

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
March 20, 2017

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 20, 2017, at 2:00 p.m. Commissioners present were Wes Cormier and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present. Commissioner Raines was excused from the meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Supplemental Budget – Management Services, \$108,087: There was a public hearing March 20, 2017 to consider a Resolution for a supplemental budget in the Management Services in the amount of \$108,087. Notice of hearing was published in the *Montesano Vidette* March 9, 2017 and March 16, 2017. Brenda Sherman, Budget Director, announced this resolution adjusts the budget to include increases in insurance and personnel costs.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-023 authorizing a supplemental extension in the budget of the Management Services Fund in the amount of \$108,087.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: March 13, 2017

Commissioners:

Board of Equalization: Reappointment – District 3, Susan Conniry,
3-year term expires 3/10/20

Fairgrounds:

Facility Use: Grays Harbor Mounted Posse Rodeo 3/24-26/17 and Relay
for Life 6/2/17

Correspondence:

Claim: C-726-17 - M. Lytle, L-727-17 – T. Doe

WSLCB – Spirits retailer approval, Humptulips Grocery

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

1. **Request Approval, Resolution, Grays Harbor County Board of Commissioners amending Resolutions 83-100, 2006-39, 2011-071, 2015-011 and 2015-084 concerning Commissioners' mileage reimbursement for county business:** A motion was made, seconded and passed to approve **Resolution No. 2017-024 of the Grays Harbor County Commissioners amending Resolutions 83-100, 2006-39, 2011-071, 2015-011 and 2015-084 concerning Commissioners' mileage reimbursement for County business.** Resolutions 83-100, 2006-39, and 2011-071 authorize use of private vehicles by specified County elected and appointed officials and to provide for mileage reimbursement, and adopted Resolution 2015-011 authorizes each Board Commissioner to use his or her own motor vehicle, and to provide monthly mileage logs to the Auditor for review and payment. The Board adopted Resolution 2015-084 allows for mileage reimbursement only up to Three Hundred Dollars (\$300) per month per commissioner. The monthly limit of \$300 does not take into account those months where travel is either lighter or heavier than usual, and the reimbursement limitation is revised to an annual amount to account for those variances.

DEPARTMENTS:

Fair & Events:

1. **Request Approval, 2017 Fair Entertainment Agreement with The Olson Brothers Band, 8/11/17, \$1,600:** A motion was made, seconded and passed to approve the 2017 Fair Entertainment Agreement with The Olson Brothers Band, 8/11/17, \$1,600.

Management/Central Services:

1. **Request Approval, 2017 Municipal Services Agreement with the Chehalis Basin Fisheries Task Force for cooperative effort toward enhancement of fisheries in the production of salmon, steelhead and trout in the Chehalis Basin, \$6,500:** A motion was made, seconded and passed to approve the 2017 Municipal Services Agreement with Chehalis Basin Fisheries Task Force in the amount of \$6,500. This agreement will allow the task force to provide a cooperative effort toward enhancement of fisheries in the production of salmon, steelhead and trout on all waters affecting Grays Harbor County within the Chehalis Basin.

2. **Request Approval, Associate Development Organization (ADO) Certification/Designation form designating Greater Grays Harbor as ADO for economic development services with Washington State Department of Commerce:** A motion was made, seconded and passed to approve the Associate Development Organization (ADO) Certification/Designation form which designates Greater Grays Harbor as the ADO to coordinate economic development services for the County under contract with the Washington State

Department of Commerce. Washington State Department of Commerce maintains a contracted partnership with 34 Associate Development Organization serving 39 counties through both technical assistance and funding for local economic development activities. Each county in the state has designated an organization as their ADO to partner with Commerce and serve as the lead on local economic development activities. Each county in the state has designated an organization as their ADO to partner with Commerce and serve as the lead on local economic development activities in their county.

Public Health and Social Services:

- 1. Request Approval, General Term and Conditions Agreement with Department of Social and Health Services, term of contract July 1, 2017 through June 30, 2023:** A motion was made, seconded and passed to approve the Department of Social and Health Services Agreement on General Terms and Conditions; placing an existing agreement that is expiring. The term of contract is July 1, 2017 through June 30, 2023.
- 2. Request Approval, Information Sharing Agreement with Washington State Department of Health for sharing confidential information or limited Dataset(s) with other entities – five year agreement with no financial cost:** A motion was made, seconded and passed to approve the Information Sharing Agreement with Washington State Department of Health for conditions under which confidential information is shared or with limited Dataset(s) with other entities.

Public Services:

- 1. Request Approval, Amendment No. 1 to Agreement with Washington State Recreation and Conservation for the Wishkah Road Flood Levee Project, additional \$5,250,000:** A motion was made, seconded and passed to approve Amendment No. 1 to Agreement No. 16-1187 with the Washington State Recreation and Conservation Office in the amount of \$5,250,000. This addition is for covering construction costs.
- 2. Request Approval, Lease Agreement with PNWMX, LLC for a five-year agreement to operate and maintain Grays Harbor County ORV Park, annual lease amount \$27,500:** A motion was made, seconded and passed to approve the Five-year Operating Lease Agreement with PNWMX, LLC for the Grays Harbor County ORV Park with an annual lease amount of \$27,500. This agreement will also require PNWMX, LLC to submit a \$10,000 damage deposit to Grays Harbor County and provide a \$30,000 operating bond/letter of credit annually.
- 3. Request Approval, Certificate of Substantial Completion with Rognlin's, Inc. for the construction of the Illahee/Oyehut Sewer Project:** A motion was made, seconded and passed to approve the Certificate of Substantial Completion with Rognlin's, Inc., for the construction of the Illahee/Oyehut Sewer Project. Additional restoration work is still required and will be completed as weather permits.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:09 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:11 p.m. in Conference Room No. 1. Commissioners present were Randy Ross and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2017-023

Authorizing a supplemental extension in the budget of the Management Services Fund in the amount of \$108,087

No. 2017-024

Amending Resolutions 83-100, 2006-39, 2011-071, 2015-011 and 2015-084 concerning Commissioners' mileage reimbursement for County business

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:14 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board