Road Department for review.

HEARINGS:

1. **Resolution, Supplemental Budget – Superior Court, \$263,965:** There was a public hearing February 26, 2018 to consider a Resolution authorizing an extension in the budget of the Grays Harbor County General Fund Superior Court in the amount of \$263,965. Notice of hearing was published in *The Montesano Vidette* on February 15, 2018 and February 22, 2018. Brenda Sherman, Budget Director, reported this resolution increases revenue and appropriations related to the Therapeutic Drug Court. Cost of operating this court will be covered by transfers in from the Chemical Dependency/Mental Health/Therapeutic Court Fund.

Commissioner Ross called for public comment. There were no comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2018-018 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Superior Court in the amount of \$263,965.

1. **Road Variance Case #2016-0512, applicant Big Lodge Ridge LLC for Private Lane off of Deer Park Drive in Central Park:** There was a public hearing February 26, 2018 to consider a request from Big Log Ridge LLC to reduce the required minimum private road standards. Notice of hearing was published in *The Montesano Vidette* on February 15, 2017. Commissioner Ross called for a staff report. Alice Shawyer, Planning Department, stated this road variance request is in connection with the improvement of a private road that will extend off the south end of Deer Park Drive and serve the remaining 11 lots Subdivision by Record of Survey, Vol. 7 Surveys, Page 41. Ms. Shawyer read the Planning report and entered the exhibits into the record. Rob Wilson, Road Engineer, reported that the road curves are super elevated at the curves and the curves were widened for safety. A level landing and stop sign have been added at the intersection for increased safety as well. He recommends approval.

Commissioner Ross called for public comment.

PUBLIC COMMENT:

Joe Burich – Deer Park: Concerned about safety and the intersection. He is worried about traffic impact. He originally opposed the subdivision. He is glad that the intersection will be level and welcomes new construction and revenue. Safety trumps all.

(Applicant Representative) Kyle Freeman – Engineer: The request was modified to include more safety. Further discussions ensued with Public Works and safety items were incorporated for widening, reduced speed, safety at intersection, and landing. He did consider a small roundabout, but it was not feasible in the area.

Gary Brach, Central Park: He does not like 2:00 meetings. Working people should be able to attend the meetings. He agreed with Joe Burch's comment.

Candace Smith – Liluet Loop: Concerned she didn't get the notice. She walked there and wildlife is there. It is a natural area with a pond. With the road, it will have an impact and runoff collects there. It will impact the water line too. They get eight inch line and/or water gets

impacted. Roadway issues already significant. She believes they need to look further at this issue. There should be windmills there instead of homes as the land won't perc.

Erik Heikkila – Central Park: Concerned about minimum road standards not being met. Set for public safety. He thinks they should have to meet minimum standards.

Miranda Shoemaker: Easement runs through our driveway. Steepness is a concern. New layout says on paving 20 ft. past the curve and gravels the rest. Who controls signage? The property owners never reached out to her in the two years of owning the property. She stated they are the only people that are maintaining the easement/road currently.

Tonya Bird: Meeting standards is important. She thinks they should have to meet current standards. She didn't get a notice. She has owned their home for less than a year. She is not against the development, just wants it safe. She saw in the plans that they plan to gravel the road. Who will maintain the gravel, Lemays and law enforcement on the private road, school buses? She has a lot more questions. In essence, it is a bigger issue than just the road.

Commissioner Ross announced that they are leaving the hearing, but leaving it open for additional public comment. The hearing will be continued to March 5, 2018.

Commissioner Ross announced a recess from 2:42 p.m. to 2:44 p.m.

2:44 p.m. reopened meeting

CONSENT AGENDA:

Minutes:

-Morning/Regular meetings: February 12, 2018

Public Health:

-Vendor Services Agreements for the facilitation of parenting program and child minding services for "Guiding Good Choices" term of contracts are March 1, 2018 through March 30, 2018 with the following individuals:

Charlene Hood, \$375

Grace Juriga, \$250

Chrissy Hawkins, \$375

Public Services:

~~-Set Bid Date – March 5, 2018 – (1) ¾ ton Pickup 4WD Extended Cab, (2) ¾ ton Pickup 4WD Crew Cab, (1) ½ ton 4WD Supervisor Pickup, (2) ½ ton Pickup 4WD Extended Cab~~

-Set Bid Date – April 2, 2018 – 2018 Aggregate Supply Contract

-Set Bid Date – March 19, 2018 – 2018 Pavement Striping, Resolution No. 2018-019 for special Maintenance Program

-Request for Qualifications for Engineering Services for Pacific Beach Water System upgrade

-Resolution No. 2018-020, acknowledging automatic vacation of right-of-ways surrounding property in the Plat of Bay City, Westport, applicant John and Laura Harwood

-Approval of Seabrook Long Plat with PUD Division 7b1

Correspondence:

- Law Suit: L-738-18, Q. Chen, et al.
- Claim: C-739-18 A, B and C, B. Terwilliger

ACTION: A motion was made, seconded and passed to approve the consent agenda with the one deletion under Public Services.

COMMISSIONERS:

Added Agenda items:

1. **Special Occasion Liquor Control Board License for Elma Auto Racing Hall of Fame at the Fairgrounds:** A motion was made, seconded and passed to approve a Special Occasion Liquor Control Board License for Elma Auto Racing Hall of Fame at the Fairgrounds.
2. **MOU with the AFSCME Courthouse Division for additional furlough day in 2018:** A motion was made, seconded and passed to approve a Memorandum of Understanding with the AFSCME Courthouse Division to add an additional floater to the contract for 2018.

DEPARTMENTS:

Juvenile:

1. **Professional Services Contract with Sage House, LLC for Special Sex Offender Disposition Alternative treatment services, term of contract October 2017 through September 2018, \$10,000:** A motion was made, seconded and passed to approve the Professional Services Contract with Sage House, LLC for Special Sex Offender Disposition Alternative treatment services for a juvenile ordered to live in the State of Oregon through an Interstate Compact Order, term of contract October 2017 through September 2018 in the amount of \$10,000.

Management Services:

1. **Resolution, Budget Transfer, Trial Court Improvement, \$1,100:** A motion was made, seconded and passed to approve **Resolution No. 2018-016 transferring items in the Grays Harbor County Miscellaneous Fund Trial Court Improvement in the amount of \$1,100.** This resolution will authorize small tools and minor equipment budget for District and Superior Court.
2. **Memorandum of Understanding (MOU) with Teamsters and AFSCME Unions for the purpose of addressing the new Washington State laws regarding paid sick leave effective January 1, 2018:** A motion was made, seconded and passed to approve a Memorandum of Understanding (MOU) with Teamsters and AFSCME Unions for the purpose of addressing the new Washington State laws regarding paid sick leave effective January 1, 2018.
3. **Resolution, Establishing- a Policy for Paid Sick Leave:** A motion was made, seconded and passed to approve **Resolution No. 2018-017 establishing a policy for paid sick leave for**

the purpose of addressing the new Washington State laws regarding paid sick leave effective January 1, 2018.

4. Subrecipient Agreement with Coastal Community Action Program (CCAP) for the 2017-2018 CDBG Grant providing administrative support for community projects benefiting low and moderate income persons and households, term of contract July 1, 2017 through June 30, 2018, \$105,604: A motion was made, seconded and passed to approve the Subrecipient Agreement with Coastal Community Action Program (CCAP) for the 2017-2018 CDBG Grant providing administrative support for community projects benefiting low and moderate income persons and households, term of contract July 1, 2017 through June 30, 2018 in the amount of \$105,604.

Public Health and Social Services:

1. Amendment No. 1 to agreement with ESD 113 True North to hire (3) System of Care Navigators assess youth and families for behavioral health services, term of contract January 1, 2018 through December 31, 2018, \$195,392: The Navigators are part of a County-led System of Care pilot project aimed at improving the outcomes for youth and families served by the Juvenile Court and its child and family serving allies. The amended agreement amount will be funded by treatment sales tax funds. This amendment extends the availability of service providers in the Aberdeen and North Beach school districts through 2018 and adjusts the contract amount accordingly.

2. Agreement with the Grays Harbor County Sheriff's for medical treatment to address mental illness, substance use disorders or the complications arising from them, term of contract January 1, 2018 through December 31, 2018, \$269,400 funded by treatment sales tax funds: This Agreement includes services of a physician or registered nurse.

3. Agreement with the Grays Harbor County Sheriff's Office for providing a Recovery Deputy to the County Jail specializing in mental illness and substance use disorders, term of contract January 1, 2018 through December 31, 2018, \$85,464: These services include assistance with application for healthcare benefits, development of a care plan to address mental illness and/or substance use disorders upon discharge from jail, care coordination services for appointments and transportation and education for inmates on behavioral health problems.

4. Agreement with the Grays Harbor County Sheriff's Office for payment of urinalysis kits, training, travel expenses and mileage incurred by the Recovery Deputy and staff, term of contract January 1, 2018 through December 31, 2018, \$47,700: A motion was made, seconded and passed to approve the Agreement with the Grays Harbor County Sheriff's Office for payment of urinalysis kits, training, travel expenses, and mileage incurred by the Recovery Deputy and staff, term of contract January 1, 2018 through December 31, 2018 in the amount of \$47,700.

5. Agreement with Grays Harbor County Sheriff's Office for payment of medications prescribed by jail medical personnel for treatment of mental illness and substance use disorders, term of contract January 1, 2018 through December 31, 2018, \$68,000: A motion was made, seconded and passed to approve the Agreement with the Grays Harbor County Sheriff's Office for payment of medications prescribed by jail medical personnel for treatment of

mental illness and substance use disorders, term of contract January 1, 2018 through December 31, 2018.

6. Vendor Services Agreement with Alder Creative for development of outreach material to increase utilization of family planning services, term of contract through June 2018, \$9,840: A motion was made, seconded and passed to approve the Vendor Services Agreement with Alder Creative for development of outreach material to increase utilization of family planning services, term of contract through June 2018 in the amount of \$9,840. Funded as a special project by the Department of Health.

Public Services:

1. Authorization to use KCDA Procurements Services for audio equipment and installation for the Third Courtroom project by Electrocom of Lynnwood, Washington, \$37,622.68: A motion was made, seconded and passed to approve authorization to use KCDA Procurements Services for audio equipment and installation for the Third Courtroom project by Electrocom of Lynnwood, Washington, \$37,622.68. Installer will provide all necessary equipment and labor to equip the new courtroom.

2. Aloha Communication Site Lease renewal with Rayonier for operation of a telecommunication tower, term of contract January 1, 2018 through December 31, 2028, \$750: A motion was made, seconded and passed to approve the Aloha Communication Site Lease renewal with Rayonier for operation of a telecommunication tower, term of contract January 1, 2018 through December 31, 2018 in the amount of \$750. A standard two percent annual escalator has been added to the lease.

Added Agenda items:

3. Grant Amendment with the Department of Ecology for to close out the Illahee Oyehut Sewer Project: A motion was made, seconded and passed to approve the Grant Amendment with the Department of Ecology for closing out the Illahee Oyehut Sewer Project.

4. Purchase of a Solid Waste Service Truck from the State Contract - \$75,000: A motion was made, seconded and passed to approve the purchase of a Solid Waste service truck from the state contract in the amount of \$75,000.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

Commissioner Ross recessed the meeting to the media session at 2:55 p.m.

Media Session:

Commissioner Raines reopened the meeting at 2:59 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|---|
| No. 2018-016 | Transferring items in the Grays Harbor County Miscellaneous Fund Trial Court Improvement in the amount of \$1,100 |
| No. 2018-017 | Establishing a policy for paid sick leave |
| No. 2018-018 | Authorizing a Supplemental Extension in the Budget of the Grays Harbor County General Fund Superior Court in the amount of \$263,965 |
| No. 2018-019 | Special Maintenance Project No. S-02080-00 before the Board of County Commissioners of Grays Harbor |
| No. 2018-020 | Acknowledging automatic vacation of right-of-ways surrounding property in the Plat of Bay City, Westport, applicant John and Laura Harwood |

ORDINANCES: None

INTERGOVERNMENTAL AGREEMENTS: None

At 3:04 p.m. Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2018

Randy Ross, Chairman

Wes Cormier, District 1

ATTEST:

Lori Weiss, Deputy Clerk of the Board

Excused
Vickie Raines, District 3