

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
January 9, 2017

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, January 9, 2017, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Randy Ross. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. **2016 Culvert Supply:** Notice was published in The Montesano Vidette that sealed bids would be received on December 15, 2016 and December 22, 2016 for the 2016 Culvert Supply Contract. The Clerk of the Board announced the following bids were received with bond attached as follows:

Bidder	Location	Bid Amount
JPS	Ridgefield, WA	\$54,250.00

The bids will be forwarded to the Public Services Department for review and recommendation.

HEARINGS:

None

PUBLIC COMMENT:

None

CONSENT AGENDA:

Auditor :
Month-End Expenditures-December Claims: \$4,410,034.66; Salary \$2,637,626.73

Coroner:
Monthly Summary Report - December 2016

Commissioners:
Reappointments Planning Commission (4-year term): District 1, Gary Randall; District 2, Grant Fry; District 3, Darrell Haglund; terms expiring Dec. 31, 2020 and District 2, Alan Gozart, term expiring December 31, 2019

Fair & Events:
Facility Use: Twin Valley Equestrian Team, Hope from Horses, 1/2, 16, 30/17; 2/9, 23/17; 3/6, 9/17; 4/3, 17/17
Facility Use: I-5 Quarter Midget Racing 1/28-29/17
Facility Use: WAHSET District 3: 2/16-19/17 and 4/20-23/17
Facility Use: 4-H Shooting Sports Club, 1/17 through 5/17 and West Coast Pullers 7/7/17

Public Services:

Set Hearing Date: *January 23, 2017* – Ordinance amending text of Chapter 18.06 and Ordinance 393, adoption of revised flood insurance study

Set Bid Date: *February 27, 2017* -2017 Emulsified Asphalt Supply Contract

Correspondence:

Lawsuit, L-722-16, Plush

Timberland Regional Library - 2017 Preliminary Budget

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

1. Morning/Regular Meeting Minutes: December 19, 2016. Special Meeting Minutes: November 2, 2016; November 30, 2016; December 15, 2016; December 20, 2016; December 22, 2016-Bargaining; December 22, 2016-Budget: A motion was made, seconded and passed to approve the Morning/Regular and Special Meeting minutes. Commissioner Ross abstained.

2. Employment Agreement for Joy Carossino, Risk Manager, effective December 1, 2016: A motion was made, seconded and passed to approve the Probationary Employment Agreement with Joy Carossino for the position as Risk Manager, effective December 1, 2016.

Added Agenda Item:

3. Superior Court Indigent Defense Contracts: David Mistachkin, Karrie Young, James Foley, Michael Nagle: A motion was made, seconded and passed to award the 2017 Superior Court Indigent Defense contracts to David Mistachkin, Karrie Young, James Foley and Michael Nagle.

Convene as Board of Health:

1. Update and decision on violation 2016-0046, requirements associated with living in a recreational vehicle without sanitary facilities: Jeff Nelson, Grays Harbor County Health Officer, gave a staff report on progress made by the property owner looking for septic/water solutions. The USDA has failed to verify funding at this time and no other options have been found; therefore, Mr. Nelson recommends that the Board uphold the original order that Mr. Taylor cease occupancy and allow him 30 days to secure an alternative living arrangement. **A motion was made, seconded and passed to approve the final decision on violation 2016-0046 to uphold the original order to vacate the property until a time that proper sanitary solutions can be met and allow the property owner 30 days to vacate.**

DEPARTMENTS:

Fair Events and Tourism:

1. **Commissioner's signatures on LTAC approved Contracts for the following organizations, \$42,500:** A motion was made, seconded and passed to approve LTAC contracts for the following organizations in the amount of \$42,500:

<u>Sponsoring Entity and Event/Festival</u>	<u>Grant Amount</u>
7th Street Theatre Association/2017 Classic Film Series Promotion	\$ 1,500.00
7th Street Theatre Association/2017 Historic Films, Events & Rentals Promotion	\$ 2,500.00
Grays Harbor Mounted Posse/2017 Grays Harbor Indoor Pro Rodeo	\$ 5,000.00
Lake Quinault Innkeepers Group/2017 OPTC Partnership	\$ 3,000.00
Master Gardener Foundation/2017 Master Gardeners Home and Garden Show	\$ 1,000.00
Seabrook Community Foundation/2017 Seabrook Beach Volleyball Tournament	\$14,500.00
Seabrook Community Foundation/2017 Daffodil Days	\$ 5,000.00
Seabrook Community Foundation/2017 Savor Seabrook	\$ 5,000.00
Seabrook Community Foundation/2017 Bigfoot Brew Festival	\$ 5,000.00

2. **2017 Public Relations and Creative Services Agreement with Friendly Voice, Inc. for services, \$47,000:** A motion was made, seconded and passed to approve the 2017 Public Relations and Creative Services Agreement with Friendly Voice, Inc. for television commercials in the amount of \$47,000. This is a twelve-month contract.

Juvenile:

1. **Contract with Melissa Sexton for Functional Family Therapy, term of contract November 1, 2016 through October 30, 2018, no more than \$50,000 annually:** This item was postponed and removed from the Agenda.

Management Services/Central Services:

1. **Budget Transfer – Facilities Capital, \$34,000:** A motion was made, seconded and passed to approve **Resolution No. 2017-001 for transferring items in the Grays Harbor County Miscellaneous Fund Facilities Capital in the amount of \$34,000.** This resolution moves budget from facilities planning to cover this expense. Elevator upgrades were made late last year and the payment for the services missed the deadline for posting to the 2016 budget.

2. **Budget Transfer – Special Projects, \$11,318:** A motion was made, seconded and passed to approve **Resolution No. 2017-002 for transferring items in the Grays Harbor County Miscellaneous Fund Special Projects, in the amount of \$618.** This resolution adjusts the budget for Firewise Communities Program to the remaining balance available. This program is funded by Title III revenue of \$11,318 received in 2016 and \$5,300 carried forward from the previous year.

3. Memorandum of Understanding (MOU) with AFSCME Local #275 Public Works Agreement for the purpose of addressing the expansion of services for the Waste Water Treatment Plant in the Utilities Division: A motion was made, seconded and passed by Commissioners Raines and Ross to approve the Memorandum of Understanding (MOU) with AFSCME Local #275 Public Works Agreement for the purpose of addressing the expansion of services for the Waste Water Treatment Plan in the Utilities Division, updating applicable job descriptions, completing a market study of wages, evaluate the out of class pay, pages and call-out procedures and implementation of hazardous duty pay. The MOU was inadvertently left out when the Board executed the bargaining agreement on December 29, 2016. Commissioner Cormier voted against this motion.

4. 2017 Salary Resolution: A motion was made, seconded and passed to approve **Resolution No. 2017-003 setting the 2017 Salary Schedule by department.** The salary schedule reflects step increases and COLAs as follows:

1. 2% COLA - Courthouse AFSCME contract and exempt employees
2. 2% COLA - Public Works AFSCME contract and exempt employees
3. 2% COLA - Sheriff's Department Teamsters Support contract employees
4. 2% COLA - Sheriff's Department Teamsters Corrections contract employees
5. 2% COLA - Sheriff's Department Teamsters Criminal Division contract and exempt employees.

Public Health & Social Services:

1. Professional Services Agreement with Robert Delahanty for a Community Service Program, term of contract January 1, 2017 through December 31, 2017, in the amount up to \$18,000 funded by Treatment Sales Tax: A motion was made, seconded and passed to approve a Professional Services Agreement with Robert Delahanty for a Community Service Program, term of contract January 1, 2017 through December 31, 2017 in the amount of up to \$18,000 funded by Treatment Sales Tax. The agreement implements a Community Service program for the approximately 100 juveniles on active community supervision for criminal offenses and truancy, and for at-risk youths. Mr. Delahanty shall identify community service projects and opportunities for service; shall place juveniles into community service positions that provide a good fit for each child and his or her circumstances; and shall monitor the performance of the community service by each child. Community service programs are an evidence-based method of preventing juvenile recidivism.

2. Agreement with PeaceHealth Southwest Medical Center, a contractor for the Breast, Cervical and Colon Health Program, January 1, 2017 through December 31, 2017, the contract amount is zero: A motion was made, seconded and passed to approve an Agreement with PeaceHealth Southwest Medical Center, a contractor for the Breast, Cervical and Colon Health Program, term of contract January 1, 2017 through December 31, 2017, the contract amount is zero. This contract will allow the ability to continue providing breast and cervical health screenings. Billed for fee of service.

- 3. Agreement with Grays Harbor County Sheriff's Office for a GHCSO Deputy for non-medical services related to mental illness or substance use disorders, January 2, 2017 through December 31, 2017, in the amount of \$87,435:** A motion was made, seconded and passed to approve an Agreement with Grays Harbor County Sheriff's Office for a GHCSO Deputy for non-medical services related to mental illness or substance use disorders, term of contract January 2, 2017 through December 31, 2017 in the amount of \$87,435. This agreement provides a GHCSO Deputy specializing in the needs of persons with behavioral health problems. Delivers non-medical services directly related to recovery from mental illness or substance use disorders. These include but are not limited to assistance with application for healthcare benefits; development of a care plan to address mental illness and/or substance use disorders upon discharge from jail; care coordination services such as appointment scheduling; transportation to appointments; education for inmates on behavioral health problems and treatments available; administering urinalysis; assisting medical staff with arrangements to receive referrals and safely interact with inmates for treatment services.
- 4. Agreement with Grays Harbor County Sheriff's Office to provide services for medical treatment to address mental illness, substance use disorders or complications arising from them, January 1, 2017 through December 31, 2017, in the amount of \$170,916 funded by Treatment Sales Tax:** A motion was made, seconded and passed to approve an Agreement with Grays Harbor County Sheriff's Office to provide services for medical treatment to address mental illness, substance use disorders or complications arising from them, term of contract January 1, 2017 through December 31, 2017 in the amount of \$170,916 funded by Treatment Sales Tax. This agreement pays for Medical treatment to address mental illness, substance use disorders or the complications arising from them. This includes the services of a physician or registered nurse.
- 5. Agreement with Grays Harbor County Sheriff's Office for urinalysis kits, lab costs for urinalysis, cell phone, travel expenses, mileage, and training for GCSO staff performing behavioral health intervention duties, January 1, 2017 through December 31, 2017, in the amount of \$47,700, funded by Treatment Sales Tax:** A motion was made, seconded and passed to approve an Agreement with Grays Harbor County Sheriff's Office for urinalysis kits, lab costs for urinalysis, cell phone, travel expenses, mileage and training for GCSO staff performing behavioral health intervention duties, January 1, 2017 through December 31, 2017 in the amount of \$47,700, funded by Treatment Sales Tax.
- 6. Agreement with Grays Harbor County Sheriff's Office for medications prescribed by jail medical personnel to treat behavioral health problems including mental illness and substance use disorders, January 1, 2017 through December 31, 2017, in the amount of \$68,000 funded by Treatment Sales Tax:** A motion was made, seconded and passed to approve Grays Harbor County Sheriff's Office for medications prescribed by jail medical personnel to treat behavioral health problems including mental illness and substance use disorders, term of contract January 1, 2017 through December 31, 2017 in the amount of \$68,000 funded by Treatment Sales Tax. This agreement pays for medications prescribed by jail medical personnel to treat behavioral health problems including mental illness and substance use

disorders. When untreated, these conditions are a primary driver of recidivism in our justice system.

7. Agreement with The Dispute Resolution Center of Grays Harbor and Pacific Counties for providing communications and skill-building classes for youth and families impacted by mental illness and/or substance use disorders, January 1, 2017 through December 31, 2017, in the amount of \$28,560, funded by Treatment Sales Tax:

A motion was made, seconded and passed to approve an Agreement with The Dispute Resolution Center of Grays Harbor and Pacific Counties for providing communications and skill-building classes for youth and families impacted by mental illness and/or substance use disorders, term of contract January 1, 2017 through December 31, 2017 in the amount of \$2,560 funded by Treatment Sales Tax. The services provided under this agreement have been identified by a steering committee in Grays Harbor working to develop a comprehensive system of care for youth and families affected by mental illness and/or substance use disorders. Lack of educational programs like this one has been identified as a barrier to the recovery and stability for area families.

8. Agreement with Children's Advocacy Center of Grays Harbor for providing stable housing for persons with mental illness or substance use disorder participating in the agency's Parent Child Assistance Program, March 1, 2017 through December 31, 2017, in the amount of \$65,100, funded by Treatment Sales Tax:

A motion was made, seconded and passed to approve an Agreement with Children's Advocacy Center of Grays Harbor for providing stable housing for persons with mental illness or substance use disorder participating in the agency's Parent Child Assistance Program, term of contract March 1, 2017 through December 31, 2017 in the amount of \$65,100, funded by Treatment Sales Tax. The Parent Child Assistance Program provides education and support services to families at risk for having their children placed outside of their home. Lack of housing is a major barrier to the participants successfully completing the program. This agreement addresses that barrier.

9. Vendor Services Agreement with Agreement Dynamics for providing Success Signals training to Health Department employees, February 1, 2017 through April 30, 2017, in the amount of \$3,000, funded by the Maternal Child Block Grant:

A motion was made, seconded and passed to approve a Vendor Services Agreement with Agreement Dynamics for providing Success Signals training to Health department employees, February 1, 2017 through April 30, 2017 in the amount of \$3,000, funded by the Maternal Child Block Grant.

Public Services:

1. Interagency Agreement with the City of Aberdeen to provide support of a 20,000sf Enterprise and Visitor Center Project, \$55,000 through .09 Economic Development Funds:

A motion was made, seconded and passed by Commissioners Raines and Ross to approve an Interagency Agreement with the City of Aberdeen to provide support of a 20,000sf Enterprise and Visitor Center Project in the amount of \$55,000 through the .09 Economic Development Funds. Commissioner Cormier voted against the motion. The Economic Development and State Grant funds will be used for design, engineering, construction of the parking lot and landscaping,

and site preparation for the entire project. This project is in its second year of development and the project partners have raised nearly \$2,000,000 in funding.

2. Change Order #6 with Rognlin's, Inc. for a calendar extension of 61 days to the Pavilion roof and HVAC project: A motion was made, seconded and passed to approve Change Order #6 with Rognlin's, Inc. for a calendar extension of 61 days to the Pavilion roof and HVAC project. This extension is being requested due to manufacturing delays affecting the HVAC and electrical systems. The department is working with the Fairgrounds staff to accommodate scheduled events during this delay.

3. Change Order #7 with Rognlin's, Inc. for replacing the existing fire alarm panel that serves the Pavilion in the amount of \$5,900 , increasing total contract price to \$1,774,591: A motion was made, seconded and passed to approve Change Order #7 with Rognlin's, Inc. for replacing the existing fire alarm panel that serves the Pavilion in the amount of \$5,900.

4. Acceptance of contract completion with Rognlin's, Inc., for Delezenne Bridge No. 3 Replacement project, total contract amount \$711,815.98, 1.13% below original bid: A motion was made, seconded and passed to approve acceptance of completed contract with Rognlin's, Inc., for Delezenne Bridge No. 3 replacement project. The total amount of the contract is \$711,817.98, which is 1.13% below the original bid.

5. Change Order #1 with Rognlin's, Inc. extending project completion date to February 17, 2017 for Illahee/Oyehut Sanitary Sewer System, no cost to the current contract price: A motion was made, seconded and passed to approve Change Order #1 with Rognlin's, Inc., extending project completion date to February 17, 2017 for Illahee/Oyehut Sanitary Sewer System. This extension is being requested due to weather delays, electrical service delays, and modifications requested by the project engineer.

Sheriff's Department:

1. Amending the approved grant amount from \$7,254,374 to \$41,919 (clerical error) for Grant Agreement EMPG 17-150 with the State of Washington Military Department for Emergency Management, term of contract June 1, 2016 through August 31, 2017: A motion was made, seconded and passed to approve the amended grant amount from \$7,254,374 to \$41,919 for Grant Agreement EMPG 17-150 with the State of Washington Military Department for Emergency Management, term of contract June 1, 2016 through August 31, 2017. Each year monies are received from the State to aid with Emergency Management functions in the County jurisdiction. The amendment was needed due to a clerical error on the original grant approval amount.

2. Grant Agreement with the State of Washington Military Department for aid with Emergency Management functions, \$23,466: A motion was made, seconded and passed to approve a Grant Agreement with the State of Washington Military department for aid with

Emergency Management functions in the amount of \$23,466. Each year monies are received from the State to aid with Emergency Management functions in the County jurisdiction.

ANNOUNCEMENTS:

The county offices will be closed January 16, 2017 for Martin Luther King Jr. Day. The next Commissioners meeting will be held on January 23, 2017.

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:30 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:32 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Randy Ross and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

At 2:43 p.m. Commissioner Cormier adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2017-001	Transferring items in the Grays Harbor County Miscellaneous Fund Facilities Capital in the amount of \$34,000
No. 2017-002	Transferring items in the Grays Harbor County Miscellaneous Fund Special Projects, in the amount of \$618
No. 2017-003	2017 Salary Schedules by department

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

- Interagency Agreement with the City of Aberdeen to provide support the Enterprise and Visitor Center Project, \$55,000 through .09 Economic Development Funds

At 2:43 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2017

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board