

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

November 10, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, November 10, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. Norma Tillotson, Senior Deputy Prosecuting Attorney was also present.

CALL TO ORDER AND FLAG SALUTE

1. Elect Chairman: A motion was made, seconded and passed to appoint Commissioner Cormier as Chairman, effective immediately. (RCW 36.32.100)

BIDS:

None

HEARINGS:

1. Supplemental Budget – Sheriff, \$302,859: A hearing was held on November 10, 2014 to consider a Supplemental Budget in the Sheriff's Department in the amount of \$302,859. Notice was published in *the Montesano Vidette* on October 30 and November 6, 2014. Commissioner Cormier asked for a staff report. Brenda Sherman, Budget Director, reported this resolution records additional revenue from grants and miscellaneous sources along with the corresponding appropriations.

Commissioner Cormier called for public comment. There was no public comment and the hearing was closed.

ACTION: A motion was made, seconded and passed to approve Resolution No. 2014-113 authorizing a supplemental extension in the budget of the Grays Harbor County General Fund, Sheriff's Department in the amount of \$302,859.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

Regular and Morning Meeting: November 3, 2014

Auditor:

Month-End Expenditures Audit Report: Claims: \$4,848,751.72 Salaries: \$2,472,822.73

Commissioners:

Set Hearing Date – *December 1, 2014* – 2015 Budget
Set Hearing Date – *December 1, 2014* – Property Tax Levy for 2015 for the
General/Veterans Fund /Miscellaneous and Road Funds
Set Hearing – *November 24, 2014* – Ordinance amending Chapter 3.04 of the County
Code

Management Services:

Set Hearing Date – *November 24, 2014* – Supplemental Budget, ORV Park, \$10,000

Public Health:

CHOICE Membership dues for October 1, 2014 - September 30, 2015, \$5,100

Public Services:

CRP Resolution for the replacement of a culvert on Muller Road, estimated to cost
\$25,000 and road closure for two days

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

None

DEPARTMENTS:

Forestry:

1. Request Approval, Accept Contract as Complete and release the performance bond to Quinault Logging Corp. for Webfoot Creek No. 1 Timber Sale: A motion was made, seconded and passed to accept the contract as complete and release the performance bond as posted by Quinault Logging Corporation for the Webfoot Creek No. 1 timber sale. Quinault Logging Corporation has satisfactorily completed all the terms and conditions for the sale.

Public Health and Social Services:

1. Request Approval, Amendment No. 2 to the Contract with Behavioral Health Resources for Crisis Mental Health Services – extends the contract to December 31, 2014 for a new total \$1,351,105: A motion was made, seconded and passed to approve amendment no. 2 to the contract with Behavioral Health Resources for publicly funded crisis mental health services. This includes a 24-hour hotline, round-the-clock crisis intervention, designated mental health professionals to administer involuntary treatment and a 10-bed crisis residential facility. This amendment also extends the end date of the contract to December 31, 2014. The new contract total is \$1,351,105 for the period October 1, 2013 through December 31, 2014. The extension is needed so that Social Service program staff and BHR can complete development of

a new integrated crisis program that will address both mental illness and substance use disorders which will begin in January 2015.

2. Request Approval, Contract with Sea Mar Community Health Center to provide outpatient mental health treatment services – October 1, 2014 through September 30, 2015 for the amount of \$76,380:

A motion was made, seconded and passed to approve a contract with Sea Mar Community Health Center. The purpose of the contract is to provide outpatient mental health treatment to persons in Grays Harbor County. Services include individual treatment, group treatment, and case management, medication monitoring and psychiatric evaluation. The contract will serve about 100 persons per month and contains an annual maximum of \$76,380. This contract will use state and federal funds. There are no county matching funds in this contract.

3. Request Approval, Contract Amendment 1 to the 2014-2015 Chemical Dependency Treatment Services Contract with Sea Mar Behavioral Health – expands the scope and changes contract amount to \$97,593 - July 1, 2014 to June 30, 2015:

A motion was made, seconded and passed to approve an amendment to the 2014-2015 Chemical Dependency Treatment Services contract with Sea Mar Behavioral Health. The purpose of this amendment is to expand the scope of CJTA funded services to include inpatient residential treatment and to reduce the overall CJTA allocation by \$31,990 that currently are projected to be under-utilized.. The new contract is in the amount of \$97,593 and is for services provided July 1, 2014- June 30, 2015.

4. Request Approval, Amendment 17 to the 2012-2014 Consolidated Contract with the Washington State Department of Health – increases funding by \$185,490 and adds/amends some statements of work:

A motion was made, seconded and passed to approve amendment no. 17 of the 2012-2014 Consolidated Contract with the Washington State Department of Health. This amendment increases funding and adds/amends the Statements of Work for the following programs: SNAP-Ed, Title X HIP, Office of Drinking Water Group: A Program, OIC-PPHF Vaccine Storage and Handling Project, and WIC Nutrition Program. This amendment increases the Consolidated Contract by \$185,490.

5. Request Approval, Contract with Behavioral Health Resources to fund a pilot project to expand specialized treatment interventions for youth with co-occurring disorders - \$35,000 for October 1, 2014 through September 30, 2015:

A motion was made, seconded and passed to approve a contract between Behavioral Health Resources and Grays Harbor County Social Services Department. The contract funds a pilot project to expand specialized treatment interventions for youth who have both mental illness and chemical dependency. Persons with both illnesses are said to have “co-occurring disorders.” This pilot will provide care for up to 40 individuals at a time, and will provide them with the services and support needed to stabilize in our community. The contract amount is \$35,000 and is paid from Treatment Sales Tax funds.

6. Request Approval, BRACE grant acceptance, \$16,500 from Oregon State University for assessing potential health impacts of climate change: A motion was made, seconded and passed by Commissioners Gordon and Welch to approve the grant acceptance for BRACE funding through the Oregon State University College of Public Health & Human Services. Commissioner Cormier voted against the motion. The funds would be provided by National Oceanic and Atmospheric Administration (NOAA) for the purpose of assessing potential health impacts of climate change. This existing study would expand to include Grays Harbor County as its only coastal community. The departments would provide minor and occasional support activities during a three year period while the principal investigators conducted the bulk of the work using the BRACE approach. “Building Resilience Against Climate Effects.” Compensation is expected to be approximately \$16,500 for the term of the study. There are no costs to the County.

Public Services:

- 1. Request Approval, Administrative Offer Summaries for six properties involved in the Youmans Road Curve Revision, Wynooche-Wishkah Road Curve Revision and North River Road Curve Revision:** A motion was made, seconded and passed to approve six Administrative Offer Summaries for the properties involved in the Youmans Road Curve Revision, Wynooche-Wishkah Road Curve Revision and North River Road Curve Revision. The County Right-of-Way Agent will proceed with sending these property owners an offer letter to acquire the necessary easements for the projects.
- 2. Request Approval, Right-of-Way Deeds for two properties located within the Brooklyn Road Curve Revision project limits:** A motion was made, seconded and passed to approve two Right of Way deeds for properties located within the project limits for the Brooklyn Road Curve Revision. The County Right-of-Way Agent will record the documents and initiate payment for these acquisitions.
- 3. Request Approval, Recommendation for the County not to proceed with the design phase for the five areas studied within the Elma-Porter Flood Mitigation Project:** A motion was made, seconded and passed to approve the recommendation for the County not to proceed with the design phase for the five areas studied within the Elma-Porter Flood Mitigation Project. Watershed Science and Engineering studied these five (5) areas and concluded the following:
 - 1. Wakefield Road Bridge Alternatives Analysis** – None of the alternatives investigated provided a significant reduction in upstream water levels.
 - 2. Porter Creek Road Culvert** – A culvert could be designed to alleviate overtopping for the 10-year and 20- year flood events. A 100 foot long bridge would be required for the 100 year flood event.
 - 3. Dunlap Road Bridge Expansion** – There is a very slight water surface reduction at the 2-year flood event and insignificant water surface reductions at higher flows.
 - 4. Sediment Removal in Main Channel Downstream of Wakefield Road Bridge** – Water level reductions resulting from the removal of the sediment island in the main

channel downstream of the Wakefield Road Bridge are small. A project to remove this sediment would also be difficult and expensive to permit.

5. **Preventing Backflow Through Highway 12 Culverts** – Preventing backwater through the Highway 12 culverts could reduce or eliminate this backwater flooding. However, some flooding might still occur due to local drainage being unable to discharge from the north to the south when the Chehalis River water levels are high.

Staff agrees with the conclusions and recommends that the county does not proceed with the design phase for these five (5) studied areas. The benefits are small compared to the costs.

Sheriff:

1. **Request Approval, Professional Services Contract Amendment with Dr. Shin for medical services to inmates in the county jail – effective date of June 1, 2014 for a monthly amount of \$6,720:** A motion was made, seconded and passed to approve a Professional Services Contract Amendment with Dr. Shin for medical services to inmates in the county jail – effective date of June 1, 2014 for a monthly amount of \$6,720. Dr. Shin has requested an increase in the fees he receives to provide medical services to inmates in the county jail. As he states in his letter he often goes over and above what is contractually required of him. Although he is contracted to provide services three days a week there have been many times he has been here every day to check on the progress of specific inmates or to provide care for inmate wounds and chronic conditions. Dr. Shin has saved Grays Harbor County many thousands of dollars by checking on inmates when he is not required to do so and by performing medical procedures in the county jail as opposed to the emergency room. He has also saved the county thousands of dollars in ambulance transports that would have been necessary but for his services.

Superior Court:

1. **Request Approval, ASL Interpreter Network Contract for American Sign Language services:** A motion was made, seconded and passed to approve a contract with ASL Interpreter Network Contract for American Sign Language services. This company will provide sign language services for trials in Superior Court.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, November 10, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier; Clerk of the Board Donna McCallum to record the meeting; Agendas, calendars and pending daily office issues were discussed. The Board met in executive session at two separate times under the following exemptions: RCW 42.30.110 (h) for review of qualifications of candidates for appointment to elected office (District Court Judge) and RCW 42.30.110 (g) to review the performance of a public employee; the Board met with Mike Bruner, Fair, Events and Tourism Manager to discuss a travel request and the following Public Services Employees: Public Services Director Kevin Varness; County Engineer Russ Esses; County Surveyor Tom Gray; Environmental Health Director Jeff Nelson.

RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:

RESOLUTIONS:

No. 2014-113

Authorizing a supplemental extension in the budget of the Grays Harbor County General Fund, Sheriff's Department in the amount of \$302,859

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:19 p.m.

BOARD OF COMMISSIONERS

For Grays Harbor County

This _____ day of _____, 2014

WES CORMIER, Chairman, District 1

FRANK GORDON, Commissioner, District 2

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board