

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
August 28, 2017

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, August 28, 2017, at 2:00 p.m. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. **Seabrook Sewage Pump Station:** It was advertised on August 3, 2017 August 10, 2017 that bids would be accepted for the Seabrook Sewage Pump Station. The following bids were received with bid bond attached:

<u>Bidder Name</u>	<u>Bidder Location</u>	<u>Bid Amount</u>
Award Construction, Inc.	Ferndale	\$1,026,410
Rognlin’s, Inc.	Aberdeen	\$1,025,325
Quigg Bros., Inc.	Aberdeen	\$1,177,225

The bids will be forwarded to the Utilities Department for review.

HEARINGS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: August 21, 2017

Special Meeting: August 10, 2017

Management Services:

Set Hearing Date – *September 11, 2017* – Supplemental Budget, General Fund Various Departments, \$93,452

Set Hearing Date – *September 11, 2017* – Supplemental Budget, Local Program Financing – Real Estate, \$775

Set Hearing Date – *September 11, 2017* – Supplemental Budget, Fair Building Construction, \$85,000

Set Hearing Date – *September 11, 2017* – Supplemental Budget, Facilities Capital, \$155,000

Correspondence:

WSLCB Seabrook Community Foundation, 10/07/17

ACTION: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

1. **Resolution, Requesting the Prosecuting Attorney to commence legal action to abate County Code violations for public nuisance on real property situated at 1745 Dicks Lane, 1745 S. Montesano Street W., 1755 S. Montesano Street West and Parcel No. 799501500700 (Lots 3-7 on Parcels A, B and C) in Grays Harbor County:** A motion was made, seconded and passed to approve **Resolution No. 2017-084 requesting the Prosecuting Attorney to commence legal action to abate County Code violations for public nuisance on real property situated at 1745 Dicks Lane, 1745 S. Montesano Street W., 1755 S. Montesano Street West and Parcel No. 799501500700 (Lots 3-7 on Parcels A, B and C) in Grays Harbor County.** Despite multiple attempts to obtain the property owner's compliance with the County Code as it pertains to unlicensed vehicles, junk, debris and trash on the property, these violations continue and constitute a threat to the health and safety of residents of the County, requiring expeditious abatement.

2. **Employee Agreement and Release for longevity pay – Jill Vance, Board of Equalization:** A motion was made, seconded and passed to approve the Employment Agreement and Release for longevity pay for Jill Vance, Board of Equalization. This agreement will provide back pay for 2011 through July 2017 based on her hours worked and rate of pay in the amount of \$4,504.72. This will release all claims for payments to the employee.

DEPARTMENTS:

Management Services:

1. **Request Approval, Grant application with the Washington State Office of Public Defense for indigent defense for 2018, \$74,259:** A motion was made, seconded and passed to approve the Grant Application with the Washington State Office of Public Defense for indigent defense for 2018 in the amount of \$74,259. Commissioner Raines stated that the County receives a small amount of assistance overall on the cost of indigent defense. Commissioner Ross responded that the State should be providing more funds toward this cost.

2. **Request Approval, Resolution, Budget Transfer – Stadium, \$5,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-085 transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$5,000.**

3. **Request Approval, Resolution, Budget Transfer – Cumulative Reserve Construction Fund, \$17,225:** A motion was made, seconded and passed to approve **Resolution No. 2017-086 transferring items in the Grays Harbor County Cumulative Reserve for Construction Fund in the amount of \$17,225.**

Public Health & Social Services:

1. **Request Approval, Vendor Service Agreement with Joe Neigel for providing two trainings on Adverse Childhood Experiences and classroom and evidence-based prevention strategies, term of contract August 16, 2017 through September 29, 2017, \$3,000 (grant**

funded): A motion was made, seconded and passed to approve the Vendor Agreement with Joe Neigel for providing two trainings on Adverse Childhood Experiences and classroom and evidence-based prevention strategies, term of contract August 16, 2017 through September 29, 2017 in the amount of \$3,000 (grant funded). The trainings will be located in Hoquiam and Aberdeen for school staff and educators on August 29, 2017.

2. Request Approval, Contract Agreement with Department of Commerce for Homeless Housing Services Consolidated Homeless Grant, term of contract July 1, 2017 through June 30, 2019, \$2,667,102: A motion was made, seconded and passed to approve the Contract Agreement with Department of Commerce for Homeless Housing Services Consolidated Homeless Grant, term of contract July 1, 2017 through June 30, 2019 in the amount of \$2,667,102. This Agreement provides resources to assist people who are experiencing homelessness and maintains housing stability. Unsheltered homeless households are prioritized for assistance and services.

Public Services:

1. Request Approval, Contract execution with Rognlin's, Inc., of Aberdeen, Washington for the Wynooche-Wishkah Curve Realignment Project, \$435,388: A motion was made, seconded and passed to approve contract execution with Rognlin's, Inc., of Aberdeen, Washington for the Wynooche-Wishkah Curve Realignment Project in the amount of \$435,388.

2. Request Approval, Acceptance of bids for the Utility Van (Value Ford \$34,540.74) and the Detective Sedan (Five Star \$20,667.41): A motion was made, seconded and passed to approve acceptance of bids for the Utility Van (Value Ford \$34,540.74) and the Detective Sedan (Five Star \$20,667.41). These are budgeted replacement vehicles for 2017.

3. Request Approval, Extension of Professional Services Agreement with Stephen Causseaux, Jr., McCarthy & Causseaux, for service as the Hearing Examiner on the Rezone Case 2015-0188 for the Planning Commission: A motion was made, seconded and passed to approve extension of Professional Services Agreement with Stephen Causseaux, Jr., McCarthy & Causseaux, for service as the Hearing Examiner on the Rezone Case 2015-0188 for the Planning Commission, according to Ordinance No. 429. Commissioner Cormier abstained from the vote.

4. Request Approval, Recommendations by the .09 Advisory Board for the 2018 Economic Development Grant Awards: Postponed to September 11, 2017.

5. Request Approval, Amendment to the Twin Bridges Park Caretaker Agreement for provision of a \$150 per month stipend for additional assigned duties and equipment inventory, term of contract through February 7, 2019, \$2,400: A motion was made, seconded and passed to approve the Amendment to the Twin Bridges Park Caretaker Agreement for provision of a \$150 per month stipend for additional assigned duties and equipment inventory, term of contract through February 7, 2019, for a total of \$2,400 over the life of the contract.

Sheriff:

1. Request Approval, Personal Services Contract with Beverly O’Dea, Bridgeview Consulting, LLC, for the Multi-Jurisdictional All Hazard Mitigation Plan, term of contract August 2017 through October 2018, not to exceed \$97,125: A motion was made, seconded and passed to approve the Personal Services Contract with Beverly O’Dea, Bridgeview Consulting, LLC, for the Multi-Jurisdictional All Hazard Mitigation Plan, term of contract August 2017 through October 2018, not to exceed \$97,125. The purpose is to create a County-Wide, Multi-Jurisdictional All Hazard Mitigation Plan, incorporating 32 different entities with Grays Harbor County as the central body of the plan.

*** Added item:

Meeting Cancellation:

A motion was made, seconded and passed to cancel the morning and afternoon meetings for the Commissioners on Monday, September 18, 2017 due to a conflicting meeting.

ANNOUNCEMENTS:

There will be no morning or afternoon meeting on September 4, 2017 for the Labor Day holiday.

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:12 p.m. to move into the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:14 p.m. in Conference Room No. 1. Commissioners present were Randy Ross, Wes Cormier and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

Commissioner Cormier announced a recess from 2:25 p.m. to 12:30 p.m.

2:30 p.m. Washington Counties Risk Pool Presentation – Derek Bryan, Executive Director
Conference Room No. 1

Mr. Bryan presented information about the Washington Counties Risk Pool and Grays Harbor County specific risk information.

He discussed the following:

- Self-insured group
- Stability of rates
- Work on risk management – goal is to get more counties to be proactive rather than reactive to risk. The Risk Pool will be focusing on training.
- Liability structure
- Claim structure

- Graphs on the types of liabilities and their risk factors

Mr. Bryan noted the Commissioner Raines will be on the Executive Committee for the Pool next year. Commissioner Raines asked for further clarification on when claims are settled and the process used to determine when that should be done. Mr. Bryan stated that the Claims Administrator is in charge of gathering the facts and making a recommendation. Commissioner Raines noted that she wanted to ensure that cases were not taken too far along in the process before a settlement is made, to help reduce costs on the Risk Pool's side. Mr. Bryan stated the goal is to be able to make the determination as early as possible.

Commissioner Cormier announced a recess from 3:45 p.m. to 3:50 p.m.

3:50 p.m.

Executive Session – RCW 42.30.110 (i) Litigation

At 3:50 p.m. Commissioner Cormier announced the meeting would move into Executive Session under RCW 42.30.110 (i) – Litigation. He stated the session would last fifteen minutes. Jennifer Weiland, Senior Deputy Prosecuting Attorney, was present for the session.

At 4:05 p.m. a fifteen minute extension was announced.

At 4:20 p.m. Commissioner Cormier moved back into the regular session and announced no decisions were made. He then adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2017-084

Requesting the Prosecuting Attorney to commence legal action to abate County Code violations for public nuisance on real property situated at 1745 Dicks Lane, 1745 S. Montesano Street W., 1755 S. Montesano Street West and Parcel No. 799501500700 (Lots 3-7 on Parcels A, B and C) in Grays Harbor County

No. 2017-085

Transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$5,000

No. 2017-086

Transferring items in the Grays Harbor County Cumulative Reserve for Construction Fund in the amount of \$17,225

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 4:20 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board