

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
September 11, 2017

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, September 11, 2017, at 2:00 p.m. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Jennifer Wieland, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Supplemental Budget, General Fund Various Departments, \$93,452: There was a public hearing September 11, 2017 to consider a Resolution for a supplemental budget in the General Fund Various Departments in the amount of \$93,452. Notice of hearing was published in *The Montesano Vidette* on August 31, 2017 and September 7, 2017. This resolution amends the budget based upon year-to-date activity.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-087 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Various Departments in the amount of \$93,452.

2. Supplemental Budget, Local Program Financing – Real Estate, \$775: There was a public hearing September 11, 2017 to consider a Resolution for a supplemental budget in the Software Replacement Reserve Fund in the amount of \$775. Notice of hearing was published in *The Montesano Vidette* on August 31, 2017 and September 7, 2017. This resolution increases interest to the amount on the debt service schedule. This resolution increases interest to the amount on the debt service schedule.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-088 authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Local Program Financing – Real Estate in the amount of \$775.

3. Supplemental Budget, Fair Building Construction, \$85,000: There was a public hearing September 11, 2017 to consider a Resolution for a supplemental budget in the Software Replacement Reserve Fund in the amount of \$85,000. Notice of hearing was published in *The Montesano Vidette* on August 31, 2017 and September 7, 2017. This resolution adjusts for changes in debt service since creation of this budget. Resolution No. 2017-021 authorized

additional funding from Fund 112. Debt service for the Pavilion Bonds replaces the USDA RA loan payments.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-089 authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Fair Building Construction in the amount of \$85,000.

4. Supplemental Budget, Facilities Capital, \$155,000: There was a public hearing September 11, 2017 to consider a Resolution for a supplemental budget in the Software Replacement Reserve Fund in the amount of \$155,000. Notice of hearing was published in *The Montesano Vidette* on August 31, 2017 and September 7, 2017. This resolution adjusts for changes to the amount of transfers from the General Fund to Facilities Capital, based on proceeds from the sale of timber.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-090 authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Facilities Capital in the amount of \$155,000.

PUBLIC COMMENT:

Ann Galland, Montesano – stated she is a small business owner. She supports the restroom facility at Fleet Park. There is a need for a public restroom. Summer business is up and restroom use is increased during this time. Volunteer efforts have worked on the parks. 55 to 60 people are employed by Thriftway. The facility would be an asset to business and tourism.

Vini Samuel, Mayor of Montesano – stated two other business owners stated they have more people during the summer attending businesses.

Commissioner Raines asked what the benefits were drawn by increase in patronage. Ms. Samuel responded April through October there is double the patronage so they are able to have/keep on more employees year round. For activities that are not in downtown, people do not tend to come into downtown as often, which is why having restrooms available at this location will aid the surrounding businesses.

Dan Boeholt, Aberdeen – Stated he was happy to see that two people from Grays Harbor County have been appointed to the Forest Service RAC Committee, one of which being Commissioner Cormier. He stated he reviewed projects proposed for funding through the RAC and suggests that the funding be spent to maintain forest service roads and would like to have the Humpstulips gravel bar be reopened.

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: August 28, 2017

Auditor:

Month-End Expenditures – August 2017: Claims \$4,112,627.63; Salary \$2,719,738.05

Coroner:

Monthly report: August 2017

Management Services:

Set Hearing Date – *September 25, 2017* – Supplemental Budget – Special Projects, \$221,000

Set Hearing Date – *September 25, 2017* – Supplemental Budget - Fair Fund, \$84,655

Public Services:

Permission to advertise for bid on traffic control-related items – ~~October 2, 2017~~ – changed to October 9, 2017

Correspondence:

WSLCB: Grays Harbor Mounted Posse, 10/28/17 and Lions Charitable Foundation, 11/4/17

Use Request:

Friends Landing Fish Run and Walk, use of Katon Road - 9/30/17

ACTION: A motion was made, seconded and passed to approve the consent agenda as listed, noting the change in bid date from October 2 to October 9.

COMMISSIONERS:

1. **Authorization for the Chairman to sign the Certification that the 5-Year Plan and/or Annual PHA Plan of the Housing Authority of Grays Harbor County is consistent with the Consolidated Plan or State Consolidated Plan to end homelessness:** This item was postponed until September 25.

**Added Agenda item

2. **Representation Letter with the State Auditor's Office for the 2016 fiscal year audit:** A motion was made, seconded and passed to authorize the chairman to sign the representation letter with the State Auditor's Office.

DEPARTMENTS:

Juvenile:

1. **Request Approval, Professional Services Contract renewal with Cheryl Stines for polygraph services, term of contract July 1, 2017 through June 30, 2019, \$10,000, funded by block grant:** A motion was made, seconded and passed to approve the Professional Services Contract renewal with Cheryl Stines for polygraph services, term of contract July 1, 2017 through June 30, 2019 in the amount of \$10,000, funded by block grant.

Management Services:

1. **Request Approval, Amendment No. 7 to the Chehalis Basin Lead Entity 2015-2017 with the State of Washington Recreation and Conservation Office for additional funds and extension of contract, term of contract August 30, 2017 through December 31, 2017, \$20,000:** A motion was made, seconded and passed to approve Amendment No. 7 to the Chehalis Basin Lead Entity 2015-2017 with the State of Washington Recreation and Conservation Office for additional funds and extension of contract, term of contract August 30, 2017 through December 31, 2017 in the amount of \$20,000.

Public Health & Social Services:

1. **Request Approval, Data Sharing Agreement with State of Washington Department of Health (DOH) for sharing data across agencies, term of contract July 1, 2017 through June 30, 2019:** A motion was made, seconded and passed to approve the Data Sharing Agreement with the State of Washington Department of Health (DOH) for sharing data across agencies, term of contract July 1, 2017 through June 30, 2017, grant funded.

2. **Request Approval, Interlocal Agreement with State of Washington Department of Early Learning for the Parents as Teachers (PAT) program, term of contract July 1, 2017 through July 31, 2018, \$456,319:** A motion was made, seconded and passed to approve the Interlocal Agreement with the State of Washington Department of Early Learning for the Parents as Teachers (PAT) program, term of contract July 1, 2017 through July 31, 2018 in the amount of \$456,319. This contract allows provision of high-quality home visiting services to high-risk families for purposes of improving outcomes for participants and strengthening coordination of services.

3. **Request Approval, 2017-2018 Homeless Housing Contract Agreement with Coastal Community Action (CCAP) to provide resources to address the housing needs of people who are homeless or at risk, term of contract July 1, 2017 through June 30, 2018, \$1,338,260:** A motion was made, seconded and passed to approve the 2017-2018 Homeless Housing Contract Agreement with Coastal Community Action (CCAP) to provide resources to address the housing needs of people who are homeless or at risk of homelessness, term of contract July 1, 2017 through June 30, 2018 in the amount of \$1,338,260.

Public Services:

1. **Request Approval, Personal Services Contract with Ecolution for the Garrard Creek Road project, \$31,760:** A motion was made, seconded and passed to approve the Personal Services Contract with Ecolution for the Garrard Creek Road project in the amount of \$31,760. Ecolution has been selected through an MRSC Roster. The roster included five consultants, and Ecolution was the only firm to submit a proposal. This environmental contract is within the expected price range for these services.

2. **Request Approval, Community Litter Grant with the Department of Ecology for litter collection, the purchase of a litter crew van and an in-custody litter crew supervisor's salary at the Sheriff's office, term of contract July 1, 2017 through June 30, 2019, \$98,793:**

A motion was made, seconded and passed to approve the Community Litter Grant with the Department of Ecology for litter collection over the next two years and provide funding for the purchase of a new litter crew van in the amount of \$98,793. This grant is dedicated for an in-custody litter crew supervisor's salary at the Sheriff's office. This is a zero match grant.

3. Request Approval, Economic Development Fund Advisory (.09) Committee recommendation for the 2018 Economic Development Grant Award: A motion was made, seconded and passed by Commissioner Raines and Commissioner Ross to award the 2018 grants for Economic Development through the .09 Fund to the City of Montesano for Fleet Park Restrooms in the amount of \$86,500 and the Port of Grays Harbor for dredging the Westport Marina in the amount of \$300,000. Commissioner Cormier voted against the motion because of the inclusion of funding for the City of Montesano restroom project. Commissioner Ross stated that economic development comes in numerous forms and he believes that funding the City of Montesano also is worthwhile and spurs economic development. Commissioner Raines stated that there were restrooms included in a Cosmopolis project and also read in the .09 committee minutes that there was one member who supported the funding. Commissioner Cormier stated that there are more than 35 parks in the County and he worries about the future requests.

4. Request Approval, Bid award to Rognlin's Inc., of Aberdeen, Washington for the Seabrook Pump Station project, \$400,000: A motion was made, seconded and passed to approve awarding the bid to Rognlin's Inc., of Aberdeen, Washington for the Seabrook Pump Station project in the amount of \$400,000. Rognlin's was the low bidder at a bid of \$945,000; Seabrook has approved this bid with the understanding that the County will only be responsible for \$400,000 of the project cost.

Sheriff:

1. Request Approval, Contract with Washington Traffic Safety Commission to provide funds under the safety project TzM20-2, term of contract October 1, 2017 through September 30, 2020: A motion was made, seconded and passed to approve the contract with the Washington Traffic Safety Commission to provide funds under the safety project TzM20-2, term of contract October 1, 2017 through September 30, 2020.

ANNOUNCEMENTS:

There will be no morning or afternoon meeting on September 18, 2017.

PUBLIC COMMENT:

None

Commissioner Cormier recesses the meeting to the media session at 2:30 p.m.

Media Session:

Commissioner Cormier reopened the meeting at 2:32 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Randy Ross and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|--|
| No. 2017-087 | Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund Various Departments in the amount of \$93,452 |
| No. 2017-088 | Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Local Program Financing – Real Estate in the amount of \$775 |
| No. 2017-089 | Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Fair Building Construction in the amount of \$85,000 |
| No. 2017-090 | Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Facilities Capital in the amount of \$155,000 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:54 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board