

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
July 10, 2017

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, July 10, 2017, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Katie Svoboda, Prosecuting Attorney and Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. **Emergency Budget – Board of Equalization:** There was a public hearing July 10, 2017 to consider a Resolution for an emergency appropriation in the budget of the Grays Harbor County General Fund Board of Equalization, \$34,600. Notice of hearing was published in *The Montesano Vidette* on June 29, 2017. Brenda Sherman, Budget Director, stated this additional appropriation was requested by the Clerk of the Board of Equalization to cover salaries, benefits and travel necessary for hearing scheduled through year end. It's estimated the current budget for salaries and personnel benefits will be exhausted in July.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-066 authorizing an emergency appropriation in the budget of the Grays Harbor County General Fund Board of Equalization in the amount of \$34,600.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: June 26, 2017

Coroner:

Monthly Summary Report: June 2017

Correspondence:

Claim: M. Schweiter, C-730-17

ACTION: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

1. **Special Meeting Minutes: October 5, 2016:** A motion was made, seconded and passed to approve the Special Meeting minutes.

DEPARTMENTS:

District Court:

1. **Request Approval, Addendum to Agreement dated March 21, 2017 with nCourt LLC for disbursement of funds:** A motion was made, seconded and passed to approve an Addendum to Agreement dated March 21, 2017 with nCourt LLC for disbursement of funds. nCourt provides a program that permits collection of citations, parking, utility, tax etc. via the call center, a web or mobile device and at the counter with a credit or debit card. This amendment will allow funds to be disbursed on a daily basis by ACH electronic transfer.

Fair and Events:

1. **Request Approval, Resolution to modify the 2017 Grays Harbor County Fair admission prices for children and seniors:** A motion was made, seconded and passed to approve **Resolution No. 2017-063 establishing the Grays Harbor County Fair Admission Rate Schedule for the Department of Fair, Events and Tourism.** The increase is necessary due to the instability of funding from the Department of Agriculture Fair Fund and rising operational costs, and has reviewed the admission rate schedules in comparison to other facilities and market areas. The rate schedule is as follows:

Ticket Type	Proposed Pricing (2017)	Existing Price (2016)
Daily Exhibitor	\$3.00 (remains the same)	\$3.00
Weekly Exhibitor	\$13.00 (remains the same)	\$13.00
Daily Adult Admission	\$10.00 (remains the same)	\$10.00
Daily Child Admission	\$7.00	\$6.00
Daily Senior Admission	\$7.00	\$6.00

Management Services:

1. **Request Approval, Budget Transfer, General Fund – Facilities Services, \$5,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-064 Transferring items in the Grays Harbor County General Fund Facility Services in the amount of \$5,000.** This resolution moves budget from the miscellaneous category to inter-fund professional services.

2. **Request Approval, Budget Transfer, Cumulative Reserve, \$6,300:** A motion was made, seconded and passed to approve **Resolution No. 2017-065 transferring items in the Grays Harbor County Cumulative Reserve for Construction Fund in the amount of \$6,300.** This resolution authorizes budget for a lease payment payable to the City of Hoquiam for a county owned building located at 615 8th Street in Hoquiam.

3. **Request Approval, Public Services Grant with the Department of Commerce through Community Development Block Grant (CDBG) Program for public services through Coastal Community Action Program to low and moderate income persons in Grays Harbor and Pacific Counties, term July 1, 2017 through June 30, 2018, \$108,604:** A

motion was made, seconded and passed to approve the Public Services Grant with the Department of Commerce through Community Development Block Grant (CDBG) Program for public services through Coastal Community Action Program to low and moderate income persons in Grays Harbor and Pacific Counties, term of contract July 1, 2017 through June 30, 2018 in the amount of \$108,604.

Public Health and Social Services:

1. **Request Approval, Grant Agreement with Union Gospel Mission to provide resources to renovate and improve publicly accessible spaces at the emergency shelter, term of contract May 8, 2017 through December 31, 2017, \$250,000:** A motion was made, seconded and passed to approve the Grant Agreement with the Union Gospel Mission to provide resources to renovate and improve publicly accessible spaces at the emergency shelter, term of contract May 8, 2017 through December 31, 2017 in the amount of \$250,000. These resources will help ensure individuals experiencing homelessness have a safe space to be during inclement weather, take a shower, use the restroom, and connect with support staff from various community agencies.

Public Services:

1. **Request Approval, Amendment No. 1 to the Interlocal Agreement with the Grays Harbor Conservation District – extending the termination date to 2019 if funding extension is authorized by the State Legislature:** A motion was made, seconded and passed to approve Amendment No. 1 to the Interlocal Agreement with the Grays Harbor Conservation District – extending the termination date to 2019 if funding extension is authorized by the State Legislature. The Interlocal Agreement is incorrect and the parties agree that the commencement date should have been effective as of September 1, 2016 for purposes of invoicing the County. The procedure for payment for services rendered to the County by the Conservation District was also inadvertently omitted from the Agreement and such procedure should be part of the Interlocal Agreement.

ANNOUNCEMENTS:

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:10 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:15 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

Tourism Marketing Presentation

Commissioner Cormier announced at 2:30 p.m. a Tourism Marketing Presentation by Mike Bruner, Fair and Tourism Manager, and the tourism team. Friendly Voice and Grays Harbor Talk gave a presentation on tourism activities that included television, web, social media and publications. There was also discussion on brand awareness and demographics.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2017-063	Establishing the Grays Harbor County Fair Admission Rate Schedule for the Department of Fair, Events and Tourism
No. 2017-064	Transferring items in the Grays Harbor County General Fund Facility Services in the amount of \$5,000
No. 2017-065	Transferring items in the Grays Harbor County Cumulative Reserve for Construction Fund in the amount of \$6,300
No. 2017-066	Emergency appropriation in the budget of the Grays Harbor County General Fund Board of Equalization in the amount of \$34,600

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Interlocal Agreement with the Grays Harbor Conservation District – extending the termination date to 2019 if funding extension is authorized by the State Legislature

At 3:30 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board