

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
February 27, 2017

The Commissioners met in regular session in the Commissioners’ Meeting Room, Administration Building, Montesano, Washington, on Monday, February 27, 2017, at 2:00 p.m. Commissioners present were Vickie L. Raines and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present. Commissioner Cormier was excused during the morning meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. 2017 Emulsified Asphalt Contract: Notice was published in The Montesano Vidette on January 19 and 26, 2017 that sealed bids would be received on February 27, 2017 for 2017 Emulsified Asphalt Contract. The Clerk of the Board Announced the following bids were received with bond attached as follows:

Bidder	Location	Per Ton Cost	Per Ton Transport Cost
McAsphalt (no bid bond attached)	Montesano, WA	\$465.00	\$100.00
Albina Asphalt	Vancouver, WA	\$418.88	\$48.96
Husky Marketing & Supply	Seattle, WA	\$449.34	\$65.00

The bids will be forwarded to the Road Department.

2. Bids for (2) SUV vehicles, (2) pickup trucks, (3) pool cars: Notice was published in The Montesano Vidette on February 9 and 16, 2017 that sealed bids would be received on February 27, 2017 for the following items:

- One (1) Hog Style Brush Attachment
- One (1) Shop Truck Service Crane
- One (1) Mid-Size 4X4 SUV
- One (1) Mid-Size 4X4 Pursuit SUV Without Partition
- One (1) Mid-Size 4X4 Pursuit SUV With Partition
- Two (2) Full Size 4X4 Pursuit SUV

The Clerk of the Board announced the following bids with bid bond attached:

ITEM	BIDDER	BID COST
2 - FULL SIZE PURSUIT SUV	WHITNEYS	81,892.16
2- FULL SIZE PURSUIT SUV	FIVE STAR	84,360.62
1- MID SIZE 4X4 SUV	FIVE STAR	31,309.68
1- MID SIZE PURSUIT WITH PARTITION	FIVE STAR	39,365.39

ITEM	BIDDER	BID COST
1- MID SIZE PURSUIT SUV W/O PARTITION	FIVE STAR	36,087.40
1- BRUSH ATTACHMENT	PAPE	27,667.50
1- SHOP TRUCK CRANE	ADVANCED TRUCK	16,125.00 (bid bond not attached)

The bids will be forwarded to the ER&R Department.

HEARINGS:

1. Ordinance amending County Code Chapter 2.20 and Ordinances 84, 166, 300, 321, 398 and 420 for management of County real and personal property, including tax title property: There was a public hearing on February 27, 2017 for an Ordinance amending County Code Chapter 2.20 and Ordinances 84, 166, 300, 321, 398 and 420 for management of County real and personal property, including tax title property. Notice of hearing was published in *The Vidette* February 16, 2017. Commissioner Raines called for a staff report. Norma Tillotson reported that amending the County Code and Ordinances will align the County with the State statute for tax title property. This will also allow for the Treasurer to conduct sales on tax title property and a procedure to promote properties for sale.

Commissioner Raines called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance 435 amending County Code Chapter 2.20 and Ordinances 84, 166, 300, 321, 398 and 420 for management of County real and personal property, including tax title property.

Commissioner Ross stated he is very excited to move forward and get properties back on the tax rolls.

Commissioner Raines thanked Norma Tillotson, Jennifer Wieland, Ken Albert and Dan Lindgren for the work they have done to bring this forward.

PUBLIC COMMENT:

None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: February 13, 2017

Special Meetings: February 9, 2017

Commissioners:

Reappointments - Fair Board (2-year term): David Trusty Pos. 3, Marsha Whitaker Pos. 4, Kathi Dahlstrom Pos. 5, Claudia Self Pos. 8 and Tim Schneider Pos. 9, terms expire 12/30/19

Reappointment – Civil Service Commissioners (6-year term): Gary Parfitt, District 2, term expires 02/01/23

Management Services:

Set Hearing Date – March 13, 2017 – Supplemental Budget – Software Replacement Reserve Fund

Public Services:

Set Bid Date – March 20, 2017 – (1) Grader Blade, (2) 2WD Mid-size SUV Pool Vehicles and (3) 4WD Road Crew Pickups

Sheriff:

Annual Certification Report to U.S. Treasury Department of Justice for Federal Equitable Sharing Funds

Correspondence:

Claim: C-724-17 Martinez

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

- 1. Special Meeting Minutes: November 7, 2016 and December 6, 2016:** Postponed to March 6, 2017.
- 2. Interlocal Agreement with Chehalis River Basin Flood Authority for study, analysis and implementation of flood hazard reduction solutions in the basin:** A motion was made, seconded and passed to approve the Interlocal Agreement with Chehalis River Basin Flood Authority for study, analysis and implementation of flood hazard reduction solutions in the basin. The purpose of this Agreement is to be the Chehalis Basin Flood Control Authority to develop and participate in the development of flood hazard mitigation measures throughout the basin that ensures local flood hazard reduction projects are researched, identified, developed, implemented and addressed known flood problems in the Basin.
- 3. Approve Resolution, designating the Public Health and Social Services Department to administer the Veterans' Relief Fund:** A motion was made, seconded and passed to approve **Resolution No. 2017-017 designating the Public Health and Social Services Department to administer the Veterans' Relief Fund.** The Director of Public Health and Social Services Department shall perform the ministerial functions and duties of the Veterans' Relief Fund, including acting as Secretary to the Veterans' Relief Fund Board. These functions shall not include maintaining and/or writing checks on the Veterans' Relief Fund account, which shall be performed by the Auditor.

4. Washington Public Agency Contract with Municipal Research and Services Center of Washington for assistance with small public works, consultant and vendor business rosters, \$120: A motion was made, seconded and passed to approve the Washington Public Agency Contract with Municipal Research and Services Center of Washington for assistance with small public works, consultant and vendor business rosters in the amount of \$120.

DEPARTMENTS:

Fair and Events

1. Request Approval, 2017 Grays Harbor County Tourism Funding Allocation/Tourism Service Contract with Grays Harbor Talk/Integrated Marketing Campaign, \$31,430: A motion was made, seconded and passed to approve the 2017 Grays Harbor County Tourism Funding Allocation/Tourism Service Contract with Grays Harbor Talk/Integrated Marketing Campaign in the amount of \$31,430. The Grays Harbor Lodging Tax Advisory Committee voted at the January 12, 2017 Lodging Tax Advisory Meeting to support the allocation, and the Board of County Commissioners confirmed the funding allocation on January 30, 2017.

2. Request Approval, 2017 Grays Harbor County Tourism Funding Allocation/Tourism Service Contracts with Chocolate on the Beach/Chocolate on the Beach Festival, \$5,000; McCleary Chamber of Commerce/McCleary 2nd Growth & Bear Festival, \$900 and Oakville Regional Event Center/Independence Day Rodeo, \$1,000: A motion was made, seconded and passed to approve the 2017 Grays Harbor County Tourism Funding Allocation/Tourism Service Contracts with Chocolate on the Beach/Chocolate on the Beach Festival, \$5,000; McCleary Chamber of Commerce/McCleary 2nd Growth & Bear Festival, \$900 and Oakville Regional Event Center/Independence Day Rodeo, \$1,000.

Forestry:

1. Request Approval, Tidelands Lease Renewal with Lytle Seafood for 37.58 acres of oyster cultivation, TID No. 8701, in the amount of \$3,003.02 annually: postponed

2. Request Approval, Tidelands Lease Renewal with Ronald J. Young and Ron Harders for 35.10 acres of oyster cultivation, TID No. 8702, in the amount of \$1,664.09 annually: postponed

Juvenile:

1. Request Approval, Contract with Dispute Resolution Center for Aggression Replacement Training (ART) sessions for juvenile detainees, not to exceed \$7,400, paid by grant for January 1, 2017 through June 31, 2017: A motion was made, seconded and passed to approve the contract with Dispute Resolution Center for Aggression Replacement Training (ART) sessions for juvenile detainees, term of contract January 1, 2017 through June 31, 2017,

in the amount not to exceed \$7,400. This program is paid for out of our Evidence Based Expansion (EBE) Grant with the State.

2. Request Approval, Contract with Dispute Resolution Center for weekend WITT sessions for options in family problem solving, \$197 per family, paid by grant, January 1, 2017 through December 31, 2018: A motion was made, seconded and passed to approve the contract with Dispute Resolution Center for weekend WITT sessions for options in family problem solving, term of contract January 1, 2017 through December 31, 2018, in the amount of \$197 per family. This program is paid for out of our Block Grant with the State.

3. Request Approval, Contract with Katrina Stringer for healthcare services February 2017 through March 31, 2019, \$2,000 monthly: A motion was made, seconded and passed to approve the contract with Katrina Stringer for healthcare services, term of contract February 2017 through March 31, 2019. The contract is in the amount of \$2,000 monthly.

Management Services/Central Services:

1. Request Approval, Interlocal Agreement for Professional Services with Special Districts for issuance of payroll warrants, monthly payroll reports and annual reports to vendors, employees, IRS and Social Security Administration: GH Communication Center-E911, GH Transit Authority, Council of Governments, Fire Dist. # 1, Fire Dist. # 3, Fire Dist. # 4, Fire Dist. # 5, Fire Dist. # 7, Fire Dist. # 8, Fire Dist. #10, Fire Dist. #11, Fire Dist. #12, Fire Dist. #14, Fire Dist. #15, Fire Dist. #16, South Beach Ambulance, Water Dist. #1, Water Dist. #2 and Water Dist. #8: A motion was made, seconded and passed to approve the Interlocal Agreement for Professional Services with Special Districts for issuance of payroll warrants, monthly payroll reports and annual reports to vendors, employees, IRS and Social Administration: GH Communication Center-E911, GH Transit Authority, Council of Governments, Fire Dist. # 1, Fire Dist. # 3, Fire Dist. # 4, Fire Dist. # 5, Fire Dist. # 7, Fire Dist. # 8, Fire Dist. #10, Fire Dist. #11, Fire Dist. #12, Fire Dist. #14, Fire Dist. #15, Fire Dist. #16, South Beach Ambulance, Water Dist. #1, Water Dist. #2 and Water Dist. #8. Fire District #2 did not return a contract; therefore, they will be doing their own payroll.

Public Health & Social Services:

1. Request Approval, Amendment No. 1 to the 2015-2016 Youth Chemical Dependency Contract with Educational Service District 113/True North, new contract end date December 31, 2016, \$25,292 additional funds: A motion was made, seconded and passed to approve Amendment No. 1 to the 2015-2016 Youth Chemical Dependency Contract with Educational Service District 113/True North, new contract end date December 31, 2016, in an additional amount of \$25,292.

2. Request Approval, Amendment No. 1 to the Homeless Housing Contract with Catholic Community Services, term of contract January 1, 2017 through June 30, 2017, \$140,000 additional funds: A motion was made, seconded and passed to approve Amendment

No. 1 to the Homeless Housing Contract with Catholic Community Services, term of contract January 1, 2017 through June 30, 2017 in the amount of \$140,000. This amendment allows the agency to expend any unspent funds from the original contract.

3. Request Approval, Agreement with Grays Harbor River of Life Fellowship for delivery of the Dads Matter Program, term of contract March 1, 2017 through February 28, 2018, \$29,480, funded by treatment sales tax dollars: A motion was made, seconded and passed to approve the agreement with Grays Harbor River of Life Fellowship for delivery of the Dads Matter Program, term of contract March 1, 2017 through February 28, 2018 in the amount of \$29,480, funded by Treatment Sales Tax dollars. This is an education and support curriculum designed to address and remediate the issues leading to fathers having their children removed by the State and placed in foster care.

4. Request Approval, Contract with Washington Early Learning Fund d/b/a Thrive Washington for continuation funding for PAT Home Visiting Program, term of contract January 1, 2017 through June 30, 2017, \$100,977.42: A motion was made, seconded and passed to approve the contract with Washington Early Learning Fund d/b/a Thrive Washington for continuation funds for PAT Home Visiting Program, term of contract January 1, 2017 through June 30, 2017, in the amount of \$100,977.42.

Public Services:

1. Request Approval, Change Order #8 with Rognlin's, Inc. calendar extension of 30 days to the Pavilion roof and HVAC project: A motion was made, seconded and passed to approve Change Order #8 with Rognlin's, Inc. for a calendar extension of 30 days to the Pavilion roof and HVAC project. This extension is being requested due to manufacturing delays affecting the electrical systems. The department is working with the Fairgrounds staff to accommodate scheduled events during this delay.

2. Request Approval, Recommendation to Award Bid for 2017 Pavement Striping to Stripe Rite of Sumner, Washington in the low bid amount of \$329,775: A motion was made, seconded and passed to approve awarding the bid for the 2017 pavement striping contract to Stripe Rite of Sumner, Washington with a bid amount of \$329,775. Stripe Rite is renewing their 2016 contract for 2017 as the contract specification allows. The 2017 contract utilizes the same unit prices as the 2016 contract.

3. Request Approval, Contract with James Pipe & Supply, Inc. of Ridgefield, Washington for 2016 Culvert Supply Contract, \$54, 250: A motion was made, seconded and passed to approve awarding the bid for the 2016 culvert supply contract to the low bidder, James Pipe & Supply, Inc., of Ridgefield, Washington with a total bid amount of \$54, 250.

4. Request Approval, Resolution, delegating to the County Engineer authority to legally bind the County for the sole purpose of requesting Federal reimbursement: A motion was made, seconded and passed to approve Resolution No. 2017-018 delegating the

County Engineer authority to legally bind the County for the sole purpose of requesting Federal reimbursement. This resolution satisfies a new federal regulation regarding certification of reimbursement requests for federally funded projects.

5. Request Approval, Amendment No. 1 to contract with Washington State Department of Fish and Wildlife (WDFW) on behalf of Marine Resource Committee, Amanda Gunn and Grays Harbor College for 2017 funding, \$2,000: A motion was made, seconded and passed to approve Amendment No. 1 to the contract with Washington State Department of Fish and Wildlife (WDFW) on behalf of the Marine Resource Committee, Amanda Gunn and Grays Harbor College for 2017 funding in the amount of \$2,000. This contract modifies a deliverable that is required prior to funding being released. A funding agreement already established in the current MRC contract with the Department of Fish and Wildlife (WDFW). The entire contract value of \$2,000 is funded by WDFW through the MRC, with Grays Harbor County as the fiscal agent.

6. Request Approval, Amendment No. 1 to contract with Marine Resource Committee and Washington Coastsavers increasing funding with the Department of Fish and Wildlife (WDFW), \$13,000: A motion was made, seconded and passed to approve Amendment No. 1 to the contract with Marine Resource Committee and Washington Coastsavers increasing funding with the Department of Fish and Wildlife (WDFW) in the amount of \$13,000. This contract increases a funding agreement already established in the current MRC contract with the Department of Fish and Wildlife (WDFW).

7. Request Approval, Personal Service Contract between Marine Resource Committee and Kevin Decker for an economic evaluation of tourism and recreational activities in Grays Harbor County, not to exceed \$5,000: postponed

8. Request Approval, Amendment No. 1 to the North Beach Shellfish Protection District Program Implementation project grant with State of Washington Department of Ecology for increasing the budget by \$115,000 and extends the completion date to allow time to complete agreement deliverables, no match required: A motion was made, seconded and passed to approve Amendment No. 1 to the North Beach shellfish protection district program implementation project grant with the State of Washington Department of Ecology for increasing the budget by \$115,000 (no match required) and extends the completion date to allow time to complete agreement deliverables.

*Added item:

9. Request Approval, Grant Agreement with Grays Harbor College for reimbursement through the MRSC for the contract with Amanda Gunn: A motion was made, seconded and passed to approve the grant agreement between the MRSC and Grays Harbor College to allow for reimbursement of up to \$2,000 for the work performed by Amanda Gunn in the fish lab.

ANNOUNCEMENTS:

None

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:34 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:36 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2017-017

Designating the Public Health and Social Services Department to administer the Veterans' Relief Fund

No. 2017-018

Delegating the County Engineer authority to legally bind the County for the sole purpose of requesting Federal reimbursement.

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Interlocal Agreement with Chehalis River Basin Flood Authority for study, analysis and implementation of flood hazard reduction solutions in the basin

At 2:52 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board