

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**  
**December 12, 2016**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 12, 2016, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Norma Tillotson, Deputy Prosecuting Attorney and Katie Svoboda, Prosecuting Attorney were also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

None

**HEARINGS:**

**1. Emergency Budget – Auditor's Office in the amount of \$75,000 and the Commissioner's Office in the amount of \$5,000:** There was a public hearing December 12, 2016 for the Emergency Budget- Auditor's Office in the amount of \$75,000 and Commissioner's office in the amount of \$5,000. Notice of hearing was published in *The Vidette* December 1, 2016. This resolution will increase the budget for the County's portion of election costs. The current budget for this is \$41,933. The County's portion of the primary election is \$82,628. This resolution also increases the Commissioner's Office budget a total of \$5,000 for salaries, benefits and supplies. The Commissioner's budget will be reimbursed by the Veteran's Relief Fund for resources used to perform that function.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution 2016-145 authorizing the Emergency Budget-Auditors' Office in the amount of \$75,000 and the Commissioner's Office in the amount of \$5,000.

**2. Supplemental Budget – General Fund-Variou Departments in the amount of \$166,477:** There was a public hearing December 12, 2016 for the Supplemental Budget-General Fund-Variou Departments in the amount of \$166,477. Notice of hearing was published in *The Vidette* December 1, 2016 and December 8, 2016. This resolution adjusts estimated revenue and appropriations to reflect actual year to date activity. Departments included in this resolution are: WSU Extension \$500, Corrections \$21,500, Security \$6,041 and Sheriff \$138,436. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, gave a staff report on the various department adjustments.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution 2016-146 authorizing the Supplemental Budget-General Fund-various Departments in the amount of \$166,477.**

**3. Petition for vacation of Wynoochie and Melbourne Right-of-Way #57500 by John Crowley:** There was a public hearing December 12, 2016 on the petition for vacation of Wynoochie and Melbourne Right-of-Way #57500 by John Crowley. Notice of hearing was published in *The Vidette* December 1, 2016 and December 8, 2016. This resolution will vacate all rights of way of former Wynoochie and Melbourne Road located in Section 13, Township 17 North, Range 8 West, W.M.

Commissioner Cormier called for a staff report. Tom Gray reviewed the Engineer's report for this application. The initial 1.11 miles of the Wynoochie and Melbourne Road is now known as Arland Road. The applicant seeks to vacate that portion of the Wynoochie and Melbourne Road right of way which lies beyond the end of county maintained Arland Road.

Commissioner Cormier called for public comment.

John Crowley, 178 Arland Rd discussed his vacation request. He stated this portion of the road was originally ordered established during a survey made in 1885 and this area is now farm land.

There was no other public comment and the hearing was closed.

**ACTION: A motion was made, seconded and passed to approve Resolution 2016-147 approving the petition for vacation of Wynoochie and Melbourne Right-of-Way #57500 by John Crowley.**

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:**

Minutes:

Morning/Regular meeting December 5, 2016

Auditor:

Month-End Expenditures for November: Claims \$3,502,892.48; Salary \$2,722,364.65

Public Services:

Video Server Purchase from State NASPO Contract in the amount of \$7,380.17

Correspondence:

Lawsuit, L-721-16, ACLU, Theresa Doe

**ACTION: A motion was made, seconded and passed to approve the consent agenda.**

**COMMISSIONERS:**

1. **Resolution, Amendment to Resolution 2016-140 for the Junior Taxing Districts 2016 Tax Levy for year 2017 collection:** Melinda Raihl, Auditor's Office, gave a staff report explaining that a few new districts had come in after the initial resolution was done. A motion was made, seconded and passed to approve **Resolution 2016-151 amending Resolution 2016-140 for the Junior Taxing Districts 2016 Tax Levy for year 2017 collection.**

**DEPARTMENTS:**

**Auditor:**

1. **Request Approval, Resolution amending petty cash, revolving and imprest funds from \$100 to \$150:** Melinda Raihl, Auditor's Office, explained additional funds were needed in the Recordings Department. A motion was made, seconded and passed to approve **Resolution 2016-148 amending petty cash, revolving and imprest funds from \$100 to \$150.**

**Fair Events and Tourism:**

1. **Request Approval, 2017 Grays Harbor Tourism Grant Fund Allocations as submitted by LTAC in the amount of \$84,090:** Norma Tillotson, Deputy Prosecuting Attorney, stated she reviewed LTAC responsibilities and LTAC is charged by statute with reviewing all requests. By law, once LTAC has made a decision and forwarded their recommendations for the Tourism Grant Fund Allocations to the commissioners, the Commissioners can only approve the LTAC approved recommendations. Commissioner Raines stated she has concerns with this. Commissioner Cormier stated he does not have a vote in LTAC. Norma Tillotson stated the commissioners can deny the approval request but cannot add to it. If they want to change it, they can go back to LTAC. A motion was made, seconded and passed to approve the 2017 Grays Harbor Tourism Grant Fund Allocations as submitted by LTAC in the amount of \$84,090.

2. **Request Approval, Authorize the Fair, Events and Tourism Manager to sign and execute the 2017 Contract renewal and budget approval with Busby Media in the amount of \$251,000:** Discussions were held on this item. Commissioner Cormier stated overnight stays have increased yearly. A motion was made by Commissioner Gordon and seconded by Commissioner Cormier to approve this request. Commissioner Raines would like more information on this item and would like it postponed. Commissioner Cormier withdrew his second and this approval request has been postponed until December 19, 2016 to obtain additional information from Mike Bruner, Fair, Events and Tourism Manager.

**Juvenile Department:**

1. **Request Approval, Request For Proposals (RFP) for a qualified healthcare provider to provide healthcare services to the Juvenile Detention Center:** A motion was made,

seconded and passed to approve the Request For Proposals (RFP) for a qualified healthcare provider to provide healthcare services to the Juvenile Detention Center.

**Public Services:**

- 1. Request Approval, Resolution authorizing the Equipment Rental and Replacement (ER&R) Director to move vehicles between billing rate categories of the fund:** A motion was made, seconded and passed to approve **Resolution 2016-149 authorizing the Equipment Rental and Replacement (ER&R) Director to move vehicles between billing rate categories of the fund.**
- 2. Request Approval, Rognlins Change Order #4-Fairgrounds Pavilion Roof and HVAC Project in the amount of \$1,258:** A motion was made, seconded and passed to approve Rognlins Change Order #4-Fairgrounds Pavilion Roof and HVAC Project in the amount of \$1,258
- 3. Request Approval, Resolution establishing emergency load limitations during periods of inclement weather, providing for special permit, allowances and maximum speeds, effective for 180 days providing for winter of 2016-2017:** A motion was made, seconded and passed to approve **Resolution 2016-150 establishing emergency load limitations during periods of inclement weather, providing for special permit, allowances and maximum speeds, effective for 180 days providing for winter of 2016-2017.**

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

None

Commissioner Cormier announced a recess at 2:20 p.m. to move to Conference Room No. 1 for the Media Session.

**Media Session:**

Commissioner Cormier reopened the meeting at 2:22 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**



At 2:40 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
WES CORMIER, Chairman, District 1

\_\_\_\_\_  
VICKIE L. RAINES Commissioner, District 3

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Lori Weiss, Deputy Clerk of the Board