

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**October 5, 2015**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, October 5, 2015, at 2:00 p.m. Commissioners present were Frank Gordon, Wes Cormier and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**BIDS:**

None

**HEARINGS:**

**1. Ordinance – amending the mandatory arbitration filing fee in Superior Court from \$250 down to \$220 per RCW:** A public hearing was held on October 5, 2015 to consider Ordinance No. 424 amending a fee for filing a request for mandatory arbitration in superior court as authorized by RCW 36.18.016 (25). Notice of this hearing was published in the Montesano Vidette on September 24, 2015. This Ordinance, effective October 1, 2015, allows a fee of \$220.00 be charged by the Grays Harbor County Clerk for filing a request for mandatory arbitration. that the Grays Harbor County Clerk shall refund any overpayment to the party filing an arbitration request which was made between September 1, 2014, and October 1, 2015, pursuant to Ordinance No. 413.

Commissioner Cormier called for public comment.

There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Ordinance No. 424 amending the mandatory arbitration filing fee in Superior Court from \$250 to \$220 per RCW 36.18.016 (25).

**2. Emergency Budget – Board of Equalization, \$15,800:** A public hearing was held on October 5, 2015 to consider an Emergency Budget for the Board of Equalization in the amount of \$15,800. Notice of this hearing was published in The Montesano Vidette on September 24, 2015. Commissioner Cormier called for a staff report. Brenda Sherman, Budget Director, reported this resolution will cover salary and benefits necessary for hearings scheduled for the remainder of this year.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2015-099 authorizing an Emergency Budget in the Board of Equalization in the amount of \$15,800.

**PUBLIC COMMENT:** None

**CONSENT AGENDA:** Approval was requested for the following items:

1. Minutes: -Morning/Regular Meetings: September 28, 2015
2. Auditor: -Month-End Expenditure Report – September: Claims: \$5,774,717.81 Salary: \$2,564,856.35
3. Coroner: -Monthly Summary Report September 2015
4. Public Services: -Plat of Helm Resort (LP#2015-1084) One Year Extension Request
5. Correspondence: -Washington State Liquor Control Board Special Occasion Application #0902031, Lions Charitable Foundation

**ACTION:** A motion was made, seconded and passed to approve the consent agenda, as listed.

### **COMMISSIONERS**

1. **Award Contract to Revize Software Systems for the Development and Hosting of a new County Website - \$19,700:** A motion was made, seconded and passed to award the contract to Revize Software Systems for the Request for Qualification for County website development and hosting in the amount of \$19,700.

### **Management Services:**

1. **Request Approval, Resolution – amending Resolution No. 85-64 to establish preliminary budget dates in agreement with RCW 36.40:** A motion was made, seconded and passed to approve Resolution No. 2015-100 amending Resolution No. 85-64 to establish new dates for the preparation and submission of preliminary budget and to amend the submittal process with amendment to the last paragraph of the resolution to read as follows: “...failure by any department head or elected official to provide his or her preliminary budget(s) by the date stated above shall may incur a penalty of \$50 for each day of delay, not to exceed \$250...”.

2. **Request Approval, Washington State Enhanced 9-1-1 agreement to reimburse Grays Harbor Communications Center for the Enhances 9-1-1 telephone system:** A motion was made, seconded and passed Washington State Enhanced 9-1-1 agreement to reimburse Grays Harbor Communications Center for the Enhances 9-1-1 telephone system. Earlier this year the Board signed an Operational Contract which will reimburse Grays Harbor E9-1-1 for Operational purchases that exceed our telephone revenue. This year Grays Harbor E9-1-1 is replacing their Enhanced 9-1-1 telephone system and logging recorder. Both of these purchases qualify for an Equipment contract and funding support from the Next Generation 9-1-1 funds

allocated by the legislature. To enable easier tracking of these NG911 funds statewide the SECO is issuing additional contracts based on approved expenditures.

**DEPARTMENTS:**

**Public Health and Social Services:**

- 1. Request Approval, Contract with the State of Washington Department of Social and Health Services for Family Youth System Partner Round Table – October 1, 2015 through March 31, 2016 - \$37,500:** A motion was made, seconded and passed to approve a Family Youth System Partner Round Table (FYSPRT) contract with State of Washington Department of Social and Health Services (DSHS) Division of Behavioral Health and Recovery. The purpose of this contract is to promote and support Regional and Local FYSPRTs to fulfill their functions within the Governance Structure. This contract is from October 1, 2015-March 31, 2016 and the total contract amount is \$37,500.
- 2. Request Approval, Authorization for the Health Officer and the Director of Public Health and Social Services to sign Region 3 Emergency Support Plan and Mutual Aid Agreement and for the Board to approve and sign the Memorandum of Agreement for the Region 3 Emergency Support Plan and Mutual Aid Agreement:** A motion was made, seconded and passed to approve the Region 3 Emergency Support Plan (Appendix A) and the Mutual Aid Agreement (Appendix D) and authorization for the Health Officer and Director of Public Health and Social Services to sign these documents and also approve the Memorandum of Understanding for the Region 3 Emergency Support Plan and Mutual Aid Agreement.
- 3. Request Approval, Amendment G to the Consolidated Homeless Grant with the Department of Commerce – reduction of funding by \$112,427.09:** A motion was made, seconded and passed to approve an amendment to the Consolidated Homeless Grant (CHG) contract with the Department of Commerce. This amendment reduces Housing and Essential Needs (HEN) funding of \$112,427.09 to the total contract amount to release unspent funding. The CHG contract is designed to support an integrated system of housing assistance to prevent homelessness and quickly rehouse households who are unsheltered. This contract provides resources to address the needs of people who are homeless or at risk of homelessness.

**Public Services:**

- 1. Request Approval, Local Agency Agreement Supplement #1 for the 2014 County Guardrail Project:** A motion was made, seconded and passed to approve Local Agency Agreement Supplement #1 for this county wide guardrail project. 4.8 miles of guardrail will be installed at twenty seven (27) locations. This agreement requests federal funds for the construction phase. A federal safety program will provide \$1,012,763 for this project.

**ANNOUNCEMENTS:** None

**PUBLIC COMMENT:** None

At 2:09 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

**Media Session:**

Commissioner Cormier reopened the meeting at 2:11 p.m. in Conference Room No. 1. Commissioners present were Wes Cormier, Vickie Raines and Frank Gordon. The media and Commissioners exchanged comments and questions on County business.

At 2:20 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND  
INTERGOVERNMENTAL AGREEMENTS:**

**RESOLUTIONS:**

- |                     |   |
|---------------------|---|
| <b>No. 2015-099</b> | <b>Authorizing an Emergency Budget in the Board of Equalization in the amount of \$15,800</b>   |
| <b>No. 2015-100</b> | <b>Amending Resolution No. 85-64 to establish new dates for the preparation and submission of preliminary budget and to amend the submittal process</b> |

**ORDINANCES:**

- |            |   |
|------------|---|
| <b>424</b> | <b>Amending the mandatory arbitration filing fee in Superior Court from \$250 down to \$220 per RCW</b> |
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**INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 2:20 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County

This \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
WES CORMIER, Chairman, District 1

\_\_\_\_\_  
FRANK GORDON, Commissioner, District 2

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VICKIE L. RAINES, Commissioner, District 3

ATTEST:

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Jenna Amsbury, Clerk of the Board