

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**  
**January 8, 2018**

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, January 8, 2018, at 2:00 p.m. Commissioners present were Wes Cormier and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

A motion was made, seconded and passed to approve excusing Commissioner Ross from the meeting.

**BIDS:** None

**HEARINGS:** None

**PUBLIC COMMENT:**

Donna Hagan, Montesano re: Drainage District 2 Update – She encouraged the Commissioners to stay in charge for a longer time so new people can get involved. There needs to be a balance in decisions. Commissioner Raines commented that she had a brief conversation this morning and needs to look into a couple of items. It is still open for people to send their interest in being a Commissioner for the drainage district. She has some questions about appointing family members to the commission.

**CONSENT AGENDA:**

Minutes:

Morning/Regular meetings: December 18, 2017

Auditor

Month-End Expenditures – December 2017: Claims \$4,298,354.61; Salary \$2,642,606.51

Commissioners:

Fair Board Reappointments: Position #6 - Denise Schupbach, Position #7 - Ken Waber, Position #11 - Karyn Coonse, terms expire 12/2020

Lodging Tax Advisory Committee Reappointments: Collectors: #1 Joe Fernandez, #4 - Jess Owen/ User # 2 - Dave Morrison, #5 - Doug Farmer

Planning Commission Reappointment: Position 3-1 – Steve Pomeroy, term expires 12/31/2021

Coroner:

Monthly Report: December 2017

Fair & Events:

Facility Use: Grays Harbor Posse – Wednesday night rides and Posse Rodeo, I-5 Quarter Midget Club, County Christmas Bazaar

Public Services:

Set Bid Date – *February 26, 2018* – 2018 Emulsified Asphalt Supply Contract

Correspondence:

Timberland Library - 2018 Budget

**ACTION:** A motion was made, seconded and passed to approve the consent agenda.

**COMMISSIONERS:**

1. **Interlocal Purchasing Agreement with Pierce County for cooperative governmental purchasing, in effect until cancelled:** A motion was made, seconded and passed to approve an Interlocal Purchasing Agreement with Pierce County for cooperative governmental purchasing, and is in effect until the contract is cancelled. This contract enables the County to purchase on the same terms and conditions as Pierce County.
2. **Juvenile Court Conflict Contract Extension for 2018: Hannah Campbell:** A motion was made, seconded and passed to approve a 2018 District Court Indigent Defense Contract extension for Hannah Campbell.
3. **Memorandum of Agreement with the Washington State University Extension for available WSU Extension programs, term of contract January 1, 2018 through December 31, 2018, \$160,480:** A motion was made, seconded and passed to approve the Memorandum of Agreement with the Washington State University Extension for available WSU Extension programs, term of contract January 1 2018 through December 31, 2018 in the amount of \$160,480.
4. **Memorandum of Agreement with the Washington State University Extension for Grays Harbor County maintenance and operation budget, \$23,065:** Memorandum of Agreement with the Washington State University Extension for Grays Harbor County Maintenance and operation of budget in the amount of \$23,065. These funds will be used for assorted office expenses.
5. **E-911 County Basic Services Operations Contract Amendment for 2018 – total contract not to exceed \$30,899:** A motion was made, seconded and passed to approve the E-911 County Basic Service Operations Contract Amendment for 2018 in an amount not to exceed \$30,899. The overall contract amount decreased \$25,900.

**DEPARTMENTS:**

**Fair & Events:**

1. **Request Approval, 2018 Grays Harbor Tourism Grant Fund Allocations as submitted by LTAC for the 2018 tourism grant process, term January 2018 through December 2018, \$100,000:** A motion was made, seconded and passed to approve the 2018 Grays Harbor Tourism Grant Fund Allocations as submitted by LTAC for the 2018 tourism grant process, term of contract January 2018 through December 2018 in the amount of \$100,000.
2. **Request Approval, Authorization for the Fair and Events Manager to sign the 2018 County Fair Entertainment Contract for Professor Bamboozle kids stage act August 8 – 12,**

**2018, \$4,000:** A motion was made, seconded and passed to approve authorization for the Fair and Events Manager to sign the 2018 County Fair Entertainment Contract for Professor Bamboozle kids stage act for the County fair August 8 – 12, 2018 in the amount of \$4,000.

**3. Request Approval, Authorization to sign the 2018 Grant Award from the Grays Harbor Community Foundation for repairs to the Fairgrounds Equine restroom facilities, \$5,000:** A motion was made, seconded and passed to approve authorization to sign the 2018 grant award from the Grays Harbor Community Foundation for repairs to the Fairgrounds Equine restroom facilities in the amount of \$5,000.

**4. Request Approval, Order and Space Allocation Contract with Professional Sports Publication for the 2018 NFL Seattle Seahawks Yearbook advertising, \$7,000:** A motion was made, seconded and passed to approve the Order and Space Allocation Contract with Professional Sports Publication for the 2018 NFL Seattle Seahawks Yearbook advertising in the amount of \$7,000.

**Forestry:**

**1. Request Approval, Accept Contract as Complete for Connor Creek No. 1 Cedar Salvage with ACS Cedar, Inc., and release the Performance Bond:** A motion was made, seconded and passed to approve the contract as complete for the Connor Creek No. 1 Cedar Salvage with ACS Cedar, Inc., and release the performance bond.

**Management Services:**

**1. Request Approval, Adoption of the 2018 Salary Resolution:** A motion was made, seconded and passed to approve **Resolution No. 2018-001 setting the 2018 Salary Schedule by department.**

**Public Services:**

**1. Request Approval, Interlocal Agreement with Washington Department of Fish and Wildlife and Marine Resource Committee grant participants acting as fiscal agent, term of contract July 1, 2017 through June 30, 2019, \$51,360:** A motion was made, seconded and passed to approve the Interlocal Agreement with Washington Department of Fish and Wildlife and Marine Resource Committee grant participants acting as fiscal agent, term of contract July 1, 2017 through June 30, 2019 in the amount of \$51,360.

**ANNOUNCEMENTS:** County offices closed on January 15, 2018 in observation of Martin Luther King Day. The next meeting is January 22, 2018.

**PUBLIC COMMENT:**

Leona Stezia, Pacific Beach, asked for clarification on the extension program and tourism.

Commissioner Raines recessed the meeting to the media session at 2:19 p.m.

**Media Session:**

Commissioner Raines reopened the meeting at 2:21 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

**No. 2018-001**

**Adoption of the 2018 Salary Resolution**

**ORDINANCES:**

None

**INTERGOVERNMENTAL AGREEMENTS:**

- Purchasing Agreement with Pierce County for cooperative governmental purchasing.

At 2:31 p.m. Commissioner Raines adjourned the meeting.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
Randy Ross, Chairman

\_\_\_\_\_  
Wes Cormier, District 1

\_\_\_\_\_  
Vickie Raines, District 3

ATTEST:

\_\_\_\_\_  
Jenna Amsbury, Clerk of the Board