

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
July 17, 2017

The Commissioners met in regular session in the Conference Room No. 1, Administration Building, Montesano, Washington, on Monday, July 17, 2017, at 2:00 p.m. Commissioners present were Vickie Raines and Wes Cormier. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to approve excusing Commissioner Ross from the meeting.

The Clerk of the Board announced the meeting is being held in Conference Room No. 1 due to District Court needing to use the Large Meeting Room.

BIDS:

1. Big Creek Bridge Replacement, Polson Camp Road: It was advertised on June 29, 2017 and July 6, 2017 that bids would be accepted for the Big Creek Bridge Replacement, Polson Camp Road. The following bids were received with bid bond attached:

<u>Bidder Name</u>	<u>Bidder Location</u>	<u>Bid Amount</u>
Highmark Concrete Contractors LLC	Buckley	\$1,083,182
Pacific Pile & Marine	Seattle	\$1,028,360
Rognlin's	Aberdeen	\$839,822
Quigg Bros.	Aberdeen	\$757,905

The bids will be forwarded to the Road Department for review.

HEARINGS:

1. Vacation Petition, L. Koski for a portion of Tuffre Road, mile post 0.392-0.450, in the Humptulips area: There was a public hearing July 17, 2017 to consider a request from Lorena Koski to vacate a portion of Tuffre Road in the Humptulips area. Notice of hearing was published in *The Montesano Vidette* on July 6, 2017 and July 13, 2017. Commissioner Cormier called for a staff report. Tom Gray, County Surveyor, stated this Order of Vacation is located between mileposts 0.392 and 0.450 and is the last 306.24 feet of the road. Ms. Koski has paid 50 percent of the appraised value, which is \$345, in addition to the \$500 non-refundable application fee. He read the engineers report. Mr. Gray noted the county has removed a gate from the road in the past that was placed by the owner of the property. She was made aware of the vacation process and applied.

Commissioner Cormier called for public comment.

Merrit Miller, neighbor, stated there is a body of water located off that road and it is the only access to water in case of a fire.

Lorena Koski, property owner, stated it was her impression the road ended where she put the gate previously. If she doesn't have the gate, people use it for cattle and a pass through to the river. They leave messes and being elderly it is too difficult to keep it clean; it is a liability issue. She has notified the neighbor that animals are not allowed on her property. She stated there is a spring that has water access as well on a neighbor's property that could be used for fire access.

Jay Loudermilk, neighbor, stated that last time they lost power, the PUD had to go access a power line that goes through that area. He is concerned about gating the road and the property people not having access. Parties go on at the river and police need access as well. People cause havoc; he doesn't think the road should be outside of public use.

Merrit Miller – He has lived here 27 years and only recently this is an issue. Kids do party and cause ruckus and he stated he has been cleaning up afterwards when he can. He has been given permission to run cows in the pasture and there are also wild cows.

Commissioner Raines asked Ms. Koski if the spring was on her property. Ms. Koski confirmed that the spring runs through her property but begins on the neighbor's property. Commissioner Raines then asked if there was any access taken away for use of the spring if the road was gated. Ms., Koski stated this would not affect anyone else's property. Ms. Koski responded that the PUD easement is not impacted and she would provide a key to the PUD for access.

Commissioner Raines asked Tom Grays if there were any comments from the Sheriff, PUD or Fire Department. Mr. Gray responded no comments were received.

There were no further comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-067 authorizing an Order of Vacation for Tuffre Road between mileposts 0.392 and 0.450 located in Humptulips for applicant Lorena Koski.

Commissioner Raines stated she appreciates comments. The Commissioners received a map for review. The road itself does not access the river. Ms. Koski owns the property on both sides and it dead ends at her property. Since 2001, the County has not maintained the road, and she stated she believes it is in Ms. Koski's best interest to vacate the road. She can give a key or code information to the Sheriff and PUD. Any other issues are a civil matter.

Commissioner Cormier stated it is a property rights issue.

Commissioner Cormier announced a one minute recess from 2:16 p.m. to 2:17 p.m. to allow people from the hearing to leave the room.

2. Variance Request, M. Wozniak for reduction in the required minimum road standards for his single family residence – located off Butler Mill Road: There was a public hearing July 17, 2017 to consider a request from Michael Wozniak for a variance reducing the required minimum public road standards, which is a requirement to development his property with a single-family residence. Notice of hearing was published in *The Montesano Vidette* on July 6, 2017. Alice Shawyer, County Planner, stated that the property is accessed by Butler Mill

Road, portions of which have been identified as substandard by the County Engineer. The request is for the following:

- Public Roadway Section D: A reduction in the minimum requirements for Roadway Section D to allow the roadway to vary from the Standard for width along an existing public road in which the minimum requirements for road width and right-of-way width are not met.
- Private Roadway Section C: A reduction in the minimum requirements for Roadway Section C to allow the roadway to vary from the standard for width along an existing public road I which the minimum requirements for road width and right-of-way are not met.

Commissioner Cormier called for public comment.

Mark Rutman, representing Michael Wozniak, Elma – Mr. Wozniak is trying to obtain permits to build a retirement home on his property. A portion of the County road is substandard; it serves multiple sites, not just his. The original recommendation didn't include the re-grading/incline of 12 to 14 percent depending on parcels served; there would be cost implications. Mr. Wozniak is also asking for a variance from the incline. He stated there is no problem with the requirement to install three turnouts.

Rob Wilson, Road Engineer, wanted to clarify the incline issue. There are two standards. The maximum is 12 percent for gravel and 14 percent for a paved road. This goes for public and fire apparatus standards.

Mark Rutman stated that 12 percent is the minimum. It is still close to the standard. He would like a variance from the 1 ½ percent requirement as well. He would like to just do three turnouts.

Commissioner Raines asked Mr. Wilson what impacts will the 1 ½ percent grade have on the road. Mr. Wilson replied that in this case it is a special circumstance. It is a short duration of exceeding the grade. He stated he is already allowing a variance from the public standards. He stated he is only requiring the fire apparatus standards. He believes a fire truck could make it up, but leaves that decision to the board to decide. Mr. Wilson stated his inspector got 13 ½ percent for the section of road being discussed and 12% is the maximum per fire apparatus codes. He is asking to meet grading standard.

Ms. Shawyer stated no comments were received from the public.

Commissioner Cormier suggested keeping the hearing open and postpone a decision at this time. He wants to do more homework on this issue.

Commissioner Raines suggested giving a caveat if they can provide further information to the Engineer on the grade issue, then she would be willing to close the hearing.

There were no further comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve the variance with the conditions placed by the County Engineer, with the caveat that if the applicant is able to provide sufficient information for the grade of the road that the County Engineer has the authority to approve a different modification if it meets standards.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: July 10, 2017

Special Meetings: July 6, 2017

Auditor:

Month-End Expenditures – June 2017: Claims \$3,613,128.60; Salary \$2,594,788.93

Correspondence:

Claim: Timothy Rasmussen, L-725-17

Use Request: Reach the Beach Washington – September 30, 2017

ACTION: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

1. **National Joint Powers Alliance Participating Membership Agreement for procurement of products and services:** A motion was made, seconded and passed to approve the National Joint Powers Alliance Membership Agreement for procurement of products and services. National Joint Powers Alliance is a municipal contracting agency which leverages purchasing power of over 50,000 members. The agency has a stringent procurement process which meets and exceeds Grays Harbor County purchasing requirements. NJPA has thousands of contracts which can be used for purchasing a wide range of products from furniture to off road heavy equipment as well as contractual services.

** The Clerk of the Board announced the following item was added to the agenda:

2. **Letter of Non-Objection for a special occasion liquor license for the Seabrook Foundation for an event to be held on July 22, 2017:** A motion was made, seconded and passed to approve a letter of non-objection for the Seabrook Foundation for an event to be held July 22, 2017.

DEPARTMENTS:

Fair and Events:

1. **Request Approval, 2017 Grayland Open Special Marketing Project Grant Tourism Service Contract as submitted by LTAC, \$8,570:** A motion was made, seconded and passed

to approve execution of the 2017 Grayland Open Special Marketing Project Contract, as submitted by LTAC, in the amount of \$8,570.

Management Services:

- 1. Request Approval, Resolution, Budget Transfer – Tax Title Management, \$5,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-068 transferring items in the Grays Harbor County Tax Title Management Fund in the amount of \$5,000.** This Resolution increases the appropriation in the miscellaneous category for additional expenses incurred.
- 2. Request Approval, Amendment No. 6 to Chehalis Basin Lead Entity Grant increasing the grant amount from \$136,446.92 to \$146,446.92:** A motion was made, seconded and passed to approve Amendment No. 6 to the Chehalis Basin Lead Entity Grant, term of contract July 1, 2017 through June 30, 2018, increasing the grant amount from \$136,446.92 to \$146,446.92.
- 3. Request Approval, Closeout Report for the 2016-2017 CDBG Grant for pass-through funding to Coastal Community Action Program, 108,170:** A motion was made, seconded and passed to approve the Closeout Report for the 2016-2017 CDBG Grant, which provided \$108,170 in pass-through funding to Coastal Community Action Program.

Public Health and Social Services:

- 1. Request Approval, Authorization to enter into contract negotiations with A First Place to provide behavioral health services to clients participating in the Diversion or Felony Drug Court programs:** A motion was made, seconded and passed to approve entering into contract negotiations with A First Place to provide behavioral health services to clients participating in the Diversion or Felony Drug Court programs. The current substance use disorder treatment provider for the Diversion Program wishes to discontinue providing services. Four responsive proposals have been received.
- 2. Request Approval, Authorization for the Director of Public Health and Social Services to sign the contract with Washington State Health Care Authority for Access to Baby and Child Dentistry (ABCD) program, term of contract July 1, 2017 through December 31, 2017, \$11,750:** A motion was made, seconded and passed to approve authorization for the Director of Public Health and Social Services to sign the contract with Washington State Health Care Authority for Access to Baby and Child Dentistry (ABCD) program, term of contract July 1, 2017 through December 31, 2017, in the amount of \$11,750. This project connects young children on Medicaid with a dental care provider and work with local dentists to increase the availability of pediatric dental services in local communities. The County has participated in this program for eight years, and the current contract is expiring.
- 3. Request Approval, Training Agreement Contract with QPR Institute for a three-day suicide risk assessment and risk management training for mental health and medical care providers, term of contract August 21, 2017 through August 23, 2017, \$18,000:** A motion was made, seconded and passed to approve the Training Agreement Contract with QPR

Institute for a three-day suicide risk assessment and risk management training for mental health and medical care providers, term of contract August 21, 2017 through August 23, 2017, in the amount of \$18,000 and funded by the Youth Suicide Prevention Works! Grant.

4. Request Approval, Contract with DSHS Division of Behavioral Health and Recovery Services for prevention of youth substance use by supporting Hoquiam's My Town coalition and other interventions, term of contract July 1, 2017 through June 30, 2019, \$110,000: A motion was made, seconded and passed to approve the contract with DSHS Division of Behavioral Health and Recovery Services for prevention of youth substance use by supporting Hoquiam's My Town coalition and other interventions, term of contract July 1, 2017 through June 30, 2019.

5. Request Approval, Contract with the Domestic Violence Center for provision of shelter and "Next Steps" supporting housing for women and children fleeing domestic violence, term of contract July 1, 2017 through June 30, 2018, \$112,186: A motion was made, seconded and passed to approve the contract with the Domestic Violence Center for provision of shelter and "Next Steps" supporting housing for women and children fleeing domestic violence, term of contract July 1, 2017 through June 30, 2018, in the amount of \$112,186. These resources will help ensure individuals experiencing homelessness have a safe space to stabilize their family and connect to more permanent resources. DVC has been awarded up to \$112,186 to provide these services from Homeless Housing document recording fees, as recommended by the Housing Executive Committee and the Health and Human Services Advisory Board for these improvements aligned with the ten-year plan to end homelessness.

Public Services:

1. Request Approval, Two right-of-way conveyances for Vesta Bridge project, \$7,900: A motion was made, seconded and passed to approve two right-of-way conveyances for Vesta Bridge project in the amount of \$7,900. Additional right-of-way is needed to form a temporary construction easement involving 0.91 acres (and associated timber) and valued at \$300, and also a permanent right-of-way easement across 1.53 acres (including timber) valued at \$7,600. This additional area is necessary for the replacement of the Vesta Bridge on North River Road. The owner, Green Crow Company, has accepted the initial offer totaling \$7,900.

ANNOUNCEMENTS:

The Clerk of the Board announced there would be no Workshop Tuesday, July 18, 2017.

PUBLIC COMMENT:

None

Commissioner Cormier announced a one minute recess at 2:40 p.m. to move into the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:41 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|--|
| No. 2017-067 | Authorizing an Order of Vacation for Tuffre Road between mileposts 0.392 and 0.450 located in Humptulips for applicant Lorena Koski |
| No. 2017-068 | Transferring items in the Grays Harbor County Tax Title Management Fund in the amount of \$5,000 |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:55 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board