

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**  
**November 28, 2016**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 28, 2016, at 2:00 p.m. Commissioners present were Vickie Raines, Wes Cormier and Frank Gordon. Lori Weiss, Deputy Clerk of the Board, was present to record the meeting. Katie Svoboda, Prosecuting Attorney was also present.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

None

**HEARINGS:**

**1. Supplemental Budget Pacific Beach Sewer M & O Fund in the amount of \$137,000:**

There was a public hearing November 28, 2016 to consider **Resolution #2016-135 Supplemental Budget Pacific Beach Sewer M & O Fund in the amount of \$137,000**. Notice of hearing was published in the *Montesano Vidette* November 17, 2016 and November 24, 2016. This resolution records transfers in from other funds and adjusts appropriations based upon actual year-to-date activity.

Commissioner Raines called for public comment:

There was no public comment and the hearing was closed

**ACTION: A motion was made, seconded and passed to approve Resolution 2016-135 authorizing a Supplemental Budget extension in the budget of the Grays Harbor County Miscellaneous Fund PB Sewer M & O in the amount of \$137,000.**

**PUBLIC COMMENT:**

None

**CONSENT AGENDA:**

Minutes:

Morning/Regular meeting November 14, 2016

Management Services:

Set Hearing Date: *December 12, 2016* for Emergency Budget, Auditor in the amount of \$75,000

Correspondence:

WSLCB: Elma Chamber of Commerce January 21, 2017 at the GHC Fair and Event Center

**ACTION: A motion was made, seconded and passed to approve the consent agenda.**

**COMMISSIONERS:**

- 1. Resolution establishing a small work roster process to award Public Works Contracts, consulting services roster and vendor roster not related to Public Works Contracts:** A motion was made, seconded and passed to approve **Resolution 2016-136** establishing a small public works roster process to award public works contracts, a consulting services roster for architectural, engineering and other professional services, and a vendor roster for goods and services not related to public works contracts.
- 2. Contract with MRSC Rosters providing Grays Harbor County membership effective December 1, 2016 through December 1, 2017 in the amount of \$120:** A motion was made, seconded and passed to approve the Contract with MRSC Rosters providing Grays Harbor County membership effective December 1, 2016 through December 1, 2017 in the amount of \$120.
- 3. Resolution approving issuance of a revenue bond by the Housing Authority of Grays Harbor to finance the acquisition and rehabilitation of the Emerson Manor, Harbor Manor and Riverside III, not to exceed \$8,000,000:** A motion was made, seconded and passed to approve **Resolution 2016-137** approving the issuance of a revenue bond by the Housing Authority of Grays Harbor County in the principal amount of not to exceed \$8,000,000, to finance the acquisition and rehabilitation of three apartment complexes to provide housing for low-income persons in Grays Harbor County, Washington.
- 4. Consistency Certification letter for Housing Authority of Grays Harbor Consolidated Plan.** A motion was made, seconded and passed to approve the Consistency Certification letter for Housing Authority of Grays Harbor Consolidated Plan.

**DEPARTMENTS:**

**Management Services:**

- 1. Request Approval, Budget Transfer – General Fund Non-Departmental in the amount of \$50,000:** A motion was made, seconded and passed to approve **Resolution No. 2016-138** transferring items in the Grays Harbor County General Fund Non-Departmental in the amount of \$50,000. This resolution authorizes a transfer of one time sales tax out to Facilities Capital. Transfers out to software replacement are reduced in this resolution due to decreased timber revenue estimates.
- 2. Request Approval, Budget Transfer – General Fund Sheriff and Corrections in the amount of \$202,645:** A motion was made, seconded and passed to approve **Resolution No. 2016-139** transferring items in the Grays Harbor County General Fund Sheriff in the amount of \$202,645. The Sheriff's Office has requested budget in various categories be moved from the Sheriff's Department budget to the Corrections Department budget. Commissioner

Raines noted she hopes the Sheriff is ahead and reduces overtime to help the general fund next year.

**Public Services:**

1. **Request Approval, Purchase Contract with Washington State NASPO for Communications Analyzer Testing Equipment in the amount of \$36,200:** A motion was made, seconded and passed to approve the Purchase Contract with Washington State NASPO for Communications Analyzer Testing Equipment in the amount of \$36,200.
2. **Request Approval, Termination of the Neilton Communications Facility Site Lease with Washington State Department of Transportation:** A motion was made, seconded and passed to approve termination of the Neilton Communications Facility Site Lease with Washington State Department of Transportation.
3. **Request Approval, Interagency Agreement with the City of Aberdeen in support of a 20,000sf Enterprise and Visitor Center Project in the amount of \$55,000:** A motion to approve was made by Commissioner Raines. The motion died for lack of a second.
4. **Request Approval, Resolution rescinding Resolution 2016-066 imposing rates and charges for certain water and sewer systems in Grays Harbor County:** This item was postponed.

**ANNOUNCEMENTS:**

None

**PUBLIC COMMENT:**

None

Commissioner Cormier announced a recess at 2:08 p.m. to move to Conference Room No. 1 for the Media Session.

**Media Session:**

Commissioner Cormier reopened the meeting at 2:10 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

- No. 2016-135**                                      **Authorizing a Supplemental Budget extension in the budget of the Grays Harbor County Miscellaneous Fund PB Sewer M & O in the amount of \$137,000**
- No. 2016-136**                                      **Establishing a small public works roster process to award public works contracts, a consulting services roster for architectural, engineering and other professional services, and a vendor roster for goods and services not related to public works contracts**
- No. 2016-137**                                      **Approving the issuance of a revenue bond by the Housing Authority of Grays Harbor County in the principal amount of not to exceed \$8,000,000, to finance the acquisition and rehabilitation of three apartment complexes to provide housing for low-income persons in Grays Harbor County, Washington**
- No. 2016-138**                                      **Transferring items in the Grays Harbor County General Fund Non-Departmental in the amount of \$50,000**
- No. 2016-139**                                      **Transferring items in the Grays Harbor County General Fund Sheriff in the amount of \$202,645**

**INTERGOVERNMENTAL AGREEMENTS:**

None

At 2:35 p.m. Commissioner Cormier adjourned the meeting.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2016

\_\_\_\_\_  
WES CORMIER, Chairman, District 1

\_\_\_\_\_  
VICKIE L. RAINES Commissioner, District 3

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

ATTEST:

\_\_\_\_\_  
Lori Weiss, Deputy Clerk of the Board