

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
May 15, 2017

The Commissioners met in regular session in the Commissioners’ Meeting Room, Administration Building, Montesano, Washington, on Monday, May 15, 2017, at 2:00 p.m. Commissioners present were Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to excuse Commissioner Cormier.

BIDS:

1. **Wishkah Road Flood Wall Construction Project:** Notice was published in *The Montesano Vidette* on May 4, 2017 and May 11, 2017 that sealed bids would be received on May 15, 2017 for the Wishkah Road Flood Wall Project, M.P 2.2 to M.P. 2.7. The Clerk of the Board announced the following bids were received with bond attached as follows:

BIDDER	LOCATION	BID
Orion Marine Group	Tacoma, WA	\$2,806,822.40
Pacific Pile and Marine	Seattle, WA	\$2,699,814.34
Brumfield Construction	Westport, WA	\$3,962,108.03
Rotschy Inc.	Vancouver, WA	\$2,776,228.93
Rognlin’s	Aberdeen, WA	\$2,467,112.90
Quigg Bros. Inc.	Aberdeen, WA	\$3,028,845.12

The bids will be forwarded to the Engineering Department for review and recommendation.

HEARINGS:

1. **Supplemental Budget - General Fund – Various Departments, \$713,630:** There was a public hearing May 15, 2017 to consider a Resolution for a supplemental budget in the General Fund in the amount of \$713,630. Notice of hearing was published in *The Montesano Vidette* on May 4, 2017 and May 11, 2017. Brenda Sherman, Budget Director, reported this resolution records additional revenue of \$713,630 based upon the most current projections for local sales tax, grants, permits, fees, timber sales and transfers. Additional appropriations of \$1,021,195 are based upon departmental requests and current needs. This resolution decreases budgeted ending cash \$307,565.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-038 authorizing a supplemental extension in the General Fund in the amount of \$713,630.

2. Supplemental Budget – Management Services, \$53,300: There was a public hearing May 15, 2017 to consider a Resolution for a supplemental budget in Management Services in the amount of \$53,300. Notice of hearing was published in *The Montezano Vidette* on May 4, 2017 and May 11, 2017. Brenda Sherman, Budget Director, reported this resolution increases the budget to include revenue and appropriations for the public records management function.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-039 authorizing a supplemental extension in the budget of the Management Services Fund in the amount of \$53,300.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: May 8, 2017

Workshop Meeting –April 18, 2017

Management Services:

Set Hearing Date – *June 5, 2017* – Supplemental Budget, Public Health & Social Services, \$213,380

Correspondence:

Lawsuit: L-728-17, L. Larson

Action: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

1. Resolution - Purchase of software for the Treasurer’s Office under the “Sole Source Vendor” exemption to the public bidding requirement with TRTA Gov for T2 Treasurer Core from Manatron Inc. – approximately \$130,000: A motion was made, seconded and passed to approve Resolution No. 2017-040 for the purchase of software for the Treasurer’s Office under the “Sole Source Vendor” exemption to the public bidding requirement with TRTA Gov for T2 Treasurer Core from Manatron Inc. This software will allow the Assessor’s Office and Treasurer’s Office to work together in one system. The scope of work details a cost of approximately \$130,000 for software, training, hardware and set up.

DEPARTMENTS:

Fair and Events:

1. Request approval, 2017 Fair Contracts for parking services, service gate, security and cleaning: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign the following contracts for the 2017 Fair Services:

Parking Services for fair:

Elma High School Drill Team	Wed. \$700.00
Elma High School Class of 2022	Thurs. \$700.00
United Methodist Church	Fri. \$700.00
Lady Eagles Basketball	Sat. \$700.00
EHS Class of 2017	Sun. 500.00

Elma Soccer Boosters	Service Gate	\$500.00
“Karen Klinger” Montesano HS Wrestling	Clean Up Group	\$3,000.00
VIP’s	Security	\$600.00
Matthew Jensen	Bathroom Clean up	\$1200.00
Hannah Jensen	Bathroom Clean up	\$1200.00

Management Services:

1. Request Approval, Budget Transfer – Public Health and Social Services, \$168,140:

A motion was made, seconded and passed to approve **Resolution No. 2017-041 transferring items in the Miscellaneous Fund Public Health and Social Services in the amount of \$168,140.** This resolution authorizes budget for program funding received in 2016 from the Grays Harbor Community Foundation and DSHS.

2. Request Approval, Budget Transfer – Homeless Housing, \$73,451: A motion was made, seconded and passed to approve **Resolution No. 2017-042 transferring items in the Miscellaneous Fund Homeless Housing in the amount of \$73,451.** This resolution authorizes budget for transfers out to Public Health and Social Services for 2016 expenses.

3. Request Approval, Amendment “B” to the E-911 County Equipment Contract with Washington State Military Department, \$128,292 additional funds: A motion was made, seconded and passed to approve Amendment “B” to the E-911 County Equipment Contract between Grays Harbor County and the Washington State Military Department. This amendment increases the grant by \$128,292.00.

Public Services:

1. Request Approval, Resolution – Establishing Bridge Restrictions on the various County bridges, Restricting overweight vehicle crossings until June 1, 2019: A motion was made, seconded and passed to approve **Resolution No. 2017-043 establishing bridge restrictions until June 1, 2019.** The bridges to be restricted are based on their current condition and load rating. The resolution will be advertised, the roads posted with appropriate notice, and signing revisions and installations made.

2. Request Approval, Resolution – Authorizing closure of various County roads to travel by all vehicles or by any class of vehicles until June 1, 2019: A motion was made, seconded and passed to approve **Resolution No. 2017-044 establishing road restrictions until June 1, 2019.** The roads to be restricted will be restricted by vehicle class or by all vehicles. The resolution will be advertised, the roads posted with appropriate notice, and signing revisions and installations made.

3. Request Approval, County-wide aggregate stockpiling contract with Quigg Bros. Inc for item No. 3 - \$15,550: A motion was made, seconded and passed to approve the County-wide aggregate stockpiling contract with Quigg Bros. Inc. for item No. 3 in the amount of \$15,550.

Sheriff:

1. Request Approval, Addendum No. 3 to the Professional Services Contract with Yong Ki Shin, MD for jail medical services, Effective May 1, 2017, changing the scope of work and monthly payment amount to \$44,900: A motion was made, seconded and passed to approve Addendum No. 3 to the Professional Services Contract with Yong Ki Shin, MD for jail medical services, Effective May 1, 2017, changing the scope of work and monthly payment amount to \$44,900.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

Virginia Tow made comments regarding the contract with Dr. Shin for Jail Medical; she was against the county contracting with him. The Commissioners recommended that she speak with the Sheriff if she has questions or comments about Dr. Shin. The Commissioners noted that the contract will be reevaluated annually.

Commissioner Raines announced a recess at 2:24 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Raines reopened the meeting at 2:31 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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| No. 2017-038 | Authorizing a supplemental extension in the General Fund in the amount of \$713,630 |
| No. 2017-039 | Authorizing a supplemental extension in the budget of the Management Services Fund in the amount of \$53,300 |

