

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

March 9, 2015

The Commissioners met in regular session in the Commissioners’ Meeting Room, Administration Building, Montesano, Washington, on Monday, March 9, 2015, at 2:00 p.m. Commissioners present were Frank Gordon, and Vickie Raines. Wes Cormier was excused. Jenna Amsbury, Clerk of the Board, was present to record the meeting. Deputy Prosecutor Norma Tillotson and Prosecutor Katie Svoboda were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

A motion was made, seconded and passed to excuse Commissioner Cormier from the meeting.

BIDS:

1. 2015 County Wide Aggregate Stockpiling Contract: Notice was published in *The Montesano Vidette* on February 12 and 19, 2015 that sealed bids would be received on March 9, 2015 for the 2015 County Wide Aggregate Stockpiling Contract. The Clerk of the Board announced two bids were received as follows with bid bonds attached:

Bidder	Item Number	Quantity Tons	Description	Total (w/out sales tax)
Northwest Rock	1	4985	½” No. 4 crushed screenings stockpiled at Elma site	\$114,655.00
	2	1305	½” No. 4 crushed screenings stockpiled at Copalis Shop Site	\$33,277.50
	3	1000	1 ¼” – Crushed Base Surfacing Course Stockpiled at Copalis Shop	\$16,000.00
	4	500	Maintenance sand stockpiled at Elma Shop	\$9,250.00
Quigg Bros. Inc.	3	1000	1 ¼” – Crushed Base Surfacing Course Stockpiled at Copalis Shop	\$14,850.00

The bids will be forwarded to the Engineering/Road Department for review and recommendation.

2. Vehicles and Equipment Notice was published in *The Montesano Vidette* on February 12 and 19, 2015 that sealed bids would be received on March 9, 2015 for the following vehicles and equipment: Two (2) four door compacts, one (1) police 4x4 utility, one (1) police 4 x 2

utility and one (1) sweeper – self-propelled (non-pickup). The Clerk of the Board read the following bids with bid bond attached:

<u>Type of Vehicle/ Equipment:</u>	<u>Bidder:</u>	<u>Location:</u>	<u>Bid Amount:</u>
Two (2) - four door compact cars	Whitney's	Montesano, WA	\$40,252.98
Two (2) - four door compact cars	Five Star Ford	Aberdeen, WA	\$39,461.76
One (1) police 4x4 utility vehicle	Whitney's	Montesano, WA	\$37,359.32
One (1) police 4x4 utility vehicle	Five Star Ford	Aberdeen, WA	\$38,080.73
One (1) police 4x2 utility vehicle	Whitney's	Montesano, WA	\$34,797.99
One (1) police 4x2 utility vehicle	Five Star Ford	Aberdeen, WA	\$34,628.25
One (1) sweeper – self-propelled (non-pickup)	Pape Machinery	Montesano, WA	\$53,436.25

The bids will be forwarded to the ER&R Department for review and recommendation.

HEARINGS:

1. Consideration of a resolution to name the Fairgrounds Pavilion, “The Mike Murphy Pavilion”: A hearing was held on March 9, 2015 to consider a Resolution naming the Fairgrounds Pavilion, “The Mike Murphy Pavilion”. Notice of this hearing was published in *The Montesano Vidette* on February 26, 2015. Former Commissioner Murphy was the leading advocate to make changes and improvements to the County Fairgrounds and served as the District 1 Commissioner from 1977 to 1988. Commissioner Raines called for a staff report. Mike Bruner, Fair, Events and Tourism Manager, reported this idea was presented to the Grays Harbor County Fair Board and the Board voted unanimously to approve the name change. The next step in the process to change the pavilion’s name was to bring the change to the Board of Commissioners for their consideration. Before the Commissioners today is a Resolution to change the name of the County Fairgrounds Pavilion to the “Mike Murphy Pavilion”.

Commissioner Raines called for public comment.

Bob Beerbower, former County Commissioner, stated Mike Murphy was very active in getting the pavilion built. He wanted a way to help kids that needed a place to stay out of trouble and create a year-round facility. He stated the Commissioners passed a policy a couple of weeks ago to allow the name change to happen and he advocated for naming the pavilion after former Commissioner Mike Murphy.

Troy Kelley, State Auditor, stated he worked with Mike Murphy at the State Auditor's Office over the last fifteen years. He explained Mr. Murphy was a key employee across the state that continued to stay rooted in this county. Mike gave back a lot to the community and this would be a nice way to show appreciation for his service.

Doug Cochran, State Auditor's Office, stated he worked with Mike Murphy at the State Auditor's Office and they both shared a similar background of local government involvement. During their travels across the state Mr. Murphy would always tell stories about Grays Harbor County and was very passionate about his home. Mr. Murphy was a great friend to a lot of people and he stated it would be a great legacy to have the Pavilion named after Mr. Murphy.

Amy Thomason, Mike Murphy's niece, discussed her uncle's love of Grays Harbor and his passion for protecting its resources. He believed in helping children and never would have asked for the recognition of a building named after him, but she believes it will be a nice reminder for all the people in the community that loved him and considered him a friend.

Diana Murphy, Mike Murphy's daughter, stated her father had three major accomplishments he was proud of during his time as County Commissioner. They were 1) creating Vance Creek Park, 2) building the Juvenile Detention Center and 3) building the Fairgrounds Pavilion. He had a passion for youth and horses and the Pavilion provided for both. She stated he loved the horse races that were held at the fairgrounds and wanted to see the fairgrounds create revenue year-round. She stated naming the Pavilion after him would be a great honor to the family and show respect for the work he accomplished during the time he spent as a County Commissioner. She explained his love for local government and the role it played in his life.

There were no further comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-032 renaming the Fairgrounds Pavilion "The Mike Murphy Pavilion".

2. Supplemental Budget – WSU Extension, in the amount of \$854: A hearing was held on March 9, 2015 to consider a Supplemental Budget in the WSU Extension in the amount of \$854. Notice of this hearing was published in *The Montesano Vidette* on February 26 and March 5, 2015. Commissioner Raines called for a staff report. Brenda Sherman, Budget Director, reported this resolution authorizes budget for a service agreement between the Grays Harbor

County Noxious Weed Control Board and the Quinault Indian Nation. Nancy Ness, Weed Board Coordinator, stated she has been working with the Nation since 2002 on weed projects and eradication.

Commissioner Raines called for public comment. There were no comments and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2015-033 authorizing a supplemental extension in the budget of the Grays Harbor County WSU Extension fund in the amount of \$854.

PUBLIC COMMENT:

None

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Meeting Minutes: Morning & Regular March 2, 2015; Special meetings February 17, 2015; February 19, 2015 and February 25, 2015

Commissioners:

Reappointment to the Civil Service Board: Richard Jacobson, District One Position, for a six year term expiring February 1, 2021

Auditor:

Month-end Expenditures Audit Report as of February 28, 2015

Coroner:

Monthly Summary Report for February, 2015

Public Services:

Declare vehicle surplus in the ER&R Department (four Ford Taurus vehicles)

Correspondence:

Claim, C-695-15 Jeffery Allen Strickland
Claim, C-696-15 Jeffery Allen Strickland

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

PRESENTATION:

1. **Cheryl Heywood, Director of the Timberland Regional Library:** Ms. Heywood introduced local Library Managers that were present and Grays Harbor County Board of Trustee Member, Corby Varness. Ms. Heywood stated 2014 was the first year of five year strategic plan created for the library. She discussed strategic priorities and the mission of the library. She provided statistics on the number of library users and the increase in usage for 2014. There was discussion on programs, technology and resources available at Timberland Regional Libraries. She discussed the annual report and provided data from a recent survey of library users.

COMMISSIONERS:

1. **District Court Indigent Defense Contract Awards:** A motion was made, seconded and passed to approve a District Court Indigent Defense Contract with Geoff Arnold for the remainder of the 2015 calendar year.

*Added Item:

2. **Purchase Request, freezers for the Jail, \$27,300 for freezers and \$3,800 for electrical, security and other installation costs for a total of \$31,100:** A motion was made, seconded and passed to authorize the Sheriff to purchase new freezers for the jail at the total cost of \$31,100 within his current budget.

DEPARTMENTS:

Fair, Events and Tourism:

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 Fair Agreement for Fables of the West for the week of the fair in the amount of \$3,500:** A motion was made seconded and passed to approve the authorization for the Fair, Events and Tourism Manager to sign and execute the 2015 Fair Agreement for Fables of the West for the week of the fair in the amount of \$3,500.

Forestry:

1. **Request Approval, Temporary Road Use Easement to provide access to a single family residence located near the Kirkpatrick Road:** A motion was made, seconded and passed to approve the temporary Road Use Agreement to provide access to a single family residence located near the Kirkpatrick Road. This easement has been in effect for many years, originally issued to the prior owners of the property which was Mr. and Mrs. Merle Suddereth. The property has changed hands and the new owners are requesting a new easement in their name. The new owners of the property are listed as the PASKENTA BAND of NOMLAKI Indians and the party currently requesting the easement. The easement covers the use of an existing road which passes through a parcel of county forest lands. This road is the only access available to the parcel referenced above.

Management Services:

1. **Request Approval, resolution adopting a Credit Card Policy for the County:** A motion was made, seconded and passed to approve **Resolution No. 2015-034 adopting a credit card policy for county departments.** The Sheriff's Department has a credit card policy and is not included in this Resolution. The use of credit cards is a customary and economical business practice to improve cash management, reduce costs and increase efficiency. Commercial credit cards are designed to provide a convenient and efficient method for procurement of low value

goods and services for official county use and for travel related expenses (other than meals). The commercial credit card is a mechanism that aligns the financial liability to the county and not to the employee.

Public Health and Social Services:

- 1. Request Approval, Contract with Behavioral Healthcare Options for utilization management services for the publicly funded Mental Health Program, \$93,463 for January 1, 2015 through December 31, 2015:** A motion was made, seconded and passed to approve the contract with Behavioral Healthcare Options (BHO). This contract provides utilization management services for the publicly funded mental health program. Services include outpatient authorization, inpatient authorization, access reporting and psychiatric medical director services. The contract will be in effect from January 1, 2015 through December 31, 2015. BHO is paid \$.40 per Medicaid enrollee in Grays Harbor County per month. The number of enrollees varies from month to month. The Department has budgeted \$93,463 for the contract period. There is no matching requirement.
- 2. Request Approval, Contract with Cornerstone Strategies, Inc. for development of the 2015 Homeless Housing Plan - \$41,135 paid for with Document Recording Fees:** A motion was made, seconded and passed to approve the Contract with Cornerstone Strategies, Inc. for development of the 2015 Homeless Housing Plan in the amount of \$41,135 paid for with Document Recording Fees. This contract provides consultation and planning services to develop the 2015 Homeless Housing plan, as required by legislation and the Department of Commerce.
- 3. Request Approval, Interlocal Agreement with Timberlands Regional Support Network for sharing expenses of McDonald Consulting Services for creation of a five county Behavioral Health Organization - costs not to exceed \$8,950 for the period July 11, 2014 through June 30, 2015:** A motion was made, seconded and passed to approve the Interlocal Agreement with Timberlands Regional Support Network to share expenses of McDonald Consulting Services for the purpose of establishing a 5 county Behavioral Health Organization as required by legislation and DSHS. Grays Harbor agrees to pay one third of the costs not to exceed \$8,950 for the period July 11, 2014 through June 30, 2015.
- 4. Request Approval, Interlocal Agreement with Timberlands Regional Support Network for co-occurring integrated treatment services training in the amount of \$5,000:** A motion was made, seconded and passed to approve the Interlocal Agreement with Timberlands Regional Support Network for the purpose of providing co-occurring integrated treatment services training by Dr. Minkoff to Grays Harbor RSNs Behavioral Health treatment providers. The Agreement is for the amount of \$5,000.
- 5. Request Approval, Amendment 11 of the Chemical Dependency contract with DSHS/DBHR – decreasing the Criminal Justice Treatment Account and reallocation of Substance Abuse Prevention and Treatment funding for 2015 for a maximum contract amount of \$2,824,288 for the period of July 1, 2014 through June 30, 2015:** A motion was

made, seconded and passed to approve amendment 11 of the Chemical Dependency contract with DSHS/DBHR. The purpose of the contract amendment is to decrease the Criminal Justice Treatment Account (CJTA) allocation for SFY 2015 by \$30,000 to bring it into alignment with the actual services expenditures and projections for this period. This amendment also reallocates \$1,571 of the Substance Abuse, Prevention and Treatment (SAPT) funds from SFY2014 to SFY2015. The maximum consideration is \$2,824,288 for the period of July 1, 2014 to June 30, 2015.

6. Request Approval, Amendment 2 to the contract with the Washington State Department of Social and Health Services, Division of Behavioral Health and Recovery, for changes to the definitions, purpose and scope of the contract- adding \$3,800 to the contract amount for a total of \$77,111: A motion was made, seconded and passed to approve amendment 2 to our contract with the Washington State Department of Social and Health Services – Division of Behavioral Health and Recovery. The purpose of this amendment is to add to the definitions section, add to the purpose of this contract and adjust the scope of work, and add \$3,800 to the contract amount for a total of \$77,111. There is no matching requirement.

Public Services:

1. Request Approval, Professional Services Contract with Appraisal Services Northwest for valuation work for the Garrard Creek Bridge Replacement Project: A motion was made, seconded and passed to approve the Professional Services Contract with Appraisal Services Northwest for valuation work for the Garrard Creek Bridge Replacement Project.

2. Request Approval, Resolution Amending the Right-of-Way acquisition procedures with the WA State Department of Transportation: A motion was made, seconded and passed to approve Resolution No. 2015-035 amending the Right-of-Way acquisition procedures with the WA State Department of Transportation.

3. Request Approval, Award the Bid for the 2015 Emulsified Asphalt Supply Contract to Albina Asphalt for \$635,131.88: A motion was made, seconded and passed to approve awarding the Bid for the 2015 Emulsified Asphalt Supply Contract to Albina Asphalt for \$635,131.88. The bid is 3.9% below the Engineer's Estimate and has the same unit price as last year.

4. Request Approval, Administrative Offer Summaries for acquiring the properties for the Delezenne Creek #3 Bridge Replacement Project: A motion was made, seconded and passed to approve the Administrative Offer Summaries for acquiring the properties for the Delezenne Creek #3 Bridge Replacement Project. The right-of-way agent will proceed with sending these property owners an offer letter to acquire the necessary easements for the project.

ANNOUNCEMENTS:

None

CORRESPONDENCE:

Commissioner Vickie Raines stated she received an email from Hoquiam Mayor Jack Durney concerning a Resolution and policy change for review of Oil Terminals in Hoquiam.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

- | | |
|---------------------|--|
| No. 2015-032 | Renaming the Fairgrounds Pavilion
“The Mike Murphy Pavilion” |
| No. 2015-033 | Authorizing a supplemental extension
in the budget of the Grays Harbor
County WSU Extension fund in the
amount of \$854 |
| No. 2015-034 | Adopting a credit card policy for
county departments |
| No. 2015-035 | Amending the Right-of-Way
acquisition procedures with the WA
State Department of Transportation |

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:49 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County

This _____ day of _____, 2015

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

VICKIE L. RAINES, Commissioner, District 3

ATTEST:

Jenna Amsbury, Clerk of the Board