

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
July 31, 2017

The Commissioners met in regular session in the Large Commissioner’s Meeting Room, Administration Building, Montesano, Washington, on Monday, July 31, 2017, at 2:00 p.m. Commissioners present were Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Commissioner Cormier was excused at the Morning Meeting and Commissioner Ross chaired the meeting.

BIDS:

1. **Wynooche Wishkah Road, Curve Safety Project:** It was advertised on July 6, 2017 and July 13, 2017 that bids would be accepted for the Wynooche Wishkah Road, Curve Safety Project. The following bids were received with bid bond attached:

<u>Bidder Name</u>	<u>Bidder Location</u>	<u>Bid Amount</u>
Quigg Bros., Inc.	Aberdeen	\$490,185.50
Rognlin’s Inc.	Aberdeen	\$435,388.00

The bids will be forwarded to the Road Department for review.

HEARINGS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: July 24, 2017

Management Services:

Set Hearing Date – August 14, 2017 – Supplemental Budget, Road Fund,
\$4,000,000

Public Health:

Facility Rental Agreement with Grays Harbor College for suicide prevention training on
08/21-23/17, \$406.50

Correspondence:

WSLCB: Grays Harbor County Fair Board, 08/09-12/17

ACTION: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

1. **Resolution, for the Grays Harbor County Board of Commissioners, acting as the Chehalis Basin Partnership's Lead Entity, to convene the Habitat Work Group as the Citizen's Committee:** A motion was made, seconded and passed to approve **Resolution No. 2017-072 for the Grays Harbor County Board of Commissioners, acting as the Chehalis Basin Partnership's Lead Entity, to convene the Habitat Work Group as the Citizen's Committee.** The Habitat Work Group, as it now exists and in the future, shall be convened as the Citizen's Committee in order to satisfy the requirements of RCW 77.85.050 to provide a citizen-based evaluation of the projects proposed to promote salmon habitat, establish priorities for individual projects, define the sequence for project implementation, produce a ranked project list based on proprieties and strategies identified within the Chehalis Basin Salmon Habitat Restoration and Preservation Strategy for WRIA 22 and 23, and to submit these activities as the habitat project list.

2. **.09 Advisory Committee Bylaws:** A motion was made, seconded and passed to approve the .09 Economic Development Committee Bylaws. The .09 Committee was established and by Resolution 2003-155 and amended by Resolution 2016-062. These bylaws will be used to guide the committee.

DEPARTMENTS:

Fair and Events:

1. **Request Approval, Recommendation to form a "Major Tourism Projects" grant program for festivals, events and planned activities/services that benefit the tourism industry in Grays Harbor County as submitted by LTAC, \$100,000** – Postponed one week.

2. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute the 2017 Ticket Taker and Seller Agreement(s) for Services:** A motion was made, seconded and passed to approve authorization for the Fair, Events and Tourism Manager to sign and execute the 2017 Ticket Taker and Seller Agreement(s) for services.

Juvenile:

1. **Request Approval, Contract Renewal with Newton & Associates for psycho/sexual counseling and evaluation, term of contract July 1, 2017 through June 30, 2019, \$30,000 maximum:** A motion was made, seconded and passed to approve the contract renewal with Newton & Associates for psycho/sexual counseling and evaluation, term of contract July 1, 2017 through June 30, 2019 in the amount of \$30,000 maximum.

Management Services:

1. **Request Approval, Maintenance Agreement with ShoreTel through TriTech Communications for technical support, term of contract July 31, 2017 through July 31, 2018, \$12,799.78:** A motion was made, seconded and passed to approve the Maintenance Agreement with ShoreTel through TriTech Communications for support, term of contract July

31, 2017 through July 31, 2018 in the amount of \$12,799.78. CenturyLink was the previous vendor.

2. Request Approval, Five-year subscription to Sophos Enterprise Protection for anti-virus protection, term of contract July 31, 2017 through July 31, 2022, \$8,131.58 annually:
A motion was made, seconded and passed to approve a five-year subscription to Sophos Enterprise Protection for anti-virus protection, term of contract July 31, 2017 through July 31, 2022 in the amount of \$8,131.58. This solution is more relevant to today's cyber threats.

Public Health and Social Services:

1. Request Approval, Amendment No. 13 the Consolidated Contract with Washington State Department of Health adding a Statement of Work for the Recreational Shellfish Program and removing \$1,462 from the maternal child health regional activities, term of contract through December 31, 2017: A motion was made, seconded and passed to approve Amendment No. 13 Consolidated Contract with Washington State Department of Health adding a Statement of Work for the Recreational Shellfish Program and removing \$1,462 from the maternal child health regional activities, term of contract through December 31, 2017.

2. Request Approval, Core Provider Agreement and Certificate with Health Care Authority for clinic services: A motion was made, seconded and passed to approve the Core Provider Agreement and Certificate with Health Care Authority for clinic services. The certification states that the County is not presently debarred, suspended or ineligible to participate in this agreement.

3. Request Approval, 2017-2018 Contract with The Arc of Grays Harbor DD (Developmental Disabilities) Services for information/education and training services to adults with disabilities in the community, term of contract July 1, 2017 through June 30, 2018, \$24,000: A motion was made, seconded and passed to approve the 2017-2018 Contract with The Arc of Grays Harbor DD (Development Disabilities) Services for information/education and training services to adults with disabilities, parents, other family members, agency providers, business and employers, medical providers and interested community members, term of contract July 1, 2017 through June 30, 2018 in the amount of \$24,000.

4. Request Approval, 2017-2018 Contract with Coastal Community Action Program DD (Developmental Disabilities) for providing resources to qualified agencies contracted to support adults with a disability requesting supportive employment and community access services, term of contract July 1, 2017 through June 30, 2018, fee for service: A motion was made, seconded and passed to approve the 2017-2018 Contract with Coastal Community Action Program DD (Developmental Disabilities) for providing resources to qualified agencies contracted to support adults with a disability requesting supportive employment and community access services, term of contract July 1, 2017 through June 30, 2018, fee for service.

5. Request Approval, 2017-2018 Contract with Morningside DD (Developmental Disabilities) Services for providing resources to qualified agencies contracted to support adults with a developmental disability requesting supportive employment and community

access services, term of contract July 1, 2017 through June 30, 2018, fee for service: A motion was made, seconded and passed to approve the 2017-2018 Contract with Morningside DD (Developmental Disabilities) Services for providing resources to qualified agencies contracted to support adults with a developmental disability requesting supportive employment and community access services, term of contract July 1, 2017 through June 30, 2018, fee for service.

6. Request Approval, Vendor Services Agreement with Linda Gwin for providing social media support for the My Town Coalition of Hoquiam preventing youth substance abuse, term of contract through June 30, 2018, \$2,310, funded by State and Federal prevention funds: A motion was made, seconded and passed to approve Vendor Services Agreement with Linda Gwin for providing social media support for the My Town Coalition of Hoquiam preventing youth substance abuse, term of contract through June 30, 2018 in the amount of \$2,310, funded by State and Federal prevention funds.

7. Request Approval, Placement Agreement with the Jesuit Volunteer Corps Northwest Americorps program for the Cultivating Roots community garden program, term of contract August 1, 2017 through July 31 2018, \$11,000: A motion was made, seconded and passed to approve the Placement Agreement with the Jesuit Volunteer Corps Northwest Americorps program for the Cultivating Roots community garden program, term of contract August 1, 2017 through July 31, 2018 in the amount of \$11,000.

8. Request Approval, Contract with Washington State Health Care Authority for Access to Baby and Child Dentistry (ABCD) program, term of contract July 1, 2017 through December 31, 2017, \$12,310: A motion was made, seconded and passed to approve the Contract with Washington State Health Care Authority for Access to Baby and Child Dentistry (ABCD) program, term of contract July 1, 2017 through December 31, 2017 in the amount of \$12,310. This project connects young children on Medicaid with a dental care provider and works with local dentists to increase the availability of pediatric dental services in local communities. The County has participated in this program for eight years and the current contract is expiring.

Public Services:

1. Request Approval, Facility Exchange Agreement with Grays Harbor PUD to install equipment at the Aloha Ridge Communications Site, term of contract 2017 through 2022: A motion was made, seconded and passed to approve the Exchange Agreement with Grays Harbor PUD to install equipment at the Aloha Ridge Communications Site and the County wishes to have a fiber connection from Cosi Hill to the Copalis Roads Shop. This fiber connection is for network and phone connectivity to the Roads facility.

2. Resolution, Adoption of the 2018 Equipment Rental and Replacement Rates for vehicle and labor rates and replacement of fleet vehicles: A motion was made, seconded and passed to approve **Resolution No. 2017-073 adopting the ER&R Rate Review Committee's recommendations for vehicle and labor rates and replacement of fleet vehicles for the Equipment Rental and Replacement Department for 2018.** The new model changes from mileage and hourly to monthly set fees based on supporting documents. Along with the rate

changes, the committee has agreed to hourly charges for work performed on non ER&R vehicles and equipment for inter-departments and outside agencies.

3. Request Approval, Supplemental Agreement No. 1 with Watershed Science & Engineering, Inc., to provide a continuation and modification of work to identify cost-effective solutions to flooding along the Wishkah Road, term of contract through December 31, 2018, \$69,612.21:

A motion was made, seconded and passed to approve the Supplemental Agreement No. 1 with Watershed Science & Engineering, Inc., to provide a continuation and modification of work to identify cost-effective solutions to flooding along the Wishkah Road, term of contract through December 31, 2018 in the amount of \$69,612.21. Additional work will include floodplain mapping and submittal of a LOMR, local drainage problem review, river state gaging and flood warning.

4. Request Approval, Supplemental Agreement No. 1 with KPFF Consulting Engineering for construction administration work, testing and special inspection, construction staking, geotechnical support and other tasks, term of contract through December 2017, \$87,265:

A motion was made, seconded and passed to approve the Supplemental Agreement No. 1 with KPFF Consulting Engineering for construction administration work, testing and special inspection construction staking, geotechnical support and other tasks, term of contract through December 2017 in the amount of \$87,265. This supplement will provide for construction administration work, testing and special inspection, construction staking geotechnical support and other tasks as stated in the supplement.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Ross announced a recess at 2:22 p.m. to move into the Media Session.

Media Session:

Commissioner Ross reopened the meeting at 2:25 p.m. in Conference Room No. 1. Commissioners present were Randy Ross and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2017-072

**Grays Harbor County Board of
Commissioners, acting as the Chehalis Basin
Partnership's Lead Entity, to convene the
Habitat Work Group as the Citizen's
Committee**

No. 2017-073

**Adopting the ER&R Rate Review
Committee's recommendations for vehicle
and labor rates and replacement of fleet
vehicles for the Equipment Rental and
Replacement Department for 2018**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- **Facility Exchange Agreement with Grays Harbor PUD to install equipment at the Aloha Ridge Communications Site, term of contract 2017 through 2022**

At 2:50 p.m. Commissioner Ross adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board