

Minutes
BOARD OF COMMISSIONERS – GRAYS HARBOR COUNTY
REGULAR MEETING

March 31, 2014

The Commissioners met in regular session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, March 31, 2014, at 2:00 p.m. Commissioners present were Frank Gordon, Wes Cormier and Herb Welch. Donna McCallum, Clerk of the Board, was present to record the meeting. James Baker, Senior Deputy Prosecuting Attorney, was also present.

CALL TO ORDER AND FLAG SALUTE

BIDS:

None

HEARINGS:

None

PUBLIC COMMENT

Ray Brown, Westport, asked the Board to consider reporting on meetings attended throughout the week at the afternoon meeting. Commissioner Gordon stated the minutes are available as well as audio of the morning meetings.

Lee Dotson, Satsop, discussed an abatement issue on the Elma-Monte Road.

CONSENT AGENDA: Approval was requested for the following items:

Minutes:

March 24, 2014 Regular and Morning Meeting

December 12, 2013 Special Meeting

Management Services:

Set Hearing Date – *April 14, 2014* – Emergency Budget, Civil Service, \$8,707

Public Health:

Request for proposals for a team of behavioral health workers for Children's High Intensity Treatment

Request for proposals for a team of behavioral health workers for Adult High Intensity Treatment

Public Services:

Appointment to the Shoreline Planning Committee – Owen Shaffner, John Meyer and Troy Adams

Road Closure- Monte-Brady Road at Milepost 0.01 April 7-9, 2014

Set Bid Date – *May 5, 2014* – 2014 Traffic Control Devices Stockpiling Contract

ACTION: A motion was made, seconded and passed to approve the Consent Agenda as listed.

COMMISSIONERS:

**A motion was made, seconded and passed to add the following item to the agenda:

1. **Resolution – Establishing hours of operation open to the public for County Offices located in the Administration Building:** A motion was made, seconded and passed to approve **Resolution No. 2014-045 Establishing hours of operation open to the public for County Offices located in the Administration Building.** The Administration Building will be open between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday starting April 1, 2014. Individual offices within the Administration Building hold their own hours of operation.

DEPARTMENTS:

Fair, Events and Tourism:

**This item was removed from the agenda at the Morning Meeting.

1. **Request Approval, Authorization for the Fair, Events and Tourism Manager to sign Fairground Use Agreements with the Boston Terrier Club of WA for December 2014 and for the Katie Foster Wedding on August 23, 2014:**

Juvenile Department:

1. **Request Approval, Professional Services Contract with Melissa Sexton for Functional Family Therapy – not to exceed \$50,000 annually:** A motion was made, seconded and passed to approve the Professional Services Contract with Melissa Sexton for Functional Family Therapy. The contract amount is not to exceed \$50,000 annually.

Public Services:

1. **Request Approval, Change Order #1 with AMEC for the Kersh Wishkah Flood Project – for additional site assessment work in the amount of \$8,103:** A motion was made, seconded and passed to approve Change Order #1 with AMEC for the Kersh Wishkah Flood Project. This work will provide for the Engineering Consultant AMEC, to conduct a limited Phase II site assessment one of the properties associated with the Flood Project. The cost of the work which will include soil sampling and testing is \$8,103. We feel the county needs this information prior to further efforts to acquire the property.

** The following item was added to the agenda at the Morning Meeting:

2. Request Approval, Award the Criminal Justice Facility Planning Consultant Contract to KMB Design Groups, Inc. and authorization to finalize the scope of work and develop contract documents: A motion was made, seconded and passed to award the Criminal Justice Facility Planning Consultant Contract to KMB Design Groups, Inc. and authorization to finalize the scope of work and develop contract documents. The contract includes a planning study that will help guide the courtroom/jail committee and the Commissioners in how to best address the existing and future needs for Criminal Justice Facilities.

ANNOUNCEMENTS

None

CORRESPONDENCE

None

STAFF MEETINGS

The Board held a regular morning meeting on Monday, March 31, 2014, beginning at 9:00 a.m. These meetings are advertised public meetings held in the Commissioners' Conference Room 1. Commissioners Frank Gordon, Wes Cormier and Herb Welch, along with Clerk of the Board Donna McCallum reviewed agendas, calendars and pending daily office issues. The Board met with; Joan Brewster, Public Health and Social Services Director, regarding requests and agenda items; Greg Reynvaan, Juvenile Director, regarding agenda items; Larry Smith, Forestry Department, regarding land issues; and the following Public Service representatives for departmental updates: Environmental Health Director Jeff Nelson, Public Services Director Kevin Varness, Environmental Health Specialist Garrett Dalan, and County Engineer Russ Esses.

**RECAP OF APPROVED RESOLUTIONS, ORDINANCES, AND
INTERGOVERNMENTAL AGREEMENTS:**

RESOLUTIONS:

No. 2014-045

**Establishing hours of operation open to
the public for County Offices located in
the Administration Building**

ORDINANCES:

None

INTERGOVERNMENTAL AGREEMENTS:

None

The meeting adjourned at 2:12 p.m.

BOARD OF COMMISSIONERS
For Grays Harbor County
This _____ day of _____, 2014

FRANK GORDON, Chairman, District 2

WES CORMIER, Commissioner, District 1

HERB WELCH, Commissioner, District 3

ATTEST:

Donna McCallum, Clerk of the Board