

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
July 24, 2017

The Commissioners met in regular session in the Large Meeting Room, Administration Building, Montesano, Washington, on Monday, July 24, 2017, at 2:00 p.m. Commissioners present were Vickie Raines, Randy Ross and Wes Cormier. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: July 17, 2017

ER&R:

Set Bid Date – *August 21, 2017* – (1) sedan

Set Bid Date – *August 21, 2017* – (1) utility van

Correspondence:

WSLCB: Grays Harbor County Fair Board 8/9-10/17

Claim: John Farrow/Nancy Fernelius, C-731-17

ACTION: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

1. Resolution, delegating the County Prosecuting Attorney the authority to legally bind the County for the purpose of entering into contracts with the Attorney General of the State of Washington and ratifying any previous contracts: A motion was made, seconded and passed to approve Resolution No. 2017-069 delegating to the County Prosecuting Attorney the authority to legally bind the County for the purpose of entering into contracts with the Attorney General of the State of Washington and Ratifying any previous contracts related to dependency action and child support services. The Prosecuting Attorney has entered into contracts with the Washington State Attorney General for payments for legal services undertaken by the Prosecuting Attorney on behalf of the Attorney General. The Commissioners recognize the benefit to the County for the legal services provided by the Prosecuting Attorney and desires to authorize the Prosecuting Attorney to ratify any prior contracts with the Attorney General.

DEPARTMENTS:

Fair and Events:

1. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute the 2018 Grays Harbor County Tourism Trade Show Agreements for the 2018 Central Oregon Sportsman Show, \$800, 2018 Pacific Northwest Sportsman's Show, \$1,200 and Washington Sportsman's Show, \$1,200: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign and execute the 2018 Grays Harbor County Tourism Trade Show Agreements for the 2018 Grays Harbor County Tourism Trade Show Agreements as follows:

2018 Central Oregon Sportsman Show	\$800
2018 Pacific Northwest Sportsman's Show	\$1,200
2018 Washington Sportsman's Show	\$1,200

2. Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute the 2017 facility use agreements with the Grays Harbor Mounted Posse Gaming and Sorting 07/29-30/17, 10/7-8/17, 11/4-5/17, 11/25-26/17 and 12/2-3/17: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manger to sign and execute the 2017 Facility Use Agreements with the Grays Harbor Mounted Posse Gaming and Sorting 07/29-30/17, 10/7-8/17, 11/4-5/17, 11/25-26/17 and 12/2-3/17.

3. Request Approval, Contract execution for the 2017 Alder Creative Special Marketing Project Grant as submitted by LTAC, \$60,000: A motion was made, seconded and passed to approve contract execution for the 2017 Alder Creative Special Marketing Project Grant as submitted by LTAC in the amount of \$60,000.

Management Services:

1. Request Approval, Budget Transfer – Homeless Housing, \$413,000: A motion was made, seconded and passed to approve **Resolution No. 2017-070 transferring items in the Grays Harbor County Miscellaneous Fund Homeless Housing in the amount of \$413,000.** This resolution will update the appropriations to reflect the housing projects currently approved.

2. Request Approval, Budget Transfer – Trial Court Improvement, \$6,000: A motion was made, seconded and passed to approve **Resolution No. 2017-071 transferring items in the Grays Harbor County Miscellaneous Fund Trail Court Improvement in the amount of \$6,000.** This resolution authorizes budget for the purchase of tablets to be used by Superior and District Court Judges.

Public Health and Social Services:

1. Request Approval, Agreement with Grays Harbor Community Foundation to serve as fiscal agent for the Great Beginnings Project, \$103,250: A motion was made, seconded

and passed to approve an Agreement with Grays Harbor Community Foundation to serve as fiscal agent for the Great Beginnings Project in the amount of \$103,250. Public Health and Social Services will receive and hold funds and reimburse the Great Beginnings Project Coordinator for invoiced expenses.

2. Request Approval, Vendor Service Agreement with HOPE 4 UTAH for the purchase of “Hope Squad” a school-based youth suicide prevent program curriculum and training for Hoquiam School District staff and administrators, term of contract August 29, 2017 through August 30, 2017, not to exceed \$15,000: A motion was made, seconded and passed to approve a Vendor Services Agreement with HOPE 4 UTAH for the purchase of “Hope Squad” a school-based youth suicide prevention program curriculum and training for Hoquiam School District staff and administrators, term of contract August 29, 2017 through August 30, 2017 in an amount not to exceed \$15,000, and is funded by the Youth Suicide Prevention Works! Grant.

3. Request Approval, County Agreement with DDA County Services for advancement of state legislative policy to provide state and local programs for persons with developmental disabilities, term of contract July 1, 2017 through June 30, 2018, \$742,491: A motion was made, seconded and passed to approve a Program Agreement with DDA County Services for advancement of state legislative policy to provide state and local programs for persons with development disabilities, term of contract July 1, 2017 through June 30, 2018 in the amount of \$742,491. Public Health and Social Services uses funds from this agreement to subcontract with local agencies qualified to provide Supportive Employment and Community Access services.

Public Services:

1. Request Approval, Award and execute contract with Quigg Bros., Inc., of Aberdeen, Washington for Big Creek Bridge Replacement Project, low bid \$757,905: A motion was made, seconded and passed to approve award and execution of a contract with Quigg Bros., Inc., of Aberdeen, Washington for Big Creek Bridge Replacement Project with a low bid of \$757,905. The bid is 8.75% above the Engineer’s estimate.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:07 p.m. to move into the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:09 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Randy Ross and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

Commissioner Cormier announced a recess from 2:22 p.m. to 2:30 p.m. to move back to the Commissioner's Large Meeting Room to hold the entrance conference with the State Auditor's.

2:30 p.m. – Auditor's Entrance Meeting, Commissioners' Large Meeting Room

Commissioner Cormier reopened the meeting at 2:30 p.m. He turned the meeting over to the State Audit Team to make their presentation on their annual audit.

Assistant Audit Manager Sara Heath, Assistant Audit Manager Lisa Carrell and Assistant State Auditor Joseph Vetter presented the audit entrance material.

Ms. Heath stated she is filling in as the Audit Manager. She explained the vision of the Auditor's Office and discussed changes within the department and resources available to counties.

Joseph Vetter discussed the areas that will be reviewed for the accountability and financial portions of the audit. He also discussed the levels of reporting.

Lisa Carrell discussed costs of the audit, communications, the dispute process and a survey that will be available.

Commissioner Raines asked why some items are reviewed more than other, for instance the Homeless Housing Funds. Mr. Vetter stated they are reviewing prior year audit issues to see if there have been corrections made. He will provide further detail to the Commissioners.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

- | | |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No. 2017-069 | Delegating to the County Prosecuting Attorney the authority to legally bind the County for the purpose of entering into contracts with the Attorney General of the State of Washington and Ratifying any previous contracts. |
| No. 2017-070 | Transferring items in the Grays Harbor County Miscellaneous Fund Homeless Housing in the amount of \$413,000 |
| No. 2017-071 | Transferring items in the Grays Harbor County Miscellaneous Fund Trail Court Improvement in the amount of \$6,000 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:45 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board