

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
December 18, 2017

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, December 18, 2017, at 2:00 p.m. Commissioners present were Wes Cormier and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to approve excusing Commissioner Raines from the meeting.

BIDS:

None

HEARINGS:

1. **Resolution - Supplemental Budget, Fair Event Fund, \$6,508:** There was a public hearing December 18, 2017 to consider a Resolution authorizing an extension in the budget of the Grays Harbor County Miscellaneous Fund Fair Event Fund in the amount of \$6,508. Notice of hearing was published in *The Montesano Vidette* on December 7, 2017 and December 14. Brenda Sherman, Budget Director, reported this resolution records budget for an additional transfer in from hotel/motel taxes to cover costs related to the pavilion roof project.

Commissioner Ross called for public comment. There were no comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-140 authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Fair Event Fund in the amount of \$6,508.

2. **Resolution - Emergency Budget, General Fund Facility Services, \$80,000:** There was a public hearing December 4, 2017 to consider a Resolution authorizing an emergent extension in the budget of the Grays Harbor County General Fund Facility Services in the amount of \$80,000. Notice of hearing was published in *The Montesano Vidette* on December 7, 2017. Brenda Sherman, Budget Director, reported this resolution authorizes additional appropriations in the facility services departmental budget for utilities and elevator expenses.

Commissioner Ross called for public comment. There were no comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-141 authorizing an emergency extension in the budget of the Grays Harbor County General Fund Facility Services in the amount of \$80,000.

PUBLIC COMMENT:

Donna Hagen, Drainage District No. 2 Property Owner, read a letter asking the Commissioners to remain the Commissioners for Drainage District No. 2 and asked that they not increase the assessments on the property. She stated last year was the first time all the ditches were cleaned and she appreciated Commissioner Cormier's work for the district.

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: December 11, 2017

Special Meetings: November 21, 2017 – 10:30 a.m. and 1:00 p.m.,

November 28, 2017, November 30, 2017 and December 6, 2017

Auditor:

Surplus: (1) Canon Inkjet printer, (1) HP Officejet 5746 printer

Commissioners:

Board of Equalization: Notice of Approval to Hear Property Tax Appeals and
Approval to Convene

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

1. District Court Indigent Defense Contract Extensions: S. Tascher, H. Karlsvik: A motion was made, seconded and passed to approve District Court Indigent Defense Contract extensions for Sean Tascher and Harold Karlsvik.

Convene as Drainage District:

Commissioner Ross recessed the Commissioner Meeting and moved into the meeting for Drainage District No. 2.

1. Hearing to consider the 2018 Assessment Role: A public hearing was held on December 18, 2017 to consider the 2018 Assessment Role for Drainage District 2. Notice of this hearing was published in the Montesano Vidette on November 16, 2017 and November 23, 2017 and notices were sent to each property owner.

Commissioner Ross called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Drainage District 2 Resolution No. 2017-001, adopting the 2018 Assessment Roll for the Grays Harbor County Drainage District 2 at the level of \$5,000.02.

2. Hearing to consider the 2018 Budget: A public hearing was held on December 18, 2017 to consider the 2018 budget for Drainage District 2. Notice of this hearing was published in the Montesano Vidette November 30 and December 7, 2017. The budget for 2018 will include the assessment amount approved in the prior hearing.

Commissioner Ross called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Drainage District 2 Resolution No. 2017-002, adopting Grays Harbor County Drainage District 2 budget for 2018.

Added DD2 Item:

1. Resolution, Budget Transfer from ending cash to communications, \$500: A motion was made, seconded and passed to approve **Resolution No. 2017-003 authorizing a budget transfer from ending cash to communications in the amount of \$500.**

Commissioner Ross stated the meeting for the Drainage District No. 2 is now adjourned and the meeting of the Board of County Commissioners is reconvened.

DEPARTMENTS:

Management Services:

1. Request Approval, Authorization to renew the 2018 Crime Insurance Policy, policy period 01/10/18 through 01/10/19, \$7,361: A motion was made, seconded and passed to approve authorization to renew the 2018 Crime Insurance Policy, policy period 01/10/18 through 01/10/19 in the amount of \$7,361.

Added item:

2. Request Approval, Added: Resolution, Budget Transfer, General Fund, \$15,000: A motion was made, seconded and passed to approve **Resolution No. 2017-142 transferring items in the Grays Harbor County General Fund in the amount of \$15,000.** This resolution authorizes additional budget for a public defense attorney fees. Court orders for payments related to public defense have been received that exceed the total amount allocated for this department. Adequate budget remains in a line of non-departmental transfers to allow this adjustment.

Public Health and Social Services:

1. Request Approval, Agreement with Cougar Mountain Software Solutions for cloud-based fund accounting software, \$8,875: A motion was made, seconded and passed to approve the Agreement with Cougar Mountain Software Solutions for cloud-based fund accounting software in the amount of \$8,875. This program will be scaled to organization needs and will significantly reduce costs until the County adopts a general ledger system.

2. Request Approval, Data Sharing Agreement with Health Care Authority for patient verification for Medicaid services, no cost: A motion was made, seconded and passed to approve the Data Sharing Agreement with Health Care Authority for patient verification for Medicaid services, no cost.

3. Request Approval, Interlocal Agreement with Great Rivers Behavioral Health Organization to support collaboration through a .5 FTE acting as liaison and associated costs, term of contract January 1, 2018 through December 31, 2019, no cost: A motion was made, seconded and passed to approve the Interlocal Agreement with Great Rivers Behavioral Health Organization to support collaboration through a .5 FTE acting as liaison and associated costs, term of contract January 1, 2018 through December 31, 2019, no cost.

Public Services:

1. Request Approval, Interlocal Agreement with Port of Grays Harbor for dredging operations at Westport Marina, term of contract January 1, 2018 through duration of the project, \$300,000: A motion was made, seconded and passed to approve the Interlocal Agreement with Port of Grays Harbor for dredging operations at Westport Marina, term of contract January 1, 2018 through duration of the contract, in the amount of \$300,000. The total cost of this project is \$3,850,000.

2. Request Approval, Interlocal Agreement with City of Montesano for restrooms at Fleet Park, term of contract January 1, 2018 through duration of the project, \$86,500: A motion was made, seconded and passed to approve the Interlocal Agreement with the City of Montesano for restrooms at Fleet Park, term of contract January 1, 2018 through duration of the project, in the amount of \$86,500.

3. Request Approval, Interlocal Agreement with Port of Grays Harbor for ocean fiber study and feasibility of developing a landing point for fiber optic cable in Grays Harbor, term of contract January 1, 2018 through duration of the project, \$80,000: A motion was made, seconded and passed to approve the Interlocal Agreement with Port of Grays Harbor for ocean fiber study and feasibility of developing a landing point for fiber optic cable in Grays Harbor, term of contract January 1, 2018 through duration of the project, in the amount of \$80,000.

Added item:

4. Request Approval, Contract with KONE Inc. for Elevator upgrade and repair for the Jail Elevator - \$164,000: A motion was made, seconded and passed to approve the contract with KONE, Inc., for elevator upgrade and repair for the Jail elevator in the amount of \$164,000.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

Commissioner Ross recessed the meeting to the media session at 2:22 p.m.

Media Session:

Commissioner Ross reopened the meeting at 2:24 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|--|
| No. 2017-140 | Authorizing a supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Fair Event Fund in the amount of \$6,508 |
| No. 2017-141 | Authorizing an emergent extension in the budget of the Grays Harbor County General Fund Facility Services in the amount of \$80,000 |
| No. 2017-142 | Transferring item sin the Grays Harbor County General Fund in the amount of \$15,000 |

Drainage District 2:

- | | |
|---------------------|---|
| No. 2017-001 | Adopting the 2018 Assessment Roll for the Grays Harbor County Drainage District 2 at the level of \$5,000.02 |
| No. 2017-002 | Adopting Grays Harbor County Drainage District 2 budget for 2018 |
| No. 2017-003 | Authorizing a budget transfer from ending cash to communications in the amount of \$500 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Agreement with Great Rivers Behavioral Health Organization to support collaboration through a .5 FTE acting as liaison and associated costs
- Agreement with Port of Grays Harbor for dredging operations at Westport Marina
- Agreement with City of Montesano for restrooms at Fleet Park
- Agreement with Port of Grays Harbor for ocean fiber study and feasibility of developing a landing point for fiber optic cable in Grays Harbor

At 2:34 p.m. Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2018

Randy Ross, Chairman

Wes Cormier, District 1

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board