

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING
December 19, 2016

The Commissioners met in regular session in the Commissioners’ Meeting Room, Administration Building, Montesano, Washington, on Monday, December 19, 2016, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney and Katie Svoboda, Prosecuting Attorney were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS:

1. Award Indigent Defense/Guardian Ad Litem Contracts for 2017: The contracts will begin January 1, 2017 and be valid through December 31, 2017. The following individuals submitted applications as follows:

District Court Defense	Superior Court Defense	Juvenile Guardian Ad Litem	Juvenile Conflict	Juvenile Court Defense	Superior Court GAL (Attorney)
Geoff Arnold	David Arcuri	Hillary Bearden	Amanda Kleespie	Amanda Kleespie	
Brett Colacurcio	Christopher Baum			Ronnie Soriano	
Robert Ehrhardt	Robert Ehrhardt			Megan Valentine	
Harold Karlsvik	Pamela Maneman				
Steven McNeill	Ronnie Soriano				
Sean Taschner					
Michael Wardell					

A motion was made, seconded and passed to award the 2017 Indigent Defense/Guardian Ad Litem Contracts to the following Attorneys:

District Court Defense	Superior Court Defense	Juvenile Guardian Ad Litem	Juvenile Conflict	Juvenile Court Defense	Superior Court GAL (Attorney)
Geoff Arnold	David Arcuri	Hillary Bearden	Re-bid	Amanda Kleespie	Re-bid
Brett Colacurcio	Christopher Baum				
Robert Ehrhardt	Robert Ehrhardt				
Harold Karlsvik	Pamela Maneman				
Steven McNeill	Ronnie Soriano				
Sean Taschner					

HEARINGS:

1. 2017 General Fund and Miscellaneous Fund Budget Adoption and Annual Road Construction Program for 2017: There was a public hearing December 19, 2016 for the 2017 General Fund and Miscellaneous Fund Budget Adoption and Annual Road Construction Program for 2017. Notice of hearing was published in *The Vidette* November 24, 2016 and December 1, 2016. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, gave her report explaining the three General Fund budget options available for approval.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution 2016-152 adopting the Grays Harbor County Annual Road Construction Program for 2017.

ACTION: A motion was made to approve adopting Option 3 for the Budget for Grays Harbor County for 2017. This motion died for lack of a second.

ACTION: A motion was made to approve adopting Option 2 for the Budget for Grays Harbor County for 2017. This motion died for lack of a second.

2. Supplemental Budget – Cowlitz County Mental Health in the amount of \$13,502: There was a public hearing December 19, 2016 for the Supplemental Budget- Cowlitz County Mental Health in the amount of \$13,502. Notice of hearing was published in *The Vidette* December 8, 2016 and December 15, 2016. This resolution records additional revenue collected year to date and appropriates the balance. This fund will be closed out at year end. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, gave her staff report stating this will close out funds for the 2016 year.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution 2016-153 authorizing the Supplemental Budget-Cowlitz County Mental Health in the amount of \$13,502.

3. Supplemental Budget – Mental Health in the amount of \$110,535: There was a public hearing December 19, 2016 for the Supplemental Budget – Mental Health in the amount of \$110,535. Notice of hearing was published in *The Vidette* December 8, 2016 and December 15, 2016. This resolution records additional revenue collected year to date and appropriates the balance. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director,

gave her staff report stating this will close out funds for the 2016 year.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution 2016-154 authorizing the Supplemental Budget – Mental Health in the amount of \$110,535

4. Supplemental Budget – Public Health and Social Services in the amount of \$240,000: There was a public hearing December 19, 2016 for the Supplemental Budget – Public Health and Social Services in the amount of \$240,000. Notice of hearing was published in *The Vidette* December 8, 2016 and December 15, 2016. This resolution records additional revenue collected year to date and appropriates the balance. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, gave her staff report stating this will close out funds for the 2016 year.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution 2016-155 authorizing the Supplemental Budget – Public Health and Social Services in the amount of \$240,000.

5. Ordinance amending Chapter 13.22 of the County Code and Ordinance 432 providing for changes in definitions relating to the assessment of water and sewer rates for commercial use: There was a public hearing December 19, 2016 for the ordinance amending Chapter 13.22 of the County Code and Ordinance 432 providing for changes in definitions relating to the assessment of water and sewer rates for commercial use. Notice of hearing was published in *The Vidette* on December 8, 2016. This ordinance removes language regarding additional ERU's (equivalent residential units) charged per motel/hotel room, RV space and tent space to Grays Harbor County Code Title 13, Public Services. Commissioner Cormier called for a staff report. Mark Cox gave the staff report.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Ordinance No. 433 amending Chapter 13.22 of the County Code and Ordinance 432 providing for changes in definitions relating to the assessment of water and sewer rates for commercial use.

PUBLIC COMMENT:

None

PRESENTATION:

Pacific Mountain Workforce Development Council, Stacey Anderson

Stacey Anderson reviewed the applications for the High Impact Community Grant. Two grants are awarded each county. Coastal Community Action Program and the Grays Harbor Youth Works program were awarded the grants.

CONSENT AGENDA:

Minutes:

Morning/Regular meeting December 12, 2016;
Special Meetings November 17, 2016 and November 21, 2016

Commissioners:

Surplus chairs #25-28 as listed on the Commissioner Inventory Sheet

Public Services:

Surplus hot water pressure washer, Asset #1893

Correspondence:

WSLCB: St. Bridget Guild, February 25, 2017
WSLCB: Quinault River Village, Rosalind Kitchner
WSLCB: Clarks Restaurant, Kathryn Pacana

ACTION: A motion was made, seconded and passed to approve the consent agenda.

COMMISSIONERS:

- 1. Teamsters Collective Bargaining Agreements – Sheriff Criminal and Corrections Divisions:** A motion was made, seconded and passed to approve the Teamsters Collective Bargaining Agreements – Sheriff Criminal and Corrections Divisions. Commissioner Cormier was opposed. Commissioner Cormier cannot support raises at this point and cannot vote for this because of the money situation.
- 2. Employment Agreement for Gary Mawhorter, Central Services Director, effective December 1, 2016:** A motion was made, seconded and passed to approve the Employment Agreement for Gary Mawhorter, Central Services Director, effective December 1, 2016.
- 3. Employment Agreement for Joy Carossino, Risk Manager, effective December 1, 2016:** This item was postponed until 2017.

DEPARTMENTS:

Fair Events and Tourism:

1. Request Approval, Authorize the Fair, Events and Tourism Manager to sign and execute the 2017 Grays Harbor County Tourism Trade Show Agreement/Event Application for the 2017 Montana Sportsman's Expo in Kalispell, Montana in the amount of \$350: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign and execute the 2017 Grays Harbor County Tourism Trade Show Agreement/Event Application for the 2017 Montana Sportsman's Expo in Kalispell, Montana in the amount of \$350. The Grays Harbor Tourism Department has participated in several regional Sportsmen's Shows for several years with great success. Thousands of Grays Harbor Visitor guides, maps of Grays Harbor, and Grays Harbor Calendar of Events are distributed. This will be the second year attending the Montana Sportsman's Expo.

2. Request Approval, Authorize the Fair, Events and Tourism Manager to sign and execute the 2017 Contract renewal and budget approval with Busby Media in the amount of \$251,000: A motion was made, seconded and passed to authorize the Fair, Events and Tourism Manager to sign and execute the 2017 Contract renewal and budget approval with Busby Media in the amount of \$251,000. This contract encompasses a comprehensive media advertising plan and buy. Busby Media has been successful in acquiring media grants and bonus air time which has consistently added a minimum of 50% in additional free media to the annual Grays Harbor Tourism media Budget.

Management Services/Central Services:

1. Request Approval, Budget Transfer – General Fund Auditor and Advanced Expenditures in the amount of \$10,000: A motion was made, seconded and passed to approve **Resolution 2016-156 Budget Transfer – General Fund Auditor and Advanced Expenditures in the amount of \$10,000.** The Auditor's Office has requested budget of \$10,000 for election costs be moved from Auditor to Advanced Expenditures.

2. Request Approval, Budget Transfer – Trial Court Improvement Fund in the amount of \$5,000: A motion was made, seconded and passed to approve **Resolution 2016-157 Budget Transfer – Trial Court Improvement Fund in the amount of \$5,000.** This resolution authorizes additional budget for parent teen mediation services.

3. Request Approval, Credit Card signee to be changed from Dale Gowan to Gary Mawhorter effective immediately: A motion was made, seconded and passed to approve the Credit Card signee to be changed from Dale Gowan to Gary Mawhorter effective immediately.

4. Request Approval, Award Internet Service Provider Contract: A motion was made, seconded and passed to award the Internet Service Provider Contract to Rainier Connect, out of Tacoma. Three responses to the Internet Services RFP were received. Upon review all three met the primary criteria. Further discussion revealed one standout. Rainier Connect's response was very thorough and personalized and their monthly cost was significantly less than that of the other two respondents.

Public Services:

1. **Request Approval, Resolution rescinding Resolution No. 2016-066 and creating a new resolution to address an additional commodity allowance, reduction in the commercial base rates, and commodity overage calculations:** A motion was made, seconded and passed to approve **Resolution 2016-158 rescinding Resolution No. 2016-066 and creating a new resolution to address an additional commodity allowance, reduction in the commercial base rates, and commodity overage calculations.** These rates will more effectively represent the counties actual cost and provide for operation, maintenance and administration costs. The resolution provides a 2% adjustment to be provided annually to keep up with rising maintenance and replacement cost and regulatory requirements. This revision was presented to the residents at a public meeting on October 26, 2016.

Added Item:

2. **Request Approval, Rognlin's Change Order #5-Fairgrounds Pavilion Roof and HVAC Project in the amount of \$3,886:** A motion was made, seconded and passed to approve Rognlins Change Order #5-Fairgrounds Pavilion Roof and HVAC Project in the amount of \$3,886. This change order will provide for additional concrete foundation work for the HVAC units that serve the Pavilion. The new exterior heating units requite larger footings to accommodate the upgrades. This change order will increase the contract amount price to \$1,768,691.

Sheriff's Department:

1. **Request Approval, Grant Agreement EMPG 17-150 with the State of Washington Military Department for Emergency Management, term of contract June 1, 2016 through August 31, 2017 in the amount of \$7,254,374:** A motion was made, seconded and passed to approve Grant Agreement EMPG 17-150 with the State of Washington Military Department for Emergency Management, term of contract June 1, 2016 through August 31, 2017 in the amount of \$7,254,374. Monies are received each year from the State to aid the county with Emergency Management functions in our jurisdiction.

ANNOUNCEMENTS:

The courthouse will be closed December 23, December 26 and January 2 for the Holidays. The next Commissioners meeting will be held on January 9, 2017

Commissioner Cormier thanked Commissioner Gordon for his service as Commissioner. Commissioner Cormier stated it had been a pleasure working with him.

PUBLIC COMMENT:

None

Commissioner Cormier announced a recess at 2:25 p.m. to move to Conference Room No. 1 for the Media Session.

Media Session:

Commissioner Cormier reopened the meeting at 2:27 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier and Vickie Raines. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2016-152	Adopting GHC Annual Road Construction Program for 2017
No. 2016-153	Approving Supplemental Budget-Cowlitz County Mental Health, \$13,502
No. 2016-154	Approving Supplemental Budget-Mental Health, \$110,535
No. 2016-155	Approving Supplemental Budget, Public Health and Social Services, \$240,000
No. 2016-156	Approving Budget Transfer-General Fund Auditor and Advanced Expenditures, \$10,000
No. 2016-157	Approving Budget Transfer-Miscellaneous Fund-Trial Court Improvement Fund, \$5,000
No. 2016-158	Rescinding Resolution No. 2016-066 and create a new resolution to address additional commodity allowance, reduction in the commercial base rates, and commodity overage calculations

ORDINANCES:

No. 433

Amending Chapter 13.22 of the GHC Code and Ordinance 432 providing for changes in definitions relating to the assessment of water and sewer rates for commercial use

INTERGOVERNMENTAL AGREEMENTS:

None

At 2:50 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2016

Wes Cormier, Chairman

Randy Ross, District 2

Vickie Raines, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board