

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
February 6, 2017

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, February 6, 2017, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

None

HEARINGS:

1. Supplemental Budget – Fair Building Construction Fund, \$940,392: There was a public hearing on February 6, 2017 for a Supplemental Budget – Fair Building Construction fund. Notice of hearing was published in *The Vidette* January 26, 2017 and February 2, 2017. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, stated this resolution increases the budget to include the remaining construction budget for the pavilion roof repairs and adjust beginning cash to the actual balance at January 1.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-011 authorizing a Supplemental Extension in the budget of the Grays Harbor County Miscellaneous Fund Fair Building Construction Fund in the amount of \$940,392.

2. Supplemental Budget – Illahee-Oyehut Sewer Construction Fund, \$1,444,514: There was a public hearing on February 6, 2017 for Supplemental Budget – Illahee-Oyehut Sewer Construction Fund, \$1,444,514. Notice of hearing was published in *The Vidette* January 26, 2017 and February 2, 2017. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, stated this resolution increases the budget to include the remaining construction budget for the sewer system and adjust beginning cash to the actual balance at January 1.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2017-012 authorizing a Supplemental Extension in the budget of the Grays Harbor County Miscellaneous Fund Illahee-Oyehut Sewer Construction in the amount of \$1,444,514.

PUBLIC COMMENT: None

CONSENT AGENDA:

Minutes:

Morning/Regular meetings: January 30, 2017

Auditor:

Month-End Expenditures – January: Claims \$3,933,321.64; Salary \$2,708,457.93

Commissioners:

Board of Equalization: Notice of Approval to Hear Property Tax Appeals

Coroner:

Monthly Summary Report – January 2017

Correspondence:

Use Permits: Vance Creek Road Race, 4/15/17; Olympic View Road Race, 5/13/17;
Capital Stage Race, 6/18/17 and NW Juniors Stage Race, 8/5-6/17

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

1. Memorandum of Understanding (MOU) with the Port of Grays Harbor for the purpose of providing a final discharge of the remaining balance of the CERB Loan on the Enterprise Warehouse – County to pay full payment in 2017 and half payment in 2018 and 2019: A motion was made, seconded and passed to approve a Memorandum of Understanding (MOU) with the Port of Grays Harbor for the purpose of providing a final discharge of the remaining balance of the CERB Loan on the Enterprise Warehouse. The agreement includes the County paying the full payment in 2017 (\$69,364.36) and half payments (\$34,682.18) in 2018 and 2019. Commissioner Ross commented he is pleased with the Port's success in getting an occupant and he fully supports this MOU.

DEPARTMENTS:

Forestry:

1. Request Approval, Set Public Auction Date for March 17, 2017 at 10:00 a.m. for the following 2016 Timber Sales: West Fork Wishkah No. 7, Twin Peaks No. 2, Wishkah River No. 1, Elk River No. 3, Lower Salmon No. 1: A motion was made, seconded and passed to approve to set public auction date for March 17, 2017 at 10:00 a.m. for the 2016 Timber Sales:

<u>Sale Name</u>	<u>Estimated Volume</u>	<u>Estimated Value</u>
West Fork Wishkah No. 7	5,038 MBF	\$ 1,517,521
Twin Peaks No. 2	3,172 MBF	\$ 889,432
Wishkah River No. 1	4,198 MBF	\$ 1,638,448
Elk River No. 3	3,025 MBF	\$ 1,345,943
Lower Salmon No. 1	<u>2,571 MBF</u>	<u>\$ 794,472</u>
Totals	18,004 MBF	\$ 6,185,816

Juvenile:

1. **Request Approval, Professional Services Agreement with Melissa Sexton for providing Functional Family Therapy to up to (30) juveniles and their families, November 1, 2016 through October 30, 2018, not to exceed \$50,000:** A motion was made, seconded and passed to approve the Professional Services Agreement with Melissa Sexton for providing Functional Family Therapy to up to (30) juveniles and their families, November 1, 2016 through October 30, 2018 not to exceed \$50,000.

Management Services/Central Services:

1. **Request Approval, Memorandum of Understanding (MOU) with AFSCME Local #275 Courthouse Agreement for the purpose of reassigning union job duties of the Accounts Payable/Benefits Coordinator in the Auditor's Office to the exempt personnel in the Payroll Department of Management Services:** A motion was made, seconded and passed to approve the Memorandum of Understanding (MOU) with AFSCME Local #275 Courthouse Agreement for the purpose of reassigning union job duties of the Accounts Payable/Benefits Coordinator in the Auditor's Office to the exempt personnel in the Payroll Department of Management Services.

2. **Request Approval, Resolution – Removing miscellaneous funds and sub-funds established through transfer from Southwest Behavioral Health on behalf of Cowlitz County:** A motion was made, seconded and passed to approve **Resolution No. 2017-013 removing miscellaneous funds and sub-funds established through transfer from Southwest Behavioral Health and behalf of Cowlitz County.** The funds established to account for the Cowlitz County Interlocal Agreement are no longer needed and should be inactivated.

3. **Request Approval, Budget Transfer – Tax Title Management, \$30,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-014 transferring items in the Grays Harbor County Tax Title Management Fund in the amount of \$30,000.** This resolution authorizes budget for ULID payments owed on tax title property.

4. **Request Approval, Budget Transfer – Stadium, \$50,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-015 transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$50,000.** This resolution authorizes budget for transfers out to Parks and Vegetation Management. This will cover the net amount of reimbursable 2016 activity in this department.

5. **Request Approval, Resolution – Continuing relationships with the Washington Counties Risk Pool and the related appointments and designations of/for each member county:** A motion was made, seconded and passed to approve **Resolution No. 2017-016 continuing relationships with the Washington Counties Risk Pool and the related appointments and designations of/for each member county.** Per the Washington County Risk Pool Bylaws, the County is required to appoint a Director and at least one Alternate Director to

the WCRP board of directors. The county is also required to appoint a Risk Manager, Claims Administrator, Safety Officer, Prosecuting Attorney and Civil Prosecuting Attorney.

Public Health & Social Services:

1. Request Approval, Letter of commitment to Shelter Resources, Inc., committing \$250,000 from the Affordable Housing funds to support a 96-unit project in Aberdeen, Washington: A motion was made, seconded and passed to postpone this item, to gather more information on funding.

Commissioner Raines stated that the letter of commitment does not have a tight timeframe, as the previous request required.

Public Services:

1. Request Approval, 2017 Road Levy Digital Submittal Certification for County Road Administration Board: A motion was made, seconded and passed to approve 2017 Road Levy Digital Submittal Certification as required by WAC 136-150-021.

2. Request Approval, Updated Prospectus for Big Creek Bridge replacement project – no need to acquire additional right-of-Way: A motion was made, seconded and passed to approve the updated prospectus for Big Creek Bridge Replacement Project. The prospectus is updated to show that the project did not require the County to purchase any right-of-way.

3. Request Approval, Updated Prospectus for South Bank Emergency Culvert replacement project - no need to acquire additional right-of-Way: A motion was made, seconded and passed to approve the updated prospectus for South Bank Emergency Culvert Replacement Project. The prospectus is updated to show that the project did not require the County to purchase any right-of-way.

ANNOUNCEMENTS: Ms. Amsbury noted that there would be no workshop for tomorrow, Tuesday February 7, 2017; instead there would be a Special Meeting on Thursday, February 9, 2017 at 10:00 a.m.

PUBLIC COMMENT: None

Commissioner Cormier announced a recess at 2:11 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:15 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Wes Cormier and Randy Ross. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

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|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| No. 2017-011 | Supplemental extension in the budget of the Grays Harbor County Miscellaneous Fund Fair Building Construction Fund in the amount of \$940,392 |
| No. 2017-012 | Supplemental Extension in the budget of the Grays Harbor County Miscellaneous Fund Illahee-Oyehut Sewer Construction in the amount of \$1,444,514 |
| No. 2017-013 | Removing miscellaneous funds and sub-funds established through transfer from Southwest Behavioral Health and behalf of Cowlitz County |
| No. 2017-014 | Transferring items in the Grays Harbor County Tax Title Management Fund in the amount of \$30,000 |
| No. 2017-015 | Transferring items in the Grays Harbor County Miscellaneous Fund Stadium in the amount of \$50,000 |
| No. 2017-016 | Continuing relationships with the Washington Counties Risk Pool and the related appointments and designations of/for each member county |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- **Memorandum of Understanding (MOU) with the Port of Grays Harbor for the purpose of providing a final discharge of the remaining balance of the CERB Loan on the Enterprise Warehouse**

At 2:32 p.m. the meeting was adjourned.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board