

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
April 10, 2017

The Commissioners met in regular session in the Commissioners’ Meeting Room, Administration Building, Montesano, Washington, on Monday, April 10, 2017, at 2:00 p.m. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. **(1) Police Mid-size SUV:** Notice was published in The Montesano Vidette that sealed bids would be received on April 10, 2017 for (1) Police Mid-size SUV. The Deputy Clerk of the Board announced the following bids were received with bond attached as follows:

ITEM	BIDDER	BID
(1) Police Mid-size SUV	Five Star	\$30,662.25

The bids will be forwarded to the ER&R Department for review and recommendation.

HEARINGS:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: April 3, 2017
Special Meeting: March 30, 2017

Auditor:

Month-End Expenditures – February: Claims \$3,334,424.53; Salary \$2,543,721.33

Coroner:

Monthly Summary Report – March 2017

Fairgrounds:

Facility Use: Elma High School Graduation 06/10/17 and Olympia Dog Fanciers, 05/06-07/17

Public Services:

Final Plat approval of Division 4A Plat of Seabrook Case #2003-1000
Set Hearing Date – *April 24, 2017* – Case 2017-0229 Zone Reclassification for parcels 181227120050, 181227120060 and 181227120070 from (R-3) to (C-2)
2016 Digital Submittal Certification for the County Road Administration Board

Correspondence:

WSLCB: Seabrook Community Foundation, 05/06/17, 06/02/17 and 06/03/17

Action: A motion was made, seconded and passed to approve the consent agenda as listed.

PROCLAMATION:

1. **National Public Safety Telecommunications Week April 9 – 16, 2017:** A motion was made, seconded and passed to designate April 9 – 16, 2017 as National Public Safety Telecommunications Week in Grays Harbor County. The Proclamation states that emergencies can occur at any time that require police, fire or emergency medical services, and when an emergency occurs a prompt response is critical to the protection of life and preservation of property. Public Safety Dispatchers are the first responders and the most critical contact citizens have to emergency services. This Proclamation is in honor of the men and women whose diligence and professionalism keep Grays Harbor County and citizens' safe.

COMMISSIONERS:

**Added Agenda item

1. **Request Approval, Letter to Quinault Indian Nation re: the Shoreline Master Plan:** A motion was made, seconded and passed to approve the letter to Quinault Indian Nation regarding the Shoreline Master Plan. This letter was drafted in response to a letter received from the Quinault Indian Nation dated February 22, 2017, regarding the draft of the Shoreline Master Plan. The letter is informing the Nation that County staffs are currently reviewing the Nation's comments and will be issuing a response. The Department of Ecology, who has dual authority for Shoreline Master Programs under the State of Washington's Shoreline Management Act, will also be participating in developing a response. The Board of Commissioners are also recommending that these policy issues should be discussed through a government-to-government consultation process between both jurisdictions and then the governing bodies will have general principles before administrative personnel begin developing details. This process could take up to one year to complete.

DEPARTMENTS:

Fair and Events:

1. **Request Approval, 2017 Fair Entertainment Agreement with Muriel's Petting Zoo, 8/9-13/17, \$3,000:** A motion was made, seconded and passed to approve the 2017 Fair Entertainment Agreement with Muriel's Petting Zoo 8/9/-13/17 in the amount of \$3,000.

Management Services:

1. **Request Approval, Resolution, Budget Transfer – Distressed Area Capital, \$74,500:** A motion was made, seconded and passed to approve **Resolution No. 2017-029 transferring items in the Grays Harbor County Distressed Area Capital Fund in the amount of \$74,500.** This resolution increases the appropriation for professional services provided by Greater Grays Harbor from \$13,500 to \$88,000.

2. **Request Approval, Memorandum of Understanding (MOU) with AFSCME Local #275 Public Works Agreement for appointing an interim Area Road Supervisor for the Elma Shop effective March 1, 2017:** A motion was made, seconded and passed to approve a

Memorandum of Understanding (MOU) with AFSCME Local #275 Public Works Agreement for appointing an interim Area Road Supervisor for the Elma Shop effective March 1, 2017.

3. Request Approval, Resolution - Revised Voluntary Donated Leave Policy to address how the County returns excess donated leave back to employees: A motion was made, seconded and passed to approve **Resolution No. 2017-030 revising the Voluntary Donated Leave Policy and how County returns excess donated leave back to employees.** The State Auditor has requested that the County revise the policy to reflect how the County returns donated leave to employees after the leave is no longer needed.

4. Request Approval, Amendment A to the E-911 Basic Service Operations grant with the Washington State Military Department, \$3,800 reduction: A motion was made, seconded and passed to approve the Amendment A to the E-911 Basic Service Operations grant with the Washington State Military Department with a reduction in the amount of \$3,800.

Public Health and Social Services:

1. Request Approval, Contract Amendment with Washington Early Learning Fund, d/b/a/ Thrive Washington extending the term ending date from March 31, 2017 to June 30, 2017, new contract amount \$312,500: A motion was made, seconded and passed to approve the Contract Amendment with Washington Early Learning Fund d/b/a Thrive Washington, extending the term ending date from March 31, 2017 to June 30, 2017 with a new contract amount of \$312,500. The Amendment will add additional funds to support the services provided during this time.

2. Request Approval, Contract Amendment with Washington State Department of Commerce for assisting in HEN rent and housing, term of contract March 1, 2017 through June 30, 2017, \$40,000: A motion was made, seconded and passed to approve the Contract Amendment with Washington State Department of Commerce for assisting in HEN rent and housing, term of contract March 1, 2017 through June 30, 2017 with an increased contact amount of \$40,000.

Public Services:

1. Request Approval, Award bid for the Shop Truck Crane to Advanced Truck Body & Equipment at a cost of \$17,544.00: A motion was made, seconded and passed to approve awarding the bid for the Shop Truck Crane to Advanced Truck Body & Equipment at a cost of \$17,544.00. This was the only bid that met the criteria of the bid spec.

2. Request Approval, Resolution, acknowledging automatic vacation of right-of-ways within the Plat of Bay City, applicant Michael G. McCarthy: A motion was made, seconded and passed to approve **Resolution No. 2017-031 acknowledging automatic vacation of right-of-ways within the Plat of Bay City by applicant, Michael G. McCarthy.** Property is adjacent to applicant's property and there is no record of any of the right-of-ways being opened within the applicable time period.

**Added Agenda item

3. Request Approval, Certificate of substantial completion for the Pavilion roof and HVAC project with Rognlin's, Inc.: A motion was made, seconded and passed to approve the Certificate of Substantial Completion for the Pavilion roof and HVAC project with Rognlin's Inc.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:09 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:10 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Randy Ross and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|---|
| No. 2017-029 | Transferring items in the Grays Harbor County Distressed Area Capital Fund in the amount of \$74,500 |
| No. 2017-030 | Revised Voluntary Donated Leave Policy to address how the County returns excess donated leave back to employees |
| No. 2017-031 | Acknowledging automatic vacation of right-of-ways within the Plat of Bay City by applicant, Michael G. McCarthy. |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:20 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board