

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

August 24, 2015

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, August 17, 2015, at 2:00 p.m. Commissioners present were Wes Cormier, Frank Gordon and Vickie Raines. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson was also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

BIDS: None

HEARINGS: None

PUBLIC COMMENT:

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Morning/Regular Meetings: August 17, 2015

Fair, Events and Tourism:

Facilities Agreement with Schafer Meadows Fiber Arts Guild in the amount of \$1,200 for October 9-11, 2015

Public Health and Social Services:

Re-appointment of Ken Hunt– Health and Human Services Advisory Board – Term ending May 31, 2018

Public Services:

Set hearing date – Ordinance amending management of county real and personal property – *September 14, 2015*

ACTION: A motion was made, seconded and passed to approve the consent agenda, as listed.

Commissioners:

1. Professional Services Contract with American Community Enrichment (ACE) for Phase 3 of the Firewise Community Project - Obligation of 2015 Title III Funding in the amount of \$12,570 and awarding \$10,712 from prior contract funds not expended: A motion was made, seconded and passed to obligate the Federal Forest Title III funds received in 2015 in the amount of \$12,570 and designate \$10,712 in prior funding to American Community Enrichment (ACE) through a personal services contract . Jesse Cardenas, President of ACE, has

provided services for the Firewise projects for the past three years. Project related tasks will include the following commencing September 1, 2015 and concluding March 31, 2016:

Phase 3 Target Area:

- City of Elma
- City of Montesano
- City of Aberdeen
- City of Hoquiam
- Quinalt Indian Nation

Phase 3 Scope of Work:

- Contact, coordinate and meet with existing designated Firewise Communities and Program Leaders outside of Grays Harbor County in support of information exchange and development of successful Firewise Community Programs and outreach events
- Develop list of contact representatives from each Phase 3 Target Area including applicable Fire Districts; Elma Fire District 5, City of Montesano Fire Department, Aberdeen Fire District 2, Hoquiam Fire District 6, Quinalt Indian Nation Village of Taholah Fire Department
- Meet with Phase 3 Target Area representatives to present Firewise Communities Program, Phase 2 and Phase 1 accomplishments and Phase 3 goals and objectives
- Meet with Target Area Fire District representatives in support of coordinating Grays Harbor County Firewise Program regional events with their public outreach events such as fire department open houses, fill the boot fund raisers, and fire district community safety events
- Develop individual Phase 3 Target Area specific Firewise Communities Program Road Show presentations in support of Program education, Firewise Designation application and guidelines, eligible Firewise Projects, and National Fire Protection Association information with regards to Program resources
- Develop and coordinate Firewise Communities Phase 3 regional community outreach events including but not limited to: venue locations, keynote speakers from potential Firewise project funding agencies and current Firewise Designated Communities, applicable Program informational materials, fire safety demonstrations from Fire Districts and Fire Departments, equipment displays, Firewise Event Contests
- Develop and provide Grays Harbor County representative monthly Firewise Communities Program Phase 3 project update reports including a comprehensive final report upon conclusion of the project
- Present Phase 3 updates at Grays Harbor County Commissioners Meetings as requested

DEPARTMENTS:

Forestry:

1. **Request Approval, Accept contract as complete for the Saddle Hill No. 3 Cedar Sale with Sierra Pacific Industries:** A motion was made, seconded and pass to approve Sierra Pacific Industries has satisfactorily completed all the terms and conditions for the Saddle Hill

No. 3 timber sale. It is recommended that the county accept the contract as complete and release the performance bond as posted for this sale.

2. Request Approval, Set Public Auction date for Cedar Salvage Sale for Saddle Hill No. 3 on September 11, 2015 at 10:00 a.m: A motion was made, seconded and passed to approve authorization for the Treasurer to advertise and sell at public auction, the below listed cedar salvage sale for September 11, 2015 at the hour of 10:00 a.m:

<u>Sale Name</u>	<u>Estimated Volume</u>	<u>Estimated Value</u>
Saddle Hill No. 3	150 Cords	\$ 52,500.00

Management Services:

1. Request Approval, Liability and Property Insurance Renewal with Washington Counties Risk Pool in the amount of \$533,140: A motion was made, seconded and passed to approve paying the County Liability and Property insurance renewal due by the end of September to the Washington Counties Risk Pool. *Preliminary* estimates from the Washington Counties Risk Pool show that the Liability insurance cost will increase by about 3.4% to \$533,140, an increase of approximately \$17,420. Preliminary Property insurance estimate is being lowered to \$173,544, a 4.8% decrease, a savings of \$8,818.

Public Health & Social Services:

1. Request Approval, Sales Agreement with Patagonia Health for subscription to the Electronic Medical Record Software System - \$24,960: A motion was made, seconded and passed to approve Sales Agreement with Patagonia Health to purchase a subscription to their Electronic Medical Record (EMR) software system. This system will meet the requirements to use an EMR as part of the Affordable Care Act. This initial cost is \$24,960.00 and will be paid with public health funds. The majority of the funding is expected to be repaid to the county in 2016 as part of a federal incentive program.

Public Services:

1. Request Approval – Contract with Rognlin’s Inc. for the Beach Lane Water Upgrade Project - \$129,984.09: A motion was made, seconded and passed to approve the contract with Rognlin’s Inc. for the Beach Lane Water Upgrade Project in the amount of \$129,984.09.

Sheriff:

1. Request Approval, Amendment No. 1 to the Employment Agreement executed on March 23, 2015 between Christine Miller and Grays Harbor County: A motion was made, seconded and passed to approve Amendment No. 1 to the Employment Agreement for Work Detail Deputy Christine Miller. Ms. Miller’s sick leave (106.5 hours) was accrued under her

former position as Corrections Deputy and was it mutually agreed upon to move to her new position but was overlooked in the original contract.

Superior Court:

1. Request Approval, Contract with the Dispute Resolution Center for professional mediation services for parents and teenage children - \$28,000 for the term of July 2015 to July 2016: A motion was made, seconded and passed to approve the Contract with the Dispute Resolution Center for professional mediation services and approve the use of the Trial Court Improvement Account to fund the contract. This contract provides mediation services to parents and their teen-aged children to assist those families in learning improved communication skills. The goal is to reduce conflict within these families. This program has been in place since July 2013 and the Court is seeing progress being made in the area of intra-family communications. The contract would run from July 2015 to July 2016, and the total amount would not exceed \$28,000 for that time period.

ANNOUNCEMENTS: None

PUBLIC COMMENT: None

At 2:06 p.m. Commissioner Cormier announced a recess to move into Conference Room No. 1 for the media session.

Media Session:

Commissioner Cormier reopened the meeting 2:08 p.m. in Conference Room No. 1. Commissioners present were Vickie Raines, Frank Gordon and Wes Cormier. The media and Commissioners exchanged comments and questions on County business.

At 2:35 p.m. Commissioner Cormier moved back to the Large Meeting Room and adjourned the meeting.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:35 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board