

**Minutes**  
**BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY**  
**REGULAR MEETING**

**June 16, 2014**

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, June 16, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Herb Welch and Wes Cormier. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

**CALL TO ORDER AND FLAG SALUTE**

**HEARINGS:**

1. **Abatement Case #2010-0088, 84 South Union in Elma, WA:** There was a public hearing on June 16, 2014 to consider Abatement Case #2010-0088, 84 South Union in Elma, Washington. Notice of this hearing was published in *The Montesano Vidette* on June 5, 2014. Commissioner Gordon called for a staff report. Kevin Varness, Public Services Director, reported the process for this abatement included debris and solid waste clean-up and the removal of a dangerous building. The total cost for clean-up was \$5,825.45. Mr. Varness explained the options for repayment of the cost to the County. He stated he recommends a lien for a special assessment on the property.

Commissioner Gordon called for public comment. Hearing none, he closed the hearing.

**ACTION:** A motion was made, seconded and passed to approve the staff report and the order to place a lien on 84 South Union in Elma in the amount of \$5,825.45.

2. **Abatement Cases #2012-0177 and #2013-0429, 104 Fairway Dive, Aberdeen, WA:** There was a public hearing on June 16, 2014 to consider Abatement Cases #2012-0177 and #2013-0429, 104 Fairway Dive, Aberdeen, Washington. Notice of this hearing was published in *The Montesano Vidette* on June 5, 2014. Commissioner Gordon called for a staff report. Kevin Varness, Public Services Director, reported the process for this abatement included debris and solid waste clean-up and the removal of a burnt home and accessory building. He stated there was some asbestos removal involved as well as a septic system that was abandoned and filled in. The total cost for clean-up was \$13,159.55. Mr. Varness explained the options for repayment of the cost to the County. He stated he recommends a lien for a special assessment on the property.

Commissioner Gordon called for public comment. Hearing none, he closed the hearing.

**ACTION:** A motion was made, seconded and passed to approve the staff report and the order to place a lien on 104 Fairway Dive in Aberdeen in the amount of \$13,159.55.

**3. Supplemental Budget – Excise/Revaluation Maintenance Fund, \$18,000:** There was a public hearing on June 16, 2014 to consider supplemental budget appropriation in Excise/ Revaluation Maintenance Fund in the amount of \$18,000. Notice of this hearing was published in *The Montesano Vidette* on June 5 and 12, 2014. Commissioner Gordon called for a staff report. Brenda Sherman, Budget Director, stated this resolution will establish a budget in this new fund. This year's revenue will be saved for future use as specified in Resolution No. 2014-014.

Commissioner Gordon called for public comment. Hearing none, he closed the hearing.

**ACTION:** A motion was made, seconded and passed to approve Resolution No. 2014-073 authorizing a supplemental budget appropriation in the Excise/ Revaluation Maintenance Fund in the amount of \$18,000.

### **PUBLIC COMMENT**

Mike Daniels, Hill Road, made comments regarding the train derailment in Central Park and road closures.

**CONSENT AGENDA:** Approval was requested for the following items:

#### **Minutes:**

June 9, 2014 Regular and Morning Meeting

#### **Coroner:**

Monthly Report for May 2014

#### **Management Services:**

Set Hearing Date – June 30, 2014 – Supplemental Budget, General Fund Various Departments, \$439,659

#### **Public Services:**

Set Bid Date - July 7, 2014 – water spray truck for ORV Park

**ACTION:** A motion was made, seconded and passed to approve the Consent Agenda as listed.

### **COMMISSIONERS:**

**1. Appoint County Coroner:** A motion was made, seconded and passed to appoint Lane Youmans as the County Coroner. This decision was made from a list of three candidates nominated by the Democratic Party.

### **DEPARTMENTS:**

#### **Forestry:**

**1. Request Approval, Accept Contract as Complete and release the performance bond to Quinault Logging Corporation for Stafford Creek No. 5 Timber Sale:** A motion was

made, seconded and passed to accept the contract as complete and release the performance bond to Quinault Logging Corporation for Stafford Creek No. 5 Timber Sale.

### **Management Services:**

1. **Request Approval, Resolution – Budget Transfer, Auditor - \$26,273:** A motion was made, seconded and passed to approve **Resolution No. 2014-074 transferring items in the Auditor's Office in the amount of \$26,273.** This resolution will authorize the transfer of budget in various categories to more clearly reflect actual expenditures.

2. **Request Approval, Amendment #3 for the Recreation and Conservation Office Grant for the Chehalis Basin Lead Entity Grant – decrease in grant amount by \$6,000:** A motion was made, seconded and passed to approve Amendment No. 3 for the Recreation and Conservation Office grant for the Chehalis Basin Lead Entity. This amendment decreases the grant amount by \$6,000 in order to transfer this amount to the Washington Salmon Coalition to fund training at their June 2014 meeting.

### **Public Health and Social Services:**

1. **Request Approval, Amendment No. 1 to a Contract with the WA State Department of Health and Social Services Division of Behavioral Health and Recovery for the 2014-2015 Mental Health Federal Block Grant - \$70,748 for the period of July 1, 2014 through June 30, 2015:** A motion was made, seconded and passed to approve a contract with the State of Washington Department of Social and Health Services (DSHS) Division of Behavioral Health and Recovery for the 2014-2015 Mental Health Federal Block Grant. The Mental Health Federal Block Grant provides funding for services and support to promote recovery and resilience for persons with serious mental illness and their families. Services funded include community education programs and direct services to uninsured individuals returning to the community from inpatient psychiatric hospitalization. The contract is for the amount of \$70,748.

2. **Request Approval, Contract with Lamar Transit Advertising for My Town Coalition advertising to be displayed on Grays Harbor Transit buses – three months for a cost of \$1,750:** A motion was made, seconded and passed to approve a contract with Lamar Transit Advertising. This contract is to secure advertising to be displayed on Grays Harbor Transit for the My Town Coalition. This contract is for three months and will cost approximately \$1,750.00, which will be paid from prevention funding specifically designated for marketing campaigns.

### **Public Services:**

1. **Request Approval, Agreement with Office of Superintendent of Public Instruction for reimbursement of health and sanitation evaluations under US Dept. Agriculture Summer Food Service Program - \$1,300:** A motion was made, seconded and passed to approve a contract with the Office of Superintendent of Public Instruction (OSPI). This contract provides reimbursement for health and sanitation evaluations of food service management for

food preparation facilities and feeding sites operating under the U.S. Department of Agriculture (USDA) Summer Food Service Program during the summer of 2014. The total dollar amount of this contract is \$1,300.

**2. Request Approval, Personal Services contract with Streamworks, LLC for assistance with environmental permitting, funding and construction on various culvert replacements in the amount of \$10,000:** A motion was made, seconded and passed to approve a Personal Services Contract with Streamworks, LLC to provide assistance with environmental permitting, funding and construction expertise for various culvert replacements and fish passage barrier removal projects. Streamworks, LLC has been providing these services to the County for the last 13 years. The contract amount is \$10,000.

**3. Request Approval, Change Order for the Lighting Project for County Buildings – addition of \$20,000:** A motion was made, seconded and passed to approve the change order with the Washington State Department of Enterprise Services for the county lighting project. The Facilities Department has been working for several months on a lighting project for several County Buildings. As the project has progressed the cost of LED lighting fixtures have reduced and the PUD/BPA rebates have gone up. The department has analyzed the changes and has determined that it would be in the County's best interest to change order the project to provide new LED fixtures rather than rebuild/modify the older existing fixtures. The 135 new fixtures are proposed for the exterior wall and soffit mounted locations at the Fairgrounds, Road Shops, Forestry/Maintenance Shop, Pacific Beach Sewer Plant and the Administration Building.

The LED's will use significantly less energy and require less maintenance. This will reduce the future costs for these buildings. The estimated cost of the changes is \$30,000. The department has calculated an estimated \$10,000 in additional rebates. The change order will be approximately \$20,000 and will be apportioned to the different funds. There is no impact to the General Fund.

### **ANNOUNCEMENTS**

None

### **CORRESPONDENCE**

None

At 2:40 p.m. Commissioner Gordon called for a recess to move into Conference Room No. 1 for an annual update with the Washington Counties Risk Pool.

At 2:45 p.m. Commissioner Gordon reopened the meeting. Washington County Risk Pool Representatives present were Vyrle Hill and Dave Goldsmith. Dale Gowan, Central/Risk Management Director was also present.

Dave Goldsmith, Risk Pool Member Services Representative, provided the 2013 annual update for the fiscal year October 1, 2012 through September 30, 2013. He presented a power point explaining the Risk Pool's mission and services. There was discussion on Clark County and their recent change to being self-insured. There was discussion on claims and how they are continuing to decrease.

### **STAFF MEETINGS**

The Board held a regular morning meeting on Monday, June 16, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Frank Gordon and Wes Cormier, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with Dale Gowan, Central Services Director, regarding an approval to hire, and the following Public Service representatives for departmental updates including an executive session: Public Services Director Kevin Varness, Environmental Health Director Jeff Nelson, County Surveyor Tom Gray and County Engineer Russ Esses.

### **RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND INTERGOVERNMENTAL AGREEMENTS:**

#### **RESOLUTIONS:**

<b>No. 2014-073</b>	<b>Authorizing a supplemental budget appropriation in the Excise/ Revaluation Maintenance Fund in the amount of \$18,000</b>
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<b>No. 2014-074</b>	<b>Transferring items in the Auditor's Office in the amount of \$26,273</b>
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#### **ORDINANCES:**

None

#### **INTERGOVERNMENTAL AGREEMENTS:**

None

The meeting adjourned at 3:55 p.m.

BOARD OF COMMISSIONERS  
For Grays Harbor County  
This \_\_\_\_\_ day of \_\_\_\_\_, 2014

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FRANK GORDON, Chairman, District 2

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WES CORMIER, Commissioner, District 1

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HERB WELCH, Commissioner, District 3

ATTEST:

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Donna McCallum, Clerk of the Board