

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**  
**April 3, 2017**

The Commissioners met in regular session in the Commissioners’ Meeting Room, Administration Building, Montesano, Washington, on Monday, April 3, 2017, at 2:00 p.m. Commissioners present were Wes Cormier, Vickie Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

**1. 2017 Aggregate Supply Contract:** Notice was published in The Montesano Vidette that sealed bids would be received on April 3, 2017 for the 2017 Aggregate Supply Contract. The Clerk of the Board announced the following bids were received with bond attached as follows:

<b>Bidder</b>	<b>Item Number</b>	<b>Quantity Tons</b>	<b>Description</b>	<b>Bid</b>
Quigg Bros., Inc.	3	1000	¼ crushed surface base Copalis	\$15.55/ton
Northwest Rock, Inc.	1	6400	½ #4 crushed screenings Elma <sup>(1)</sup>	\$35.90/ton
	2	3800	½ #4 crushed screenings Copalis <sup>(2)</sup>	\$39.17/ton
	3	1000	1 ¼ crushed surface base Copalis	\$20.67/ton
	4	500	Maintenance Sand Elma	\$21.76/ton

The bids will be forwarded to the Road Department for review and recommendation.

**2. (1) Shop Truck Service Crane:** Notice was published in The Montesano Vidette that sealed bids would be received on April 3, 2017 for (1) Shop Truck Service Crane. The Clerk of the Board announced the following bids were received with bond attached as follows:

<b>ITEM</b>	<b>BIDDER</b>	<b>BID</b>
(1) Shop Truck Service Crane	Advanced Truck Body	\$16,125.00
	Carco Industries, Inc.	\$14,761.64

The bids will be forwarded to the ER&R Department for review and recommendation.

**HEARINGS:**

None

**CONSENT AGENDA:**

Minutes:

Morning/Regular meetings: March 27, 2017

Management Services:

Set Hearing Date: *April 17, 2017* - Supplemental Budget, Pavilion Bond Funds, \$66,000

Public Services:

Surplus: (2) 1994 Ford F-150 pick-ups, (1) 2005 Crown Victoria, (1) 2009 Dodge Charger, (1) 2000 Chevy Blazer

**Action:** A motion was made, seconded and passed to approve the consent agenda as listed.

**COMMISSIONERS:**

1. **Installment Contract Agreement and Maintenance Agreement with Aberdeen Office Equipment for Sharp MX511N copier – 48 month lease for \$95.50 per month:** A motion was made, seconded and passed to approve the Installment Contract Agreement and Maintenance Agreement with Aberdeen Office Equipment for the Sharp MX511N copier, term of contract is 48 month lease for \$95.50 per month.

**DEPARTMENTS:**

**District Court:**

1. **Contract with nCourt for debit/credit card processing, term of contract May 2, 2017 with an at-will termination of 90 days' notice, user fee applies to payments:** A motion was made, seconded and passed to approve the contract with nCourt for debit/credit card processing, term of contract May 2, 2017 with an at-will termination of 90 days' notice, user fee applies to payments. nCourt provides easy access to reports and the ability to move payments between the queue of another court if payment has been made to the wrong one.

**Management Services:**

1. **Request Approval, Budget Transfer – Miscellaneous Fund Stadium, \$90,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-027 transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$90,000.** This resolution moves budget from transfers out for pavilion roof loans to construction and pavilion bonds.

**Public Health and Social Services:**

1. **Request Approval, Amendment No. 1 with ESD 113/True North providing (3) three full-time System of Care Navigators at the Juvenile facility for behavioral health services, \$260,700:** A motion was made, seconded and passed to approve Amendment No. 1 with ESD 113/True North to provide € three full-time System of Care Navigators at the Juvenile facility for behavioral health services in the amount of \$260,700. This amendment clarifies expectation for the workers' time at their job sites and adjusts the contract amount to ensure the worker at the Juvenile Department is there year-round.

**Public Services:**

1. **Request Approval, Award Bid for (3) ¾ ton pickups to Five Star Dealership of Aberdeen, Washington in the low bid amount of \$33,827.43 each, which is competitive with**

**DES State Contract Pricing:** A motion was made, seconded and passed to approve awarding the bid for (3) ¾ ton pickups to Five Star Dealership in the low bid amount of \$33,827.43.

**2. Request Approval, Award Bid for (2) mid-size SUVs to Five Star Dealership of Aberdeen, Washington in the low bid amount of \$20,532.26 each, which is competitive with DES State Contract Pricing:** A motion was made, seconded and passed to approve awarding the bid for (2) mid-size SUVs to Five Star Dealership in the low bid amount of \$20,532.26.

**3. Request Approval, Award Bid for (1) grader blade to Pape' of Montesano, Washington in the low bid amount of \$18,228.00:** A motion was made, seconded and passed to approve awarding the bid for (1) grader blade to Pape' in the low bid amount of \$18,228.00.

**4. Request Approval, Economic Development Funding Agreement with Greater Grays Harbor, Inc., to fund personnel promoting job creation within Grays Harbor County, term of contract January 1, 2017 with annual review of deliverables, \$88,000:** A motion was made, seconded and passed to approve the Economic Development Funding Agreement with Greater Grays Harbor, Inc. to fund personnel promoting job creation within Grays Harbor County, term of contract January 1, 2017 with annual review of deliverables, \$88,000. RCW 82.14.370 authorizes this expenditure from the County's distressed area capital fund (310 Fund) to promote economic development.

**5. Request Approval, Interlocal Agreement with the City of Montesano for assistance to the city with various public works projects, term of contract January 1, 2017 through December 31, 2021:** A motion was made, seconded and passed to approve the Interlocal Agreement with the City of Montesano for assistance to the city with various public works projects, term of contract January 1, 2017 through December 31, 2021.

**Treasurer:**

**1. Request Approval, Resolution, setting December 8, 2017 at 9:00 a.m. as the time and date for the sale of real property pursuant to the real estate tax foreclosure:** A motion was made, seconded and passed to approve **Resolution No. 2017-028 setting December 8, 2017, at 9:00 a.m., for the sale of real property pursuant to the real estate tax foreclosure.** The County Treasurer is directed to sell said real properties between the hours of 9:00 a.m. to 4:00 p.m., on Friday, December 8, 2017 in the Commissioners large meeting room.

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

None

Commissioner Cormier announced a recess at 2:12 p.m. to move to Conference Room No. 1 for the Media Session.

**Media Session:**

