

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
October 23, 2017

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, October 23, 2017, at 2:00 p.m. Commissioners present were Wes Cormier and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to excuse Commissioner Raines from the meeting.

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: October 16, 2017

Special Meetings: October 3, 2017, 9:00 a.m. and 10:30 a.m., October 18, 2017

Management Services:

Set Hearing Date – *November 6, 2017* – Supplemental Budget, PB Sewer Construction, \$400,000

Set Hearing Date – *November 6, 2017* – Supplemental Budget, Special Projects, \$173,301

Correspondence:

Use Permit: East Grays Harbor Relay for Life, 05/19/18

Special Occasion License – Ocosta Senior Parent Event, Grayland Comm. Hall

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

1. Refund Levy – Road Fund, \$10,744.24: A motion was made, seconded and passed to approve to re-levy net loss revenue in the Roads Fund for Collection in 2018 in the amount of \$10,744.24.

2. Refund Levy – Veterans Relief, \$148.17: A motion was made, seconded and passed to approve to re-levy net loss revenue in the Veterans Relief Fund for Collection in 2018 in the amount of \$148.17.

3. **Refund Levy – General Fund, \$41,133.00:** A motion was made, seconded and passed to approve to re-levy net loss revenue in the General Fund for Collection in 2018 in the amount of \$41,133.00.

4. **Resolution – Adopting New Policy and Procedures for Public Records Requests:**
Postponed for one week.

DEPARTMENTS:

Auditor:

1. **Cancellation of Unclaimed Warrants Over One-Year Old in the amount of \$1,039.41:** A motion was made, seconded and passed to approve **Resolution 2017-109 cancelling unclaimed Warrants over one year old in the amount of \$1,039.41.** Per RCW 39.56.040, warrants not presented within one year of issue are cancelled.

Fair and Events:

1. **Authorization for Fair, Events and Tourism Manager to sign and execute the 2018 Grays Harbor County Tourism Advertising Insertion Order for the 2018 Scenic Washington State Scenic Byways Guide and Map, \$5,750:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2018 Grays Harbor Tourism Advertising Insertion Order for the 2018 Scenic Washington State Scenic Byways Guide and Map in the amount of \$5,750.

2. **Execution of the 2017 Grays Harbor Tourism Festival and Event Grant requests recommended by LTAC for the City of Aberdeen Splash Festival, \$1,500 and the City of Cosmopolis 2017 Festival in the Park, \$1,000:** A motion was made, seconded and passed to approve execution of the 2017 Grays Harbor Tourism Festival and Event Grant requests recommended by LTAC for the City of Aberdeen Splash Festival in the amount of \$1,500 and the City of Cosmopolis 2017 Festival in the Park in the amount of \$1,000.

Forestry:

1. **Delay of lease rate adjustment to Oyster Lease TID 9501 with Lytle Seafood until December 1, 2020:** A motion was made, seconded and passed to approve delaying a lease rate adjustment to Oyster Lease TID 9501 with Lytle Seafood until December 1, 2020. This lease is one of three oyster tideland leases. The other two leases have similar language but allow for adjustment every five years. Currently, the fair market lease rate has had a minimal increase (.009%) in two years.

Juvenile:

1. **Contract with Frank Frawley for conducting polygraph services on juvenile sex offenders, term of contract October 1, 2017 through September 30, 2019, \$10,000, grant funded:** A motion was made, seconded and passed to approve the contract with Frank Frawley

for conducting polygraph services on juvenile sex offenders, term of contract October 1, 2017 through September 30, 2019, grant funded.

Management Services:

1. **Resolution – Budget Transfer, Pacific Beach Sewer Construction, \$400,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-107 transferring items in the Grays Harbor County Distressed Area Capital Fund in the amount of \$400,000.** This resolution moves budget from a services line to transfers out for the Pacific Beach sewer pump station.
2. **Resolution – Budget Transfer, Reserve for Courtroom Construction, \$10,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-108 transferring items in the Grays Harbor County Miscellaneous Fund Reserve for Courtroom Construction in the amount of \$10,000.** This resolution moves budget from ending cash to courtroom construction. This appropriation was requested to pay for initial costs of the third courtroom project.

Public Health and Social Services:

1. **Amendment to the Agreement with Grays Harbor County Sheriff for services with Yong Ki Shin, MD, correcting amount for medical services to \$393,750.50, funded by Treatment Sales Tax:** A motion was made, seconded and passed to approve the Agreement with Grays Harbor County Sheriff for services with Yong Ki Shin, MD, correcting the amount for medical services to \$393,750.50, funded by Treatment Sales Tax. The amendment corrects the amount of the agreement using Dr. Shin's current contract with the County effective May 1, 2017 as the basis. The Agreement pays for medical treatment to address mental illness, substance use disorders or the complications arising from them. This includes the services of a physician or registered nurse.

Public Services:

1. **Award and execute Traffic Control Devices Supply Contract to Traffic Safety Supply Co. of Portland, Oregon, low bid \$60,182.72:** A motion was made, seconded and passed to approve award and execution of the Traffic Control Devices Supply Contract to Traffic Safety Supply Co., of Portland, Oregon, low bid \$60,182.72. The bid is \$19,975.54 less than the Engineer estimate of \$80,158.26.
2. **Agreement with GovPlanet for auctioning of equipment:** A motion was made, seconded and passed to approve the Agreement with GovPlanet for auctioning of equipment. GovPlanet has a contract with the NJPA cooperative which the County is a member. The benefit of GovPlanet is they perform all inspection and describing of the equipment and are the responsible party for issues with the purchaser.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

Commissioner Cormier recessed the meeting to the media session at 2:09 p.m.

Media Session:

Commissioner Cormier reopened the meeting at 2:11 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

Commissioner Cormier announced a recess from 2:20 to 2:30 p.m.

2:30 p.m. – Executive Session under RCW 42.30.110(i) Litigation

At 2:30 p.m. Commissioner Cormier announced the meeting would move into Executive Session under RCW 42.30.110 (i) – Litigation. He stated the session would last fifteen minutes. Commissioner Raines by phone, Risk Manager Joy Carossino, Mike Patterson, Prosecutor Katie Svoboda, Senior Deputy Prosecuting Attorney Jennifer Weiland and Deputy Prosecuting Attorney Norma Tillotson were also present for the session.

At 2:45 p.m. a fifteen minute extension was announced.

At 3:00 p.m. a five minute extension was announced.

At 3:05 a.m. Commissioner Cormier moved back into the regular session.

A motion was made, seconded and passed to fund the appointment of a special Deputy Prosecuting Attorney.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|--|
| No. 2017-107 | Transferring items in the Grays Harbor County Distressed Area Capital Fund in the amount of \$400,000 |
| No. 2017-108 | Transferring items in the Grays Harbor County Miscellaneous Fund Reserve for Courtroom Construction in the amount of \$10,000 |
| No. 2017-109 | Cancelling unclaimed warrants over one year old in the amount of \$1,039.41 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 3:06 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board