

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
August 7, 2017

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, August 7, 2017, at 2:00 p.m. Commissioners present were Vickie Raines and Randy Ross. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Cormier was excused at the Morning Meeting and Commissioner Raines chaired the meeting.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT:

None

**Due to technical difficulties with the microphones, Commissioner Raines announced a recess at 2:11 p.m. to move the meeting to the Commissioners’ Conference Room 1 for the remainder of the meeting.

The meeting reconvened at 2:13 p.m. in the Commissioners’ Conference Room 1.

CONSENT AGENDA:

Minutes:

-Morning/Regular meetings: July 31, 2017

Auditor:

-Month-End Expenditures – July 2017: Claims \$3,603,655.36; Salary \$2,654,678.74

Commissioners:

-Set Hearing Date – *August 14, 2017* – Ordinance 404, Marijuana Six-Month Moratorium

-Request for Proposal (RFP) for contractor to provide Firewise services

-Appointment to the Olympic Area Agency on Aging – Pam Tuttle, three-year term

Coroner:

-Monthly Report: July 2017

Public Services:

-Set Bid Date – *August 28, 2017* – Seabrook Lift Station

-Set Hearing Date – *August 21, 2017* – 12-Lot Long Plat Special Use Case #2017-0709

Correspondence:

-Retirement – Vern Spatz, Auditor, August 31, 2017

ACTION: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

1. **Resolution – Appointing Melinda Raihl as Acting County Auditor, effective 5:00 p.m. on August 31, 2017:** A motion was made, seconded and passed to approve **Resolution No. 2017-074 appointing Melinda Raihl as Acting County Auditor effective at 5:00 p.m. on August 31, 2017.** Current Grays Harbor County Auditor Vern Spatz has announced his retirement on August 31, 2017.

DEPARTMENTS:

Fair and Events:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign the 2017 Fair Commercial Vendor and Exhibitor Agreements:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2017 Fair Commercial Vendor and Exhibitor Agreements.

2. **Request Approval, Creation of a “Major Tourism Projects” grant program for festivals, events and planned activities/services that benefit the tourism industry in Grays Harbor County for an amount not to exceed \$100,000:** A motion was made, seconded and passed to approve the creation of a “Major Tourism Projects” grant program for festivals, events and planned activities/services that benefit the tourism industry in Grays Harbor County in an amount not to exceed \$100,000. The funding would come from the Tourism 112.000.100 fund which has a healthy cash balance that is supported by the 3% Lodging Tax.

Juvenile:

1. **Request Approval, Contract with Dispute Resolution providing teen mediation program for Superior Court Juvenile cases, Contract term of July 1, 2017 through June 30, 2019 in the amount of \$28,000:** A motion was made, seconded and passed to approve the contract with Dispute Resolution providing teen mediation program for Superior Court Juvenile cases, term of contract is July 1, 2017 through June 30, 2019 in the amount of \$28,000.

Public Health and Social Services:

1. **Request Approval, Authorization to submit the McKinney Vento grant application to the Department of Commerce to support housing based on the Housing First mode, term of contract January 2018 through December 2018, \$175,000:** A motion was made, seconded and passed to approve submission of the McKinney Vento grant application to the Department of Commerce to support housing based on the Housing First mode, term of contract January 2018

through December 2018 in the amount of \$175,000. Funding will provide rent assistance, case management and service coordination to 15 individuals identified as the most vulnerable chronically homeless per HUD definition.

2. Request Approval, Contract with CHOICE Regional Health Network for participation in the development of a regional five-year strategic plan to reduce youth marijuana use, term of contract September 1, 2017 through March 31, 2018, \$6,000: A motion was made, seconded and passed to approve a contract with CHOICE Regional Health Network for participation in the development of a regional five-year strategic plan to reduce youth marijuana use, term of contract September 1, 2017 through March 31, 2018 in the amount of \$6,000.

**Added Agenda Item:

Prosecutor:

1. Request Approval, Location Agreement with Oxygen Network for use of the Courthouse to film an upcoming production to an unsolved crime in Grays Harbor County: A motion was made, seconded and passed to approve the Location Agreement with Oxygen Network for use of the Courthouse to film an upcoming production to an unsolved crime in Grays Harbor County. The work of the court and county government will not be disrupted during the filming.

Public Services:

1. Request Approval, Authorization to purchase (1) one service vehicle for the Radio Shop from state the contract, \$56,000: A motion was made, seconded and passed to approve the purchase of (1) one service vehicle for the Radio Shop from the State contract in the amount of \$56,000. The purchase is due to need and budget sufficiency.

2. Request Approval, Acceptance of contract completion with Rognlin's, Inc., for the Illahee/Oyehut sewer system project: A motion was made, seconded and passed to approve the completion with Rognlin's, Inc., for the Illahee/Oyehut sewer system project. All contract obligations have been met and the final price is \$2,730,903.49, not including sales tax.

3. Request Approval, Resolution, Sole Source designation for ATS Automation for sole source service and maintenance on Alerton equipment: A motion was made, seconded and passed to approve **Resolution No. 2017-076 Authorizing an HVAC Service Agreement for Grays Harbor County under the "Sole Source Vendor" exemption to the public bidding requirement.** The County utilizes Alerton controls for all of its heating and air conditioning needs in County facilities.

4. Request Approval, Five-year contract with ATS Automation to provide HVAC control services, term of contract August 1, 2017 through July 31, 2021, \$67,970: A motion was made, seconded and passed to approve a five-year contract with ATS Automation to provide HVAC control services, term of contract August 1, 2017 through July 31, 2021 in the amount of

\$67,970. This service contract covers all County buildings with Alerton controls and includes the Fairgrounds pavilion.

5. Request Approval, Award and execute contract with Rognlin's, Inc., of Aberdeen, Washington for Wynooche Wishkah Curve Safety Project, low bid \$435,388: A motion was made, seconded and passed to approve awarding the low bid with Rognlin's, Inc., of Aberdeen, Washington for Wynooche Wishkah Curve Safety Project in the amount of \$435,388. The bid is 3.37% above the Engineer's estimate. A contract will be executed at a future meeting.

6. Request Approval, Resolution, acknowledging automatic vacation of right-of-ways within the Plat of First Addition, Ocosta, applicant Jeff Scherer: A motion was made, seconded and passed to approve **Resolution No. 2017-077 acknowledging the automatic vacation of right-of-ways by operation of law within the Plat of First Addition, Ocosta to applicant Jeff Scherer.**

Sheriff:

1. Request Approval, Interagency Agreement with Behavioral Health Administration for participation in a Jail Telehealth Forensic Evaluation Pilot Initiative, term of contract through June 30, 2018: A motion was made, seconded and passed to approve the Interagency Agreement with Behavioral Health Administration for participating in a Jail Telehealth Forensic Evaluation Pilot Initiative, term of contract through June 30, 2018.

Treasurer:

1. Request Approval, Resolution, Adopting a policy for the acceptance of electronic payments: A motion was made, seconded and passed to approve **Resolution No. 2017-075 adopting a policy for the acceptance of electronic payments.** This resolution authorizes the County Treasurer to accept electronic payments for any payment of any kind including, but not limited to taxes, fines, interest, penalties, special assessments, fees, rates, charges, or money due counties.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Media Session:

The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Resolution No. 2017-074 | Appointing Melinda Raihl as Acting County Auditor effective at 5:00 p.m. on August 31, 2017 |
| Resolution No. 2017-075 | Adopting a policy for the acceptance of electronic payments |
| Resolution No. 2017-076 | Authorizing an HVAC Service Agreement for Grays Harbor County under the “Sole Source Vendor” exemption to the public bidding requirement. |
| Resolution No. 2017-077 | Acknowledging the automatic vacation of right-of-ways by operation of law within the Plat of First Addition, Ocosta to applicant Jeff Scherer |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Agreement with Behavioral Health Administration for participating in a Jail Telehealth Forensic Evaluation Pilot Initiative

At 2:50 p.m. Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board