

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
April 24, 2017

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, April 24, 2017, at 2:00 p.m. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. **One (1) Sedan:** It was advertised in the Montesano Vidette on April 6 and 13, 2017 that sealed bids would be received for one sedan. The Clerk of the Board announced no bids were received.

HEARINGS:

1. **Application for renewal of a non-exclusive franchise for a period of fifty (50) years to construct, operate and maintain a water pipeline along certain county road in Grays Harbor County- Water District No. 1:** There was a public hearing April 24, 2017 to consider renewal of a non-exclusive, (50) fifty year Franchise Agreement with Grays Harbor District No. 1 to construct, operate and maintain a water pipeline along certain county road in Grays Harbor County. Notice of hearing was published in the *Montesano Vidette* March 30, 2017 and April 6, 2017.

Commissioner Cormier called for public comment.

Jerry Arnold, Grays Harbor County Water District No. 1 – Mr. Arnold requested that the Commissioners renew the franchise for their waterline in the public right-of-way.

There was no further comment and the hearing was closed

ACTION: A motion was made, seconded and passed to approve the (50) fifty year Franchise Agreement with Grays Harbor County Water District No. 1 to construct, operate and maintain a water pipeline along certain county road in Grays Harbor County.

2. **Ordinance changing the zoning classification from Resort Residential (R-3) to General Commercial (C-2) for parcels 181227120050, 181227120060 and 18127120070:** There was a public hearing April 24, 2017 to consider a Resolution for an Ordinance changing the zoning classification from Resort Residential (R-3) to General Commercial (C-2) for parcels 181227120050, 181227120060 and 18127120070. Notice of hearing was published in the *Montesano Vidette* April 6, 2017 and April 13, 2017. Alice Shawyer, Planner, reported that the property owners are requesting that a portion of their property located at the intersection of Oyehut Road and Damon Road be reclassified. The property is divided by two zoning districts on the same side of a public right-of-way. The residential zoning district occupies the largest

portion of the property and, therefore, has jurisdiction. The proposed zone reclassification will allow the applicants to expand an existing commercial enterprise.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance No. 436 changing the zoning classification from Resort Residential (R-3) to General Commercial (C-2) for parcels 181227120050, 181227120060 and 18127120070.

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: April 17, 2017

Commissioners:

Transfer of property: (1) HP8100 color scan/fax/printer to Utility Department and (1) Sharp copier AR-M450OU to District Court #2 for \$1,800

Correspondence:

Grays Harbor PUD – 2016 Gross Revenue Report
WSLCB: Arctic Pub, spirits/beer/wine

Action: A motion was made, seconded and passed to approve the consent agenda as listed.

COMMISSIONERS:

**Added Agenda item

1. **Resolution, Rescinding Resolution No. 2017-025, authorizing the Grays Harbor County Auditor to place an advisory vote regarding the Gateway Enterprise Center on the August 2017 special election ballot:** A motion was made, seconded and passed to approve Resolution No. 2017-034 rescinding Resolution No. 2017-025, authorizing the Grays Harbor County Auditor to place an advisory vote regarding the Gateway Enterprise Center on the August 2017 special election ballot. Commissioner Raines stated that after considering additional information, it was her desire to rescind the Resolution and let the City of Aberdeen move forward with the project. Commissioner Cormier voted against this motion.

DEPARTMENTS:

District Court:

1. **Request Approval, Addendum to Agreement dated March 21, 2017 with nCourt LLC for additional services:** A motion was made, seconded and passed to approve the Addendum dated March 21, 2017 with nCourt LLC for additional services as follows:

- Accept Probation Payments via our live, bilingual call center, online via the web or mobile device and at the counter
- Provide the Agency with one (1) additional EMV ready credit card-reader for taking Probation payments at the counter

- Include Aberdeen office of the Grays Harbor District Court under the purview of the Agreement, located at 2109 Sumner Ave. Aberdeen, WA 98520

Forestry:

1. Request Approval, Set Public Auction Date for May 19, 2017 at 10:00 a.m. for the following 2017 Cedar Salvage Sales: Connor Creek No. 1 and Copalis River No. 8: A motion was made, seconded and passed to approve to set public auction date for May 19, 2015 at 10:00 a.m. for the 2016 Timber Sales as follows:

<u>Sale Name</u>	<u>Estimated Volume</u>	<u>Estimated Value</u>
Connor Creek No. 1	130 cords	\$39,000.00
Copalis River No. 8	487 cords	\$132,500.00

Management Services:

1. Request Approval, Budget Transfer – General Fund Corrections, \$120,000: A motion was made, seconded and passed to approve **Resolution No. 2017-035 transferring items in the General Fund department Corrections in the amount of \$120,000.** This resolution moves budget between revenue codes within the Corrections department budget. These changes were included in the latest update to the State Auditor’s BARS manual.

2. Request Approval, Budget Transfer – Tax Title Management, \$97,460: A motion was made, seconded and passed to approve **Resolution No. 2017-036 transferring items in the miscellaneous (dedicated) fund Tax Title Management in the amount of \$97,460.** This resolution adjusts the budget to equal the authorized salaries and benefits for this fund.

Public Health and Social Services:

1. Request Approval, Contract Amendment No. 3 with Coastal Community Action Program for Housing and Essential Needs (HEN), term of contract January 1, 2016 through June 30, 2017, \$40,000 additional funds: A motion was made, seconded and passed to approve Contract Amendment No. 3 with Coastal Community Action Program. This Amendment will provide an additional \$40,000.00 for Housing and Essential Needs (HEN). This agreement will be from January 1, 2016 through June 30, 2017. The new contracted amount with the increase will be \$2,324,671.00. Commissioner Raines stated that she would like a report from CCAP on how these funds were used.

Public Services:

1. Request Approval, Contract with Northwest Rock, Inc., of Aberdeen, Washington for the 2017 Aggregate Supply Contract Items #1, #2 and #4 - \$389,486: A motion was made, seconded and passed to approve the contract with Northwest Rock, Inc., of Aberdeen, Washington for the 2017 Aggregate Supply Contract Items #1, #2 and #4 in the amount of \$389,486.

2. Request Approval, Supplemental Agreement No. 2 with SH&H Valuation and Consulting for additional appraisal services related to timber valuation for additional

right-of-way on Vesta Bridge project, \$450: A motion was made, seconded and passed to approve the Supplemental Agreement No. 2 with SH&H Valuation and Consulting for additional appraisal services related to timber valuation for additional right-of-way on Vesta Bridge project in the amount of \$450. This supplement will provide for additional appraisal services related to the timber valuation on the parcel where additional right of way is required.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:15 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:17 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Randy Ross and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|---|
| No. 2017-034 | Rescinding Resolution No. 2017-025, authorizing the Grays Harbor County Auditor to place an advisory vote regarding the Gateway Enterprise Center on the August 2017 special election ballot |
| No. 2017-035 | Transferring in the General Fund department Corrections in the amount of \$120,000 |
| No. 2017-036 | Transferring items in the miscellaneous (dedicated) fund Tax Title Management in the amount of \$97,035 |

ORDINANCES:

- | | |
|----------------|---|
| No. 436 | Changing the zoning classification from Resort Residential (R-3) to General Commercial (C-2) for parcels |
|----------------|---|

**181227120050, 181227120060 and
18127120070**

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:55 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board